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REF:

HOSPITAL MANAGEMENT BOARD

CHITUNGWIZA CENTRAL

HOSPITAL

P.O. BOX CZA 245

ZENGEZA

CHITUNGWIZA ZIMBABWE

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**All correspondences to be addressed to the Chief Medical Officer**

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09 July 2024

**ALL BIDDERS**

**COMPETITIVE TENDER: CHIT/ LAB PLACEMENT 18/2024: CHITUNGWIZA CENTRAL HOSPITAL**

After deliberating and considering the recommendations relating to the above Competitive Tender, Chitungwiza Central Hospital has in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 50 as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory Instrument 5 of 2018 section 30, awarded the Supply and delivery of hospital Linen competitive bid as follows:

	<b>EQUIPMENT</b>	<b>Quantity</b>	<b>Company Awarded</b>
1	Haematology Analyser	1	Urea Breath Testing Centre Private Limited
		1	Medirite Healthcare
		1	Safecraft Enterprises Private Limited
2	Chemistry Analyser	1	Urea Breath Testing Centre Private Limited
			Medirite Healthcare
3	Immuno Chemistry Analyser	1	Urea Breath Testing Centre Private Limited
4	Stand Alone ISE Analyser	1	Safecraft Enterprises Private Limited

Accordingly in terms of the we are pleased to advise that your bid relating to the above was successful.

However in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 55 (2a) as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory

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Instrument 5 of 2018 section 33(2), other tenderers aggrieved by this decision have right to appeal against the award by lodging a written notice with the Chief Medical Officer of Chitungwiza Central Hospital and Chief Executive Officer of Procurement Regulatory Authority of Zimbabwe (PRAZ) within fourteen (14) days from the notification date.

After the fourteen (14) day period if there is no challenge, you can proceed and enter into the necessary formal procuring contract with Chitungwiza Central Hospital

Regards



Mr T D Murire

CHITUNGWIZA CENTRAL HOSPITAL  
DEPUTY DIRECTOR PROCUREMENT  
  
09 JUL 2024  
  
P.O. BOX CZA 245, CHITUNGWIZA  
ZIMBABWE

Head, Procurement Management Unit

**FOR THE CHIEF MEDICAL OFFICER, CHITUNGWIZA CENTRAL HOSPITAL**

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**PROCUREMENT EVALUATION COMMITTEE MEETING FOR: CHIT/LAB  
PLACEMENT 18/2024 HELD ON THE 10<sup>TH</sup> OF JUNE 2024**

**PRESENT**

<b>NAME</b>	<b>DESIGNATION</b>
MR E. Mudenda	The Chairperson-Director Operations
Mrs. A. Nehowa	Chief Laboratory Scientist
Mr. N. Matiya	A/Finance Director
Mr. Makona	Hospital Equipment Maintenance Technician
Mr. Nota	X-Ray Operator
Mrs. D. Chairuka	Principal Nurse Officer
Mr. M. Matinenga	The Secretary
<b>In attendance</b>	
Mr. P. Madzimure	PMU Advisor
Mr Taderera	Laboratory Scientist

1.0	<b>OPENING REMARKS AND PRAYER</b>
	The chairperson called the meeting to order. The meeting was on evaluation of tender for supply and delivery of Laboratory Equipment - tender number: CHIT/LAB PLACEMENT 18/2024
2.0	<b><u>DECLARATION OF INTEREST BY ALL MEMBERS</u></b> All members indicated that they had no interest in the 3 companies who submitted bids in response to tender number CHIT/LAB PLACEMENT 18/2024.
2.1	<b><u>SUMMARY OF THE BID</u></b> <b>Tender number:</b> CHIT/LAB PLACEMENT 18/2024 <b>Tender description:</b> SUPPLY AND DELIVERY OF LABORATORY EQUIPMENT Three companies listed below submitted bid documents: i. Medirite - Bidder 1 ii. UBC Healthcare - Bidder 2 iii. Safecraft - Bidder 3

<b>BID EVALUATION</b>				
	<b>Medirite - Bidder 1</b>		<b>UBC Healthcare - Bidder 2</b>	
3.1	<b>Bidders Name</b> Medirite		<b>Bidders Name</b> UBC Healthcare	
	CR 14	-Submitted	CR 14	-Submitted
	CR 6	-Submitted	CR 6	-Submitted
	CR 5	-Not Submitted	CR 5	-Not Submitted
	Certification of Incorporation	-Submitted	Certification of Incorporation	-Submitted
	Valid tax clearance	-Submitted	Valid tax clearance	-Submitted
	Bid Submission Sheet	-Submitted	Bid Submission Sheet	-Submitted
	Company profile	-Submitted	Company profile	-Submitted
	PRAZ Certificate	-Submitted	PRAZ Certificate	-Submitted
	Trade Reference	-Submitted	Trade Reference	-Submitted



<b>Safecraft - Bidder 3</b>	
<b>Bidders Name - Safecraft</b>	
CR 14	-Submitted
CR 6	-Submitted
CR 5	-Not Submitted
Certification of Incorporation	-Submitted
Valid tax clearance	-Submitted
Bid Submission Sheet	-Submitted
Company profile	-Submitted
PRAZ Certificate	-Submitted
Trade Reference	submitted
4.0	<p><b>RECOMMENDATIONS</b></p> <ul style="list-style-type: none"> <li>• The committee recommended that all the three bidders were meeting credibility criterion specification since all the required documentations were submitted</li> <li>• The committee recommended that 3 bidders proceed to the next round of technical EVALAUTION.</li> <li>• The meeting was adjourned and Laboratory was asked to do the technical evaluation and the report is attached on these minutes.</li> <li>• <b>A follow up meeting took place on the 24<sup>th</sup> of June 2024</b></li> <li>• The committee recommended that all the three bidders (<b>Bidder 1-UBC, Bidder 2- Safecraft, and Bidder 3Medrite</b>) should place their <b>haematology</b> at the laboratory since they were meeting the required specifications.</li> <li>• The committee recommended that <b>Bidder 3 Safecraft should place the stand-Alone ISE Analyser</b> since the cost of buying is relatively higher than when using placement.</li> <li>• The committee recommended that <b>Bidder 1- UBC and Bidder 2-Medrite should place their chemistry analyzer</b> at the laboratory.</li> <li>• The committee also recommended that <b>Bidder 1 UBC should place their immune chemistry analyzer</b> at the laboratory.</li> </ul> <p>There being no other business to discuss the meeting ended 15:04</p>

**COMMENTS**

1. Chairperson: Mr. E D Mundenda –Director of Operations

*This is a true reflection of the proceedings.*

Signature: *[Signature]* Date: *28/6/24*

2. Mrs. A Nehohwa: Chief Laboratory Scientist

*The minutes are a true reflection of what transpired.*

Signature: *A. Nehohwa* Date: *28/06/24*

3. Mr. N Matiya: A/Finance Director

*This is what transpired during the proceedings.*

Signature: *[Signature]* Date: *28/06/24*

4. Mrs. D. Chairuka: Principal Nurse Officer

*A true record of what transpired on that day.*

Signature: *[Signature]* Date: *28/6/2024*

5. Mr S Nota: X-Ray Operator

*The minutes are a true reflection of what transpired.*

Signature: *[Signature]* Date: *28-6-24*

6. Mr F Makona: Hospital Equipment Maintenance Technician

*A true reflection of the proceedings.*

Signature: *[Signature]* Date: *28/06/24*