

BID EVALUATION REPORT

TO: ACCOUNTING OFFICER
FROM: BID EVALUATION COMMITTEE
DATE: 11 June 2024

SUBJECT: REQUEST FOR QUOTATION FOR THE SELECTION OF A SURVEYOR TO CARRY OUT COMPREHENSIVE GEOTECHNICAL INVESTIGATIONS.

1.0. Background

Sunway City which is a property development company that is wholly owned by the Industrial Development Corporation of Zimbabwe [IDCZ] is intending to procure the services of a consultant to carry out Geotechnical investigations for a proposed road construction project within Sunway City, industrial cluster.

The request for quotation method for the engagement of a surveyor to carry out geotechnical investigations in Ventersburg township Harare was published on the eGP system on 1 June 2024, the closing date being 7 June 2024. Tender documents were issued by Sunway City to prospective bidders. Sunway City received a single Bid.

The evaluation criteria consisted of **eligibility, technical** and **financial** criteria. The bidder passed the eligibility and technical stages of the evaluation process as tabulated below.

2.0. Tender Evaluation

Eligibility Evaluation

COMPANY NAME				
	Company profile	Tax Clearance	Bid submission sheet	Certificate of incorporation
PB-Geospatial Technologies Consultancy (Pvt) Ltd	√	√	√	√
DECISION	Compliant	Compliant	Compliant	Compliant

Technical Evaluation

COMPANY NAME		
	Ability to carry out the project	Availability of required equipment resources
PB-Geospatial Technologies Consultancy (Pvt) Ltd	√	√
DECISION	Compliant	Compliant

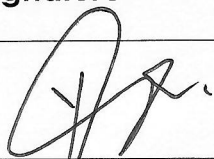


Financial Evaluation

The budgeted cost was US\$6 000.00. The bidder tendered US\$9 870.00 which was way out of budget for the project. The supplier agreed to price negotiation once tender award notice is published.

3.0 Recommendation

Based on the above requirements, the bidder partially met tender requirements. The committee recommended **PB-GEOSPATIAL TECHNOLOGIES CONSULTANCY (PVT) LTD** tender award.

Agreed as a true recording of proceedings by:

Name	Position Held	Signature
Eng. V. Zvomuya	Operations Manager (Civil Engineering)	
Mrs V. Chikwereti	Procurement Officer	
Mr A. Mugadza	Assistant Procurement Officer	

Recommendation Supported/Declined:

Signed: 

Name: Mr. C.T. Mutingwende

Date: 12/06/24

Title: Chief Executive Officer