

ORIGINAL

G

Accountant's date-stamp

To SHERPHERDS WALK
PLEASE PRINT 8913 FARVIEW RUWA
HARARE.

Notes for suppliers:

(1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available

(3) ORIGINAL—Please submit with your invoice to:

U.B.H. P.O. BOX 958 BULAWAYO

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation H.S.F.											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
Station/ccost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
1000 kg	Commercial Beef @ \$4.00				
1000 kg	Chicken (whole bird) \$3.98				
GRAND TOTAL = SEVEN THOUSAND NINE HUNDRED AND EIGHTY DOLLARS ONLY					
\$ 7,980.00 U.S.D					

Period covered by this Requisition: OCTOBER 2024.

TBR or other authority: RFQ 429/2024

I certify that these stores/services are required for the purpose of:

Hospital (use Nutrition Department)

Signed: R. Gambiza

Requisitionist's date-stamp: UNITED BULAWAYO HOSPITALS PROCUREMENT MANAGEMENT UNIT, 25 OCT 2024, P.O. BOX 958, BULAWAYO ZIMBABWE

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked † have been added to the relative departmental assets schedule.

Signed:

Date:

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct: Date

Passed for payment: Date

E. C. P.

INTERNAL ORDER FORM

Consolidation work
UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

094023-9

Successful Bidder's
Name & Address
Sherpherds Walk

Date: 24/10/2024

Cost Centre.....
Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS- CLASS C CATEGORY				Yes	No
Construction works		≥ US\$200,000.00			
Goods		≥ US\$100,000.00			
Consultancy & Non-consultancy services		≥ US\$50,000.00			

PURPOSE OF GOODS	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000	✓	≤ US\$100,000.00							
Consultancy & Non-Cons. services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indic. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ429/2024				

CURRENT ORDER INFORMATION (See attached Detailed Comparative Schedule)

Doc.	I.P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
		1000	Kg	Commercial Beef	4.00	4,000.00
		1000	Kg	Chicken (whole bird)	3.98	3,980.00
PURPOSE OF GOODS: Hospital use (Nutrition Department)					SUB TOTAL	US\$ 7,980.00
					VAT	
					TOTAL	US\$ 7,980.00

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD M. M. M. End user/Other Officer A. A.
 Procurement Officer N. M. Sample Evaluation Team Mbr.....
 Finance Officer P. M. Committee Member

COMMENTS/ REMARKS ...

Companies were invited to tender through the eGP system, only four suppliers managed to submit their quotations. The committee recommends that the order be awarded to Sherpherds Walk as they are the cheapest supplier to specifications. Spar Retail provided their quotation in ZWG currency which had to be converted to USD using RBZ's interbank rate of the day for comparison purposes.

CHECKED BY DDES [Signature]

APPROVED BY: Accounting Officer [Signature]

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT

Minutes of Request for Quotation Tender Evaluation held on the 24/10/2024 in the Procurement Management Unit

Tender No: RFQ429/2024 - Notes: Closing date of the tender: 23/10/2024

Meeting commenced at 10:26hrs.





1. The tender evaluation was as follows:

Item	Qty	UOM	Description	Hoppersone Butchery	Sofit Deal P/L	Sherpherds Walk	Spar Retail	Recommended Bidder	Total price
1	1000	Kg	Commercial Beef	4.60	12.00	4.00	7.18	Sherpherds Walk	4,000.00
2	1000	Kg	Chicken (whole bird)	4.50	11.00	3.98	7.68	Sherpherds Walk	3,980.00
									US\$ 7,980.00


1. Committee Recommendations

Companies were invited to tender through the eGP system, only four suppliers managed to submit their quotations. The committee recommends that the order be awarded to Sherpherds Walk as they are the cheapest supplier to specifications. Spar Retail provided their quotation in ZWG currency which had to be converted to USD using RBZ's interbank rate of the day for comparison purposes.

EVALUATION COMMITTEE MEMBERS

Responsible HOD: **M. S. SIPHILA** Signature: 
 End User/ Other Officer: **M. M. MURRAY** Signature: 
 Member Finance: **M. M. MURRAY** Signature: 
 Procurement Officer: **M. M. MURRAY** Signature: 

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla




APPROVED BY:
 Accounting Officer: 
Dr. W. Busumama
 For United Bulawayo Hospitals


Meeting closed at **59**

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 24/10/2024

Tender Number: Description: Supply & Delivery of Prostheses & Casts

Name	Designation	**Indicate your appropriate declaration**	Yes	No	Signature & Date	Signature & Date
1 Mr./Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	 State Company(s) Signature & Date	24/10/2024 Signature & Date
2 Mr./Mrs.	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	 State Company(s) Signature & Date	Signature & Date
3 Mr./Mrs.	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	No	 State Company(s) Signature & Date	24/10/2024 Signature & Date

4	Mr./Mrs.	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	Yes	Signature & Date  24/10/24	
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date	
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date	
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	Yes	State Company(s)	Signature & Date
			I, therefore, recuse myself from all procurement proceedings.			

Confirmed by:

E. Sihlahla

Deputy Director Procurement Services



Req number -----

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ429/2024	Commercial Beef	Kg	1000		3 days
RFQ429/2024	Chicken (Whole bird)	Kg	1000		3 days

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bid clearly stating the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate** and **CR14**.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be in US\$** price and must be valid for 60 working days from closing date of tender
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be submitted strictly on the e-GP System.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 23 October 2024 @10:30 AM

429/2024

203895



ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Nutrition

DESCRIPTION OF GOODS AND SERVICES

Kindly Purchase the following

Commercial beef 1000kg

Chicken 1000kg

~~low fat mince 800kg~~

~~BBQ sausage 500kg~~

~~ADIBOND~~

~~MBR~~

Estimated/Actual cost:

Compiled by: DAMSON T Signature: Dsn Date: 30/09/24

H.O.D. MSB Signature: MSB Date: 30/09/24

ACCOUNTANT

Vote allocation: GL code: Cost code: Balance:

Signature: [Signature] Date: 30-09-24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature] Date: 30/09/2024

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Date: 02/10/24

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
- 2 OCT 2024
P.O. BOX 958, BULAWAYO
Received on: 21/10/24 ZIMBABWE

Tender Id

11032 r id

Organization Name

Sherpherds Walk

Address

8913 Fairview Ruwa

Email

sherpherdswalk23@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Commercial Beef	1000	kg	4	4000
2	50110000	Meat and poultry products	Chicken (Whole Bird)	1000	kg	3.98	3980
							Total = 7980.0000

Tender Id

5011012

Organization Name

Upperstone Butchery

Address

No. 93 Leander Avenue Hillside Bulawayo

Email

upperstonebutchery@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Commercial Beef	1000	kg	4.6	4600
2	50110000	Meat and poultry products	Chicken (Whole Bird)	1000	kg	4.5	4500
Total =							9100.0000

Tender Id

T41012

Organization Name

Solid Deal P/L

Address

7 edmond Drive Belvedere Harare

Email

isarinomhota@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Commercial Beef	1000	kg	12	12000
2	50110000	Meat and poultry products	Chicken (Whole Bird)	1000	kg	11	11000
Total =							23000.0000

Tender Id

Tender ID: 1012

Yellowcob Enterprises (Private) Limited T/A
Spar Retail
30 DOMBOSHAVA ROAD BORROWDALE
HARARE
delight.corporatesales@spar.co.zw

Organization Name

Address

Email

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Commercial Beef	1000	kg	196	196000
2	50110000	Meat and poultry products	Chicken (Whole Bird)	1000	kg	209.65	209650
Total =							405650.0000



Wednesday, 23 October 2024

CURRENCY	INDICES	BID	ASK	MID RATE	BID RATE ZWG	ASK RATE ZWG	MID RATE ZWG
INTERBANK RATE							
USD		1	1	1.0000	26.6000	27.9642	27.2821
ZAR		17.5208	17.5205	17.52465	0.6265	0.6589	0.6427
GBP	*	1.2989	1.2990	1.29895	14.8807	36.3254	35.4381
JPY		152.0800	152.0900	152.08500	5.4383	5.7176	5.5780
ZMW/ZMK		26.4500	26.5000	26.47500	0.9458	0.9962	0.9710
BWP		0.9749	0.0756	0.07525	1.9923	2.1140	2.0532
CHF		0.8673	0.8674	0.86735	23.0701	24.2561	23.6631
MWK		1717.0100	1750.1203	1.733.67000	61.4006	65.8015	63.0911
AUD	*	0.6675	0.6676	0.66755	17.7555	18.6688	18.2122
SDR	*	1.331070	1.331070	1.33107	36.3143	36.3143	36.3143
MZN/MET		63.2700	64.5400	63.93500	2.2625	2.4263	2.3444
NOK		10.9139	10.9213	10.91760	0.3991	0.4105	0.4004
SEK		10.5410	10.5451	10.54305	0.3769	0.3964	0.3867
CAD	*	1.3821	1.3822	1.38215	0.0494	0.0519	0.0507
EUR	*	1.0804	1.0805	1.08045	29.7386	30.2153	29.4770
CNY		7.1286	7.1295	7.12905	0.2549	0.2680	0.2615
INR		84.0740	84.0840	84.07900	3.0064	3.1610	3.0837
NZD	*	0.6036	0.6037	0.60365	16.0557	16.8819	16.4688
DKK		6.9018	6.9025	6.90215	0.2469	0.2594	0.2531
AAU		2749.9200	2750.1803	2.750.05000	73147.8720	76906.5835	75027.2278
AFN		66.7800	66.9800	66.88000	2.3880	2.5180	2.4530
THB		33.5700	33.6000	33.58500	1.2004	1.2631	1.2318
ETB		119.1888	124.1888	121.68880	4.2621	4.6687	4.4654
SZL		17.5217	17.5247	17.52320	0.6265	0.6588	0.6427
MUR		45.9700	46.2700	46.12000	1.6438	1.7394	1.6916
MYP		4.3390	4.3450	4.34200	0.1551	0.1633	0.1592
LSL		17.5217	17.5247	17.52320	0.6265	0.6588	0.6427
CYP	*	0.3975	0.3980	0.39775	0.0142	0.0149	0.0146
EGP		48.6500	48.7500	48.70000	1.7397	1.8327	1.7862
BRL		5.6901	5.6911	5.69060	0.2034	0.2139	0.2087
TZS		2715.0000	2735.0000	2.725.00000	97.0884	102.8195	99.9540
REB		96.4000	96.4200	96.41000	3.4472	3.6248	3.5360
KES		128.5000	129.5000	129.00000	4.5051	4.8684	4.7318
DEM		2.2150	2.2175	2.21625	0.0792	0.0833	0.0813
G8P		188.4300	188.6500	188.54000	6.7382	7.0921	6.9152
ITL		2192.8300	2196.7200	2.194.07500	78.4156	82.5308	80.4732
FRF		7.4287	7.4372	7.43295	0.2656	0.2795	0.2726
HKD		7.7495	7.7725	7.76100	0.2771	0.2921	0.2846
ARS		983.5000	984.0000	983.75000	35.1699	36.0924	36.4812
XAF		607.0900	623.4300	615.26000	21.7095	23.4372	22.5734