



PURCHASE ORDER

001470

SUPPLIER'S DETAILS	TENDER	Number	
Extra-Ordinary Strategies International Investments P/L	DETAILS	Quotation/Bid Reference	Direct Procurement
		Expiry date	

No.	QTY.	DESCRIPTION	UoM	Unit Price	TOTAL
1	1 day	Awareness and introduction to QMS for new employees (30 people)	Each	1,450-00	1,450-00 USD
2	4 days	Continual QMS awareness for all staff (70 people)	Each	3,000-00	3,000-00 USD
3	12 days	Company-wide internal audits & internal auditor assessments, corrective action, follow-up & Mgt Review (2 audits)	Each	1,800-00	1,800-00 USD
Subtotal					6,250-00 USD
VAT					
GRAND TOTAL					6,250-00 USD



The total amount is payable in Z\$ at payment of official rate

Initiated by: S. Chikandori
 Name and Signature
 Approved by: S. Kondeve
 Name and Signature
 Authorised by: N M TOME
 Name and Signature

Date: 06/06/2024
 Date: 6/6/2024
 Date: 6/6/2024

Memorandum - Procurement Management Unit

To : Chief Executive Officer
Mr. C. Ruswa *PP Ruswa*

From : Procurement Manager
T. Kangara *P.P. Kangara*
Procurement Officer
S. Chikondori *S. Chikondori*

Date : 06 June 2024

DIRECT ENGAGEMENT OF EXTRA- ORDINARY STRATEGIES INTERNATIONAL INVESTMENTS P/L ON ADDITIONAL ISO TRAINING SERVICES FOR PRAZ

The ICT department would like to conduct ISO awareness to new employees, continual awareness for all staff, and carry out internal audit assessments for PRAZ.

- The procurement process is direct in terms of Section 33 (2) (d) of the PPDPA Act for additional supplies of goods or services by a supplier, for additional supplies of goods or services by a supplier, where a change of supplier would cause problems of inter-changeability or incompatibility with existing equipment or discontinuity of services, which would cause significant inconvenience or substantial duplication of costs to the procuring entity;
- The Authority engaged Extra- Ordinary Strategies International Investments P/L to provide required trainings as the consultant has since assisted the organisation before by trainings and development for ISO certification.

Against this background, Extra- Ordinary Strategies International Investments P/L was requested to provide a quotation for the additional services through the eGP system and responded as follows:

No	Description	Days	Total Price (USD) Vat Inc
1.	Awareness & Introduction to QMS for new employees (30 people)	1 day	\$1,450
2.	Continual QMS Awareness for all staff (70 people)	4 days	\$3,000
3.	Company-wide Internal audits and internal auditor assessments, Corrective action, Follow-up & Mgt Review (2 audits)	12 days	\$1,800
Grand Total Vat Inclusive USD			6,250.00

Comments

- **Extra- Ordinary Strategies International Investments P/L** was engaged by the Authority in 2022 for provision of consultancy services on Certification and Maintenance of the ISO 9001:2015 Quality Management System (QMS) to PRAZ at a cost of **USD 15,650.00**
- In reference to Section 33 (2) (f) of the PPDPA Act where additional services which were not included in an initial procurement contract but which were within the objectives of the original bidding documents have, through unforeseen circumstances, become necessary to complete the services described in those documents: Provided that the total value of contract awarded for the additional services shall not exceed fifty per centum of the amount of the original price, **Extra- Ordinary Strategies International Investments P/L** has quoted a price that is only **39%** of the initial contract price which is within range.

Due Diligence

Due diligence was conducted to check if the prices of **Extra- Ordinary Strategies International Investments P/L** were reasonable. A quote was received from **Ernst and Young P/L (EY)** and they are charging **USD 9,729.00**, as a result this shows that the price of **Extra- Ordinary Strategies International Investments P/L** is within the market range.

Recommendations

The Procurement Management Unit is recommending direct engagement of **Extra-Ordinary Strategies International Investments P/L** for the provision of ISO maintenance training services for PRAZ staff in the sum of **USD 6,250.00** payable in ZiG at the official exchange rate on the date of payment.

Compiled by:

S. Chikondori (Procurement Officer) Signature  Date 06/06/2024



Reviewed by:

T. Kangara (Procurement Manager) Signature  Date 6/6/24

CHIEF EXECUTIVE OFFICER

Approved / Not Approved



Signature:   Date: 06/06/24

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE (PRAZ)

BIDDING DOCUMENT FOR THE PROVISION OF IS CONSULTANCY SERVICES FOR THE MAINTENANCE OF THE ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS)

PROCUREMENT REFERENCE NO: PRAZ/DOM/06/2024

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as a scanned copy online

Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Procurement Reference Number:	PRAZ/DOM/06/2024
Subject of Procurement:	CONSULTANCY FOR PRAZ QMS MAINTENANCE
Name of Bidder:	EXTRAORDINARY STRATEGIES INTL INDUSTRIAL INDUST. PBC
Bidder's Reference Number:	PR45047/35705
Date of Bid:	04/06/2024

We offer to provide the goods listed in the Statement of Requirements to the indicated specifications and standards, at the prices indicated on the online Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

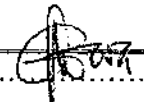
We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {days} from the date of submission.

We confirm that the prices quoted in the online Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised by:

Signature		Name:	CHRISTOPHER MUTUKWA
Position:	MANAGING CONSULTANT	Date:	04/06/2024 (DD/MM/YYYY)
Authorised for and on behalf of:	EXTRAORDINARY STRATEGIES INTL INDUSTRIAL PBC		
Company	25 GEORGE SIKUNDIRA, 5TH FLOOR, REGAL STAR		
Address:	HOUSE, HARARE		



Zimbabwe Revenue Authority



TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld
Validity Period (from-to): 1 January 2024 - 30 June 2024

TIN 2000847603

Taxpayer Name EXTRAORDINARY STRATEGIES INTERNATIONAL INVESTMENTS

Trade Name: Extraordinary Strategies International

Issued on: 04/01/2024

Authentication Code: 470583906

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid





#	Activity	Duration	Cost (USD)	Expected Outcomes
1.	Awareness & Introduction to QMS for new employees (30 people)	1 day	\$1450	<ol style="list-style-type: none"> 1. General introduction to ISO 9001 & complementary standards 2. Key QMS appointments, roles & responsibilities 3. Determination of organization's context including stakeholder mapping 4. QMS Principles and Management commitment 5. Introduction to QMS Risks and Opportunities 6. ISO 9001 Requirements – interpretation of the Standard Certificates of attendance will be issued
2.	Continual QMS Awareness for all staff (70 people)	4 days	\$3000	<ol style="list-style-type: none"> 1. ISO 9001:2015 Principles, Benefits & PDCA 2. QMS Policy, Objectives & Risk-based thinking 3. Lessons Learned & Exchange of experience gained (internal & external audits, customer satisfaction) 4. QMS Documentation Adequacy Assessment
3.	Company-wide Internal audits and internal auditor assessments, Corrective action, Follow-up & Mgt Review (2 audits)	12 days	\$1 800	<ol style="list-style-type: none"> 1. Internal Audit Annual Planning 2. Audit Preparation (Document review, checklists preparation) 3. Internal Audit Execution, Reporting & Internal Auditors Competence Evaluation – as per Internal Audit Procedure. 4. Application of root cause analysis for correction, corrective action of findings and follow-up as per NC & CA Procedure 5. Assistance in preparation of Management Review inputs and evaluation of minutes as per Management Review Procedure

Chrispen Mutukwa - Curriculum Vitae

1. Personal Details

Chrispen Mutukwa; Cell: +263 774 065 886; +27 79 318 8015

E-mail 1: pinnaquat@gmail.com

E-mail 2: chrismutukwa@ymail.com

Born: 29.01.73; Married, with 3 sons.

Clean class (4) driver's license, Valid Zimbabwe Passport No. FN446062 (Valid till 05.11.2027)

2. Education & Qualifications

- BSc. Hons Applied Chemistry (National University of Science & Technology, Zim, May 2000)
- ISO 17025 Laboratory Quality Management System (SAZ, Nov 2001)
- ISO 9001 QMS Lead Auditors Course (SAATCA, July 2002)
- ISO 14001 EMS Lead Auditors Course (SAATCA, Nov 2002)
- OHSAS 18001 Occupational Health and Safety (Mattatha OH&S Consultants, Aug 2003)
- ISO 17021-1:2015 (DQS - SA, April 2019)
- Various CPD Courses with DQS, TUV-Nord (SA) and SAZ (2004 - Current)
- ISO 9001:2015 Transition Training (SAZ, Oct 2015)
- Facilitator, Assessor and Moderator Training (SAZ, 2023)

3. Current Studies

- International Environmental Diploma, NEBOSH, UK.
- ISO 27000 Lead implementor & auditor course, PECB.
- MSc Strategic Management (CUT, Zim)

4. Expertise & Skills

- Laboratory Quality Control Analyst
- Lead Management Systems Auditor (ISO 9001)
- Quality Assurance Manager
- Management Systems Consultant and Facilitator (ISO 9001, ISO 14001, ISO 45000, ISO 27000 (undergoing studies))
- Risk Identification & Assessment
- Strategic Planning
- MS Word, Excel, PowerPoint

5. Career History

From	To	Job Title	Employer	Industry
September 2012	Current	Management Systems Consultant & Facilitator	ESI Management Systems Training & Consultancy, Harare	Management Systems Consultancy & Training
June 2004	Current	Free-lance QMS Lead Auditor	Standards Association of Zimbabwe DQS - South Africa (2011-2022) TUV-Nord South Africa (2019 - Current) Namibian Standards Institution (2019 - Current)	Certification Bodies
January 2008	August 2012	Quality Assurance Manager	Printflow Pvt Ltd, Harare	Printing
June 2004	December 2007	Quality & Safety Manager	John Sisk & Son Pvt Ltd, Harare	Construction
February 2003	May 2004	Management Systems Auditor	Standards Association of Zimbabwe, Harare	Certification Body
August 2000	January 2003	Senior Technical Officer (Chemist)	Standards Association of Zimbabwe, Bulawayo	Certification Body (Compliance Assessment)

8. Auditing Experience

Certification Body	Period	Sectors	Examples of companies audited				
Standards Association of Zimbabwe, Harare (QMS Auditing)	Feb 2003 - Present	Chemicals, chemical products and fibres	Zimbabwe Phosphate Industries Ltd, Harare Cernol Chemical, Harare Astra Chemical, Harare Chemplex Marketing, Harare				
		Construction and Real Estate	Bitumen World, Harare Exodus & Company, Harare				
		Hotels and restaurants	Kingdom @ The Victoria Falls, Vic Falls, Zimbabwe New Ambassador Hotel, Harare, Zimbabwe Rainbow Towers International, Harare, Zimbabwe Troutbeck Inn, Nyanga, Zimbabwe				
		Transport, storage and communication	Bak Logistics, Harare Freight World, Harare Speedlink Cargo, Harare				
			Financial intermediation	Fidelity Life Assurance Company, Harare Nicoz Diamond Insurance Company, Harare First Mutual Life Assurance Company, Harare Cell Insurance Company			
		Health and social work	Chitungwiza General Hospital Medicines Control Authority of Zimbabwe				
		Mining and quarrying	Hwange Colliery Company Limited, Zimbabwe Zimplats, Zimbabwe Bindura Nickel Corporation, Zimbabwe Trojan Nickel Mine, Zimbabwe				
			Food products, beverages and tobacco	Cairns Foods Limited, Harare Malawi Distilleries Limited, Blantyre, MALAWI Lyons Zimbabwe, Harare Anchor Yeast, Gweru, Zimbabwe Delta Beverages, Harare Dairibord, Blantyre, Malawi Malawi Distilleries Limited, Blantyre, Malawi			
				Rubber & Plastics	Blantyre Netting Company, Malawi Saltrama Plastics, Harare Dunlop Tyres, Bulawayo, Zimbabwe Dunlop Tyres, Harare, Zimbabwe Polywaste Plastics, Harare, Zimbabwe Botton Armature Winding, Bulawayo, Zimbabwe		
		DQS - South Africa, Randburg, SA (QMS Auditing)			Jan 2011 - Current	Electrical & Optical Equipment	Banbros, Kenya
						Transport & Storage Other Services	Kango Products, Bulawayo, Zimbabwe Lean Energy Solutions, Kenya
			Metals and Fabricated metal products			Mealie Brand, Bulawayo, Zimbabwe Steelmakers, Redcliff, Zimbabwe	
TUV-Nord South Africa (QMS Auditing)	Aug 2019 - Current	Production and sales of Aluminium Alloy ingots	Terra Aqua Environmental Consultancy Limited, Ogun State, Nigeria				
		Tyre retreading and repairs	Sarmcol Quality Tyres Pty Ltd, Jhb, South Africa				
		Manufacture of wine bottle dividers	Omega Packaging, Cape Town, SA				
		Research and development	Thyssenkrupp Industrial Solutions, South Africa Point Engineering, Port Harcourt, Nigeria				
		Repairs of motor vehicles, motor cycles and personal and household goods	Goscor Cleaning Equipment, South Africa				

+several other organizations

9. Interests

- Traveling, Reading & Research and Athletics.

Chrispen Mutukwa - Curriculum Vitae

1. Personal Details

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			Cernol Chemical, Harare
			Astra Chemical, Harare
			Chemplex Marketing, Harare
		Construction and Real Estate	Bitumen World, Harare
			Exodus & Company, Harare
		Hotels and restaurants	Kingdom @ The Victoria Falls, Vic Falls, Zimbabwe
			New Ambassador Hotel, Harare, Zimbabwe
			Rainbow Towers International, Harare, Zimbabwe
		Transport, storage and communication	Troutbeck Inn, Nyanga, Zimbabwe
Bak Logistics, Harare			
Freight World, Harare			
Financial intermediation	Speedlink Cargo, Harare		
	Fidelity Life Assurance Company, Harare		
Health and social work	Nicoz Diamond Insurance Company, Harare		
	First Mutual Life Assurance Company, Harare		
Mining and quarrying	Cell Insurance Company		
	Chitungwiza General Hospital		
Food products, beverages and tobacco	Medicines Control Authority of Zimbabwe		
	Hwange Colliery Company Limited, Zimbabwe		
	Zimplats, Zimbabwe		
	Bindura Nickel Corporation, Zimbabwe		
Rubber & Plastics	Trojan Nickel Mine, Zimbabwe		
	Cairns Foods Limited, Harare		
	Malawi Distilleries Limited, Blantyre, MALAWI		
	Lyons Zimbabwe, Harare		
	Anchor Yeast, Gweru, Zimbabwe		
	Delta Beverages, Harare		
DQS - South Africa, Randburg, SA (QMS Auditing)	Jan 2011 - Current	Electrical & Optical Equipment	Dairibord, Blantyre, Malawi
			Malawi Distilleries Limited, Blantyre, Malawi
		Transport & Storage	Blantyre Netting Company, Malawi
			Saltrama Plastics, Harare
Other Services	Dunlop Tyres, Bulawayo, Zimbabwe		
	Dunlop Tyres, Harare, Zimbabwe		
Metals and Fabricated metal products	Polywaste Plastics, Harare, Zimbabwe		
	Botton Armature Winding, Bulawayo, Zimbabwe		
TUV-Nord South Africa (QMS Auditing)	Aug 2019 - Current	Production and sales of Aluminium Alloy ingots	Banbros, Kenya
			Kango Products, Bulawayo, Zimbabwe
		Tyre retreading and repairs	Lean Energy Solutions, Kenya
			Mealie Brand, Bulawayo, Zimbabwe
		Manufacture of wine bottle dividers	Steelmakers, Redcliff, Zimbabwe
Research and development	Terra Aqua Environmental Consultancy Limited, Ogun State, Nigeria		
Repairs of motor vehicles, motor cycles and personal and household goods	Sarmcol Quality Tyres Pty Ltd, Jhb, South Africa		
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Research and development	Goscor Cleaning Equipment, South Africa				
		Repairs of motor vehicles, motor cycles and personal and household goods			

+several other organizations

9. Interests

- Traveling, Reading & Research and Athletics.

A black and white photograph showing a large flock of birds, possibly terns, flying in a loose V-formation over a body of water. The background features a dark, forested shoreline under a bright, overcast sky. The image has a grainy, high-contrast appearance.

**Procurement Regulatory authority
of Zimbabwe**

Quotation for company-wide internal
audits and internal auditor assessments
corrective action, follow-up, and
management review

June 2024

Tender Id 1044

Organization Name Extraordinary Strategies International Investments
Address 25 George Sijundika Avenue 506 5th Floor, Regal Star House, Harare
Email pinnacual@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price USD	Total Price USD payable in ZIG at the official exchange rate.
1	86132102	Training planning and development consultancy service	Training planning and development consultancy service for ISO 9001:2015	1	Each	6250	6250
Total:							6250.0000



Building a better working world

Ernst & Young Advisory Services (Pvt) Ltd
A-1100017
P.O. Box 1000, 1000
Kwame Ninsin Avenue
P.O. Box 1000, 1000
Accra, Ghana

7th Floor, PRAZ Building
Plot 1000, 1000, 1000
Accra, Ghana

Our vision of Internal Audit

Executives want Internal Audit to not only see what has gone before, but also what comes next. They want Internal Audit to provide insights into strategic initiatives, and to share ideas that improve business performance.

EY can support you play that role by allowing you to focus on what matters most be a strategic advisor of your business.

We know that strong risk management has a strong and positive impact on value creation, and that Internal Audit is a key component of the overall risk management framework.

We are committed to helping PRAZ show to its stakeholders the full value and benefit of investing in the Internal Audit function.

We believe that EY can support your Internal Audit Function by providing exceptional client service, being connected, responsive and insightful to meet your needs.

Professional Fees

The total estimated fee for the duration of the contract will be **USD8 460.00** (excluding VAT) as detailed below, on the applied blended rate of \$60 (excluding VAT).

Reviews	Description	Proposed Hours	Amount (USD)
Fees			
	Planning	13	780,00
	Execution	115	6 900,00
	Reporting	13	780,00
	Total		8 460,00
	VAT (15%)		1 269,00
	Total Contract Price		9 729,00



Building a better
working world.

Ernst & Young Advisory Services (Pvt) Ltd
Private Limited
100, The Waterfront Office
Tafadzwa, Harare, Zimbabwe
Tel: +263 211 211 111
www.ey.com/zw

Tel: +263 211 211 111
Fax: +263 211 211 111
www.ey.com/zw

15 February 2024

The Procurement Management Unit
Procurement Regulatory Authority
9th Floor, Pearl House
61 Samora Machel Avenue, Harare

Ref: Quotation for an Assessment of Internal Audits, internal auditor assessments, corrective action, follow-up, and management review

Thank you for affording us the opportunity to present to you our quotation to assist with performing an Assessment of the Internal Audit (IA) function of your organization. As per your request, I am pleased to enclose our quotation, and look forward to discussing this in detail with you and your team. This quotation sets forth the scope, timelines of the engagement and the expected fees for performing the review.

Our External Quality Review Approach

Our approach recognizes that the bar has been raised for IA, we have developed a unique IA External Review approach, centered around the comparison of the internal processes and capabilities of IA against the new guidance for IA, our proprietary maturity model and industry benchmarks. This includes:

- An independent comparison of how IA is designed and organized, against the recommendations of the 2017 International Standards for the Professional Practice of Internal Auditing (Standards);
- A review of the internal processes and practices including charter, risk universe, plans, IA tools, techniques, knowledge, and experience;
- Quantitative and qualitative benchmarking against leading practice from across the regional and global market; and
- An assessment of the positioning and impact of IA throughout the authority, including its integration and role in the authority's governance processes, and insight into whether the IA function is meeting the needs of its stakeholders.

Our approach involves working with you throughout the review to highlight opportunities for improvement and design appropriate recommendations which will help you inform the strategic direction of IA.

We are confident in our ability to adjust our proven approach to meet your individual needs. Our approach will enable you to evidence compliance with global standards and guidance moderated to local expectations where applicable and compare your function to industry leading practice and understand key stakeholder perceptions of IA.

The review will be led by Nqaba Mkwanzani, who brings over 20 years of accumulated experience in assessing and leading internal audit functions. The core team will comprise Tawanda Zhou, Tafadzwa Mavhunga, and Shantel Sanyika who have extensive recent experience of performing similar assignments with some of EY's largest clients across various sectors.

Being globally integrated, we can access the experts who had a key role in the creation of the new Institute of Internal Auditors standards and therefore, we have a deep knowledge of the standards.

We will receive support which will provide unfettered access to the most relevant knowledge, benchmarks and other insights from across our global organization.



Building a better working world

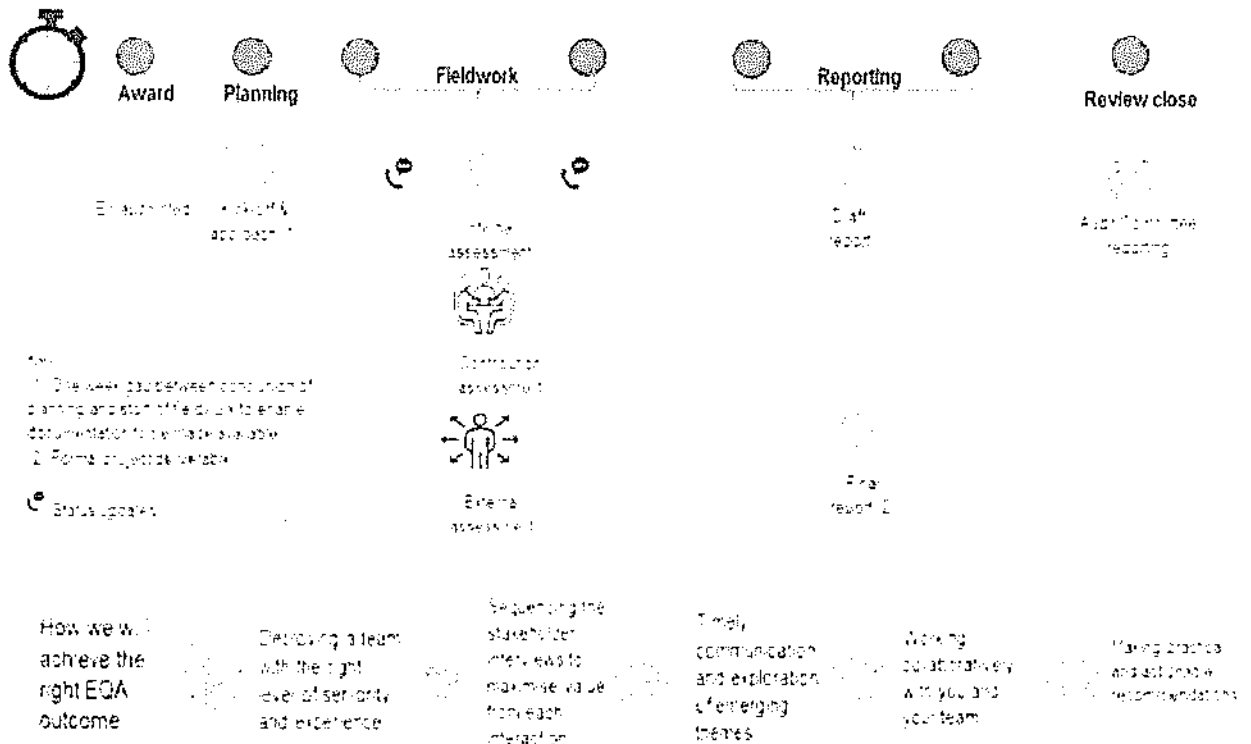
Ernst & Young Advisory Services (Pvt) Ltd
Rajiv Gandhi
Sudhakar Nigam Road
Rajiv Gandhi International
Airport, Hyderabad
Tel: 080 2812 2000

Tel: 080 2812 2000
Fax: 080 2812 2000
www.ey.com

Delivery timeline

We have outlined an indicative timeline designed to demonstrate our ability to commence the EQA interviews on a date co-developed by your team. As with all such EQA projects, our experience has shown that the main challenge in meeting these timelines is the availability of executive stakeholders and audit committee members. We will work closely with you at the inception of the project to schedule the key stakeholder interviews and will provide sufficient advance planning for the successful completion of the engagement within the proposed timeline as reflected below.

We are committed to a flexible and responsive approach that best meets your needs and timing, while balancing your other important priorities. We expect that this engagement will take approximately **four weeks** to complete, concluding with the issuance of a final report. The detailed assessment process, which will be refined when we meet with you, would be as follows:

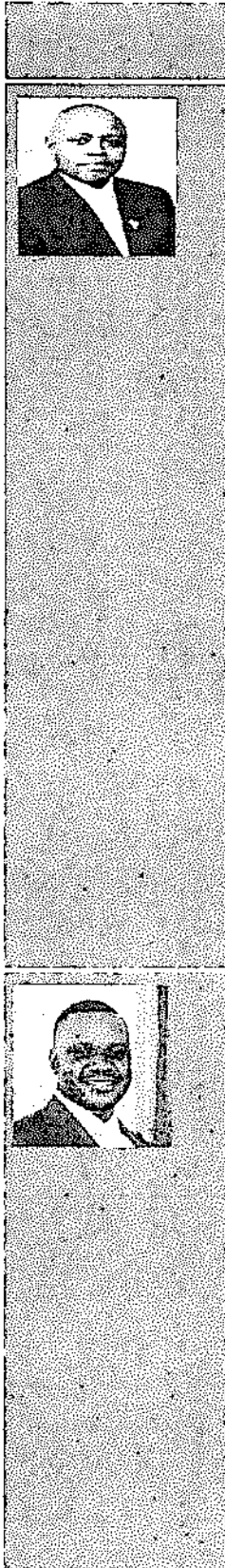


Deliverables

Draft and Final Assessment Report to PRAZ containing:

- Opinion on the effectiveness of IA activity in providing assurance and consulting services to PRAZ.
- Opinion on conformance of the IA Function with the best practice with the International Standards for the Professional Practice of Internal Auditing of the IIA
- Recommendations for improving the IA Function
- Any other matters relevant to the EQA assignment
- Oral presentation to the IA function, senior management, and Audit Committee members in relation to the completed report.

Team to serve you:



Team Member

Value to PRAZ

**Nqaba Mkwanaenzi CA (Z),
CFE, MPhil**
Country Managing Partner,
Business Consulting Partner
Role: Engagement Partner

nqaba.mkwanaenzi@ey.com

Nqaba is the Managing Partner with EY’s Risk Consulting Practice, focusing on Internal Audit, Governance, Risk Management and Digital Transformation. He has more than 20 years of experience in setting up, leading and assessing large-scale Internal Audit functions, Business Assurance, Regulatory Compliance, IT Advisory, Data Analytics, Cybersecurity, and Business and Digital Transformation programs.

He will have oversight of and responsibility for all services delivered to PRAZ and will offer leadership and support to the delivery team in providing the top resources and highest level of service quality to PRAZ.

As the Partner responsible for the delivery of EY core services in Business Consulting, his professional experience includes setting up, transforming, and leading Internal Audit, Enterprise Risk Management, Regulatory Compliance, and IT functions while driving initiatives related to the design, rollout, and risk management.

He has specialist knowledge of the Internal Audit, Risk Management and Risk Advisory fields, having provided oversight and leadership on the following clients: Reserve Bank of Malawi, Econet Wireless, Kreamorn Investments, Zimplats, First Capital Bank (Malawi), Turnall Holdings, WWF Zimbabwe, Portland Holdings Limited and Alliance One International.

Nqaba is a past Chairman of the Mashonaland District Society of Chartered Accountants and has sat on various boards including Institute of Internal Audit (IIA) Zimbabwe Chapter.

Tawanda Zhou, CA(Z)
Senior Manager – Business Consulting

Role: Engagement Manager

tawanda.zhou@ey.com

Tawanda is the Senior Manager in EY’s Enterprise Risk Consulting department. He comes with over 7 years of experience in driving transformation in governance, enterprise risk management, internal audit, compliance, and assurance.

He is a key member on the Zimplats account for over 6 years, leading projects in Internal Audit, Finance, Enterprise Risk Management, and Combined Assurance.

He has led Internal Audit Function transformation reviews across various sectors, including benchmarking the companies’ processes to leading practices.

Tawanda also has vast experience in leading and performing risk-based internal audit for companies in various sectors. He has been the lead Project Manager at Pyxus Mashonaland Tobacco Company, Old Mutual Zimbabwe, IDBZ, First Capital Bank (Malawi) and Zimplats.

Tawanda has extensive experience in engagement quality management and client satisfaction tracking as well as continuous team improvement.



Tafadzwa Mavhunga
Associate Director – Business
Consulting
Role: Subject Matter Expert - IT

Tafadzwa will be responsible for managing the review of the IT audit work and will work closely with the core internal audit team.

Tafadzwa has been in the industry for more than 10 years with at least 8 years spent in IT Advisory and Risk Assurance. During which, he has been involved in assessing IT Security & control effectiveness on client IT environment by performing vulnerability assessments and Attack and Penetration testing.

He has managed Information Technology audits on internal audit clients such as Zimplats, Turnall Holdings, CBZ Bank and Steward Bank.

Conclusion

Thank you again for the opportunity to present our team and proposed fees to undertake the engagement. We welcome any questions and look forward to robust, open discussion regarding our quotation.


This quotation is valid for four weeks from the date of submission. Please feel free to contact Nqaba Mkwanzani on nqaba.mkwanzani@zw.ey.com or Tawanda Zhou on tawanda.zhou@zw.ey.com should you need to clarify any of the information contained in our attached proposal.

Kind Regards

Nqaba Mkwanzani
Director
Ernst & Young Advisory Services Private Limited

Supporting Information

1. Tax Clearance




ZIMRA

Zimbabwe Revenue Authority

TAX CLEARANCE CERTIFICATE (TT263)

Your Tax position is Satisfactory. No tax should be withheld
Validity Period (from-to):

TIN: _____ Authentication Code: _____
Taxpayer Name: _____
Trade Name: _____
Issued on: _____



2. PRAZ Registration



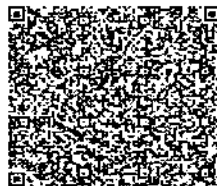
**PRAZ REGISTRATION CERTIFICATE
2024**

This is to certify that Ernst & Young Advisory Services(PR73990810916) is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category

Management & General Consultancy Services(SM001)

Issued On	06-Feb-2024
Expires On	31-Dec-2024
Verification Code	PRAZ-2024-644-IDS-1047

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System



Assurance | Tax | Strategy and Transactions | Consulting Services

About EY

EY is a global leader in assurance, tax, transaction, and advisory services. Worldwide, our more than 300,000 people are united by our shared values and an unwavering commitment to quality. We make a difference by helping our people, our clients and our wider communities achieve their potential.

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Request for Quotation

To: _____

Introduction

The Procurement Regulatory Authority of Zimbabwe would like to procure the following services: -

No	Description	Quantity
1.	Awareness & Introduction to QMS for new employees (30 people)	1 day
2.	Continual QMS Awareness for all staff (70 people)	4 days
3.	Company-wide Internal audits and internal auditor assessments, Corrective action, Follow-up & Mgt Review (2 audits)	12 days

If, you have the capacity supply you're requested to submit a comprehensive quotation for the requirements.

Your quote must include the following:

- 1) Price in US\$ payable in ZiG at the prevailing official rate on the date of payment. All cost elements must be indicated, i.e. unit price, VAT, total price, delivery, etc. No hidden/variable costs will be accepted.
- 2) Delivery lead time (This is of paramount importance).
- 3) Validity period of quotation of not less than 7 days
- 4) Valid Tax Clearance Certificate
- 5) Proof of PRAZ Registration

Your quotation must be addressed to -;

The Procurement Management Unit
Procurement Regulatory Authority
9th Floor, Pearl House
61 Samora Machel Avenue, Harare

OR

Email: quotations@praz.org.zw

Attention. Mr. T. Kangara Tel: (04) 790080 / 752539/42/40

Quotations must be received not later than 06 June 2024, at 14:30pm

Solomon Chikondori

From: PMU
Sent: Thursday, 06 June 2024 10:22
To: 'info@management.co.zw'; 'industrialpsychological@gmail.com';
'taxginstitute@gmail.com'; 'brighton.ganda@zw.ey.com'
Cc: Kilford Jombe
Subject: PRAZ Request for Quotation
Attachments: PRAZ ISO Consultancy 2024.docx

Good morning. Attached Please find the RFQ

Your cooperation will be greatly appreciated.

Kind Regards

PRAZ PMU
Procurement Regulatory Authority of Zimbabwe (PRAZ)
Pearl Building
61 Samora Machel Ave
Harare

: +263-4-790080 / 772669 / 752542 / 753132/0712 621 533

: pmu@praz.org.zw

Solomon Chikondori

From: Tawanda Zhou <Tawanda.Zhou@zw.ey.com>
Sent: Thursday, 06 June 2024 13:02
To: PMU
Cc: Kilford Jombe; Brighton Ganda
Subject: RE: PRAZ Request for Quotation
Attachments: PRAZ- Quotation for an Assessment of Internal Audit.pdf

Good afternoon,

Please find attached Quotation for your consideration.

Should you have any queries, please do not hesitate to reach out.

Kind regards,

Find us on: [Facebook](#) | [LinkedIn](#) | [Twitter](#) | [Youtube](#)

Tawanda Zhou | Senior Manager | Business Consulting



Ernst and Young
Cnr J.Nyerere & K.Nkrumah, Harare, Zimbabwe
Office: +263 4 750905 | Mobile: +263 719 554 597 | Tawanda.zhou@zw.ey.com
Mobile: +263 783 253 454
Website: www.ey.com

From: Brighton Ganda <brighton.ganda@zw.ey.com>
Sent: Thursday, June 6, 2024 10:34 AM
To: PMU <pmu@praz.org.zw>
Cc: Kilford Jombe <jombek@praz.org.zw>; Tawanda Zhou <Tawanda.Zhou@zw.ey.com>
Subject: RE: PRAZ Request for Quotation

Dear Sir

Just received this email. We will respond accordingly.

For more guidance on Quality processes and access to Quality enablers and tools please visit [Consulting Quality - EY One Place](#)

Find us on: [Facebook](#) | [LinkedIn](#) | [Twitter](#) | [YouTube](#)

Brighton Ganda | Senior Manager | Africa, India & Middle East (AIM) | EY Consulting

Angwa City, Cnr Julius Nyerere Way/ Kwame Nkrumah Ave, Harare, Zimbabwe
Office: +263 4 750979/83 | Office: +263 4 750905/14 | brighton.ganda@zw.ey.com
Cell: +263 772 334 151
Website: <http://www.ey.com> and <http://www.ey.com/sap>

Thank you for considering the environmental impact of printing this email.

From: PMU <pmu@praz.org.zw>
Sent: Thursday, June 6, 2024 10:22 AM
To: info@management.co.zw; industrialpsychological@gmail.com; taxgminstitute@gmail.com; Brighton Ganda <brighton.ganda@zw.ey.com>

Cc: Kilford Jombe <jombek@praz.org.zw>

Subject: PRAZ Request for Quotation

Good morning. Attached Please find the RFQ

Your cooperation will be greatly appreciated.

Kind Regards

PRAZ PMU
Procurement Regulatory Authority of Zimbabwe (PRAZ)
Pearl Building
61 Samora Machel Ave
Harare

: +263-4-790080 / 772669 / 752542 / 753132/0712 621 533

: pmu@praz.org.zw

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003473

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE
PURCHASE REQUISITION FORM

Purchase Requisition

No.....

DELIVERY: on or before.....

Quantity	Description	Last purchase Price	
		Unit Price ZW\$	Total PriceZW\$
	Being request for acquisition of consultant services for 150.		
<p><i>Advised please specify scope of services for PMU to be able initiate procurement process. Through astor/24</i></p> <p><i>Please provide terms of reference (TORs)</i></p> <p><i>engage responsible department of TORs</i></p>			
<p>PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE C.E.O.'S OFFICE 03 APR 2024 P.O. BOX CY 408, CAUSEWAY ZIMBABWE</p>			
Total			

Purpose: ICT - consultant services for 150

Expenditure Budgeted—Yes/No Funds Available— Yes/No (Tick the applicable)

Requested by: S. MANYANSA Signature: [Signature] Date: 02/04/2024

Recommended by: A. Gumbira Signature: [Signature] Date:

Budget Confirmed by: [Signature] Signature: [Signature] Date: 02/04/2024

CEO Approved/Not approved: N. Toure Signature: [Signature] Date: 3/4/24

Date Received by Procurement Management Unit: