

ORIGINAL

G

|                         |
|-------------------------|
| Accountant's date-stamp |
|                         |

PLEASE PRINT TO LABMED TRADING P/L  
192 CHIKOTOMBE ROAD UNIT RUWA  
HARARE

Notes for suppliers:

- (1) Please provide the following stores/services to: U.B.H.
- (2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.
- (3) ORIGINAL—Please submit with your invoice to:  
U.B.H. P.O. BOX 958 BULAWAYO.
- (4) Delivery charges must be supported by rail or carrier's note.

|                       |  |
|-----------------------|--|
| C.P.O. voucher number |  |
| Date stamp            |  |

| Month               | Creditor's code No. | FOR OFFICIAL USE |  |  |  |  |  |  |  |  |  | S          | C     |  |
|---------------------|---------------------|------------------|--|--|--|--|--|--|--|--|--|------------|-------|--|
|                     | Invoice No.         |                  |  |  |  |  |  |  |  |  |  | Allocation |       |  |
|                     | Invoice No.         |                  |  |  |  |  |  |  |  |  |  | Allocation |       |  |
|                     | Invoice No.         |                  |  |  |  |  |  |  |  |  |  | Allocation | H.S.F |  |
|                     | Invoice No.         |                  |  |  |  |  |  |  |  |  |  | Allocation |       |  |
|                     | Invoice No.         |                  |  |  |  |  |  |  |  |  |  | Allocation |       |  |
| Station/cost centre |                     |                  |  |  |  |  |  |  |  |  |  | TOTAL      |       |  |

| Quantity | Description and other details—tender's, etc.                     | To be completed by supplier |   |   |   |
|----------|--|-----------------------------|---|---|---|
|          |  | Qty. supplied               | @ | S | C |
| 2000     | Each Adrenaline injection 1ml/ml @ \$1.21.                       |                             |   |   |   |
|          | GRAND TOTAL = TWO THOUSAND FOUR HUNDRED AND TWENTY DOLLARS ONLY. |                             |   |   |   |
|          | \$ 2 470.00 U.S.D.   |                             |   |   |   |

Period covered by this Requisition OCTOBER 2024

TBR or other authority REQ 405/2024

Sub-total  
Less discount

I certify that these stores/services are required for the purpose of:  
Hospital Use only PHARMACY

|  |
|--|
| Requisitionist's date-stamp<br>UNITED BULAWAYO HOSPITALS<br>PROCUREMENT MANAGEMENT UNIT<br>25 OCT 2024<br>P.O. BOX 958, BULAWAYO<br>ZIMBABWE |
|--|

Sub-total  
Plus sales-tax  
Subtotal  
Plus carriage  
TOTAL

Signed R. Cambria

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked ‡ have been added to the relative departmental assets schedule.

Signed .....

Certified correct ..... Date .....

Date .....

Passed for payment ..... Date .....

E G P S.

PAAZ-2024-315-ASE-999

INTERNAL ORDER FORM

Good: UNITED BULAWAYO HOSPITAL  
P.O. Box 958

094022-9.

Successful Bidder's  
Name & Address  
Labmed  
Cost Centre.....  
Vote No...

Date 24/10/2024

Indiv. Proc. Ref. No. PREV. BAL..... AMT COMMITTED ..... VOTE BALANCE.....  
NATURE OF TENDER AND CURRENT LIMITS

| ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY |                    |                  | Yes | No |
|--|--------------------|------------------|-----|----|
|  | Construction works | ≥ US\$200,000.00 |     |    |
|  | Goods              | ≥ US\$100,000.00 |     |    |
| Consultancy & Non-consultancy services   | ≥ US\$50,000.00    |                  |     |    |

|                                  | Request for Quotations | Tick | National Competitive Tender | Tick | International Competitive Tender | Tick | Restricted Tender | Tick | Direct Purchase (or Backup Service) | Tick |
|----------------------------------|------------------------|------|-----------------------------|------|----------------------------------|------|-------------------|------|-------------------------------------|------|
| Construction works               | ≤ US\$20,000           |      | ≤ US\$200,000.00            |      |                                  |      |                   |      |                                     |      |
| Goods                            | ≤ US\$10,000           |      | ≤ US\$100,000.00            |      |                                  |      |                   |      |                                     |      |
| Consultancy & Non Cons. services | ≤ US\$5,000            |      | ≤ US\$50,000.00             |      |                                  |      |                   |      |                                     |      |

ORDER TRACKING RECORD

| Indiv. Proc. Ref. No. | Tender No   | Annual Qty | Outstanding order Qty | Qty Ordered | Balance |
|-----------------------|-------------|------------|-----------------------|-------------|---------|
|                       | RFQ405/2024 |            |                       |             |         |

CURRENT ORDER INFORMATION  
(See attached Detailed Comparative Schedule)

| Item                         | I.P. Ref. No. | Order Qty | Unit Size | Description of Goods         | Unit Price Inc. VAT(USD) | Total Price Inc. VAT(USD) |
|------------------------------|---------------|-----------|-----------|------------------------------|--------------------------|---------------------------|
| 1                            |               | 2000      | each      | Adrenaline injections 1ml/ml | \$1.21                   | \$2,420.00                |
| purpose of goods: - PHARMACY |               |           |           |                              | VAT                      | \$2,420.00                |
|                              |               |           |           |                              | TOTAL                    | \$2,420.00                |

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD J. Kumira End user/Other Officer S. Nkabe  
 Procurement Officer C. Mawu Finance Officer T. MUGAVIRA

COMMENTS/ REMARKS ...

The tender was posted on eGP System and two companies responded namely Mefasa and Labmed. The committee recommends the tender be awarded to Labmed the cheaper bidder. The drugs are urgently needed.

CHECKED BY DDPS [Signature]

APPROVED BY: CHIEF MEDICAL OFFICER [Signature]

**UNITED BULWAYO HOSPITAL  
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit

Tender No RFQ405/2024      Notes: Closing date of the tender      Meeting Commenced at

1. The tender evaluation was as follows:

| ITEM | Qty  | Uom  | DESCRIPTION                  | Mefasa Broadband | Labmed | RECOMMENDED BIDDER | TOTAL (USD) |
|------|------|------|------------------------------|------------------|--------|--------------------|-------------|
| 1    | 2000 | Each | Adrenaline Injection 1 ml/ml | \$1.55           | \$1.21 | Labmed             | \$2,420.00  |
|      |      |      | Grand total                  |                  |        |                    | \$2,420.00  |

**COMMENTS/ REMARK**

The tender was posted on eGP System and two companies responded namely Mefasa and Labmed. The committee recommends the tender be awarded to Labmed the cheaper bidder. The drugs are urgently needed.

Responsible HOD.....  
 End User.....  
 Finance.....  
 Procurement Officer.....

Signature.....  
 Signature.....  
 Signature.....  
 Signature.....

Process checked By Deputy Director Procurement Services: Mr E.Sihlahla

**APPROVED BY**

.....  
 Chief Medical Officer  
**Dr W. Busumani**  
**For United Bulawayo Hospital**

UNITED BULAWAYO HOSPITAL

PROCUREMENT MANAGEMENT UNIT

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON

Tender Number RFQ 405/2024

Description Adrenaline

| Name        | Designation                    | **Indicate your appropriate declaration**  | Signature & Date                          |
|-------------|--------------------------------|--|---|
| 1<br>Mr/Mrs | Procurement Officer/ Assistant | I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  | C. Mawut 24/10/2024                       |
| 2<br>Mr/Mrs | Member Finance                 | I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.<br>I, therefore, recuse myself from all procurement proceedings. | Signature & Date<br>24/10/2024            |
| 3<br>Mr/Mrs | Head Requiring Services        | I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.<br>I, therefore, recuse myself from all procurement proceedings. | Signature & Date<br>J. Kumbani 24/10/2024 |

|   |        |                                      |   |            |  |
|---|--------|--------------------------------------|---|------------|--|
|   |        |                                      | <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p> |            |  |
| 4 | Mr/Mrs | End user/Other officer/ Section head | <p>I have no pecuniary or other personal interest(s), direct or indirect, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.</p>   | <p>No</p>  | <p>Signature &amp; Date</p> <p>S. Nkomo 24/10/24</p> |
|   |        |                                      | <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p> | <p>Yes</p> | <p>Signature &amp; Date</p>                          |

Confirmed by:

E. Sihlahla

 Deputy Director Procurement Services



ZIMBABWE

Telephone: +263 0292 252111-9  
Fax: 263 0292 237234  
Website: www.ubh.org.zw  
Email: info@ubh.org.zw  
All Correspondence to be addressed to:  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Pharmacy

201221

DESCRIPTION OF GOODS AND SERVICES

Kindly procure the following which is out of stock at Netpharm

|                        |     |   |      |
|------------------------|-----|---|------|
| Adrenaline inj. 1mg/ml | 1ml | X | 2000 |
| Povidone Iodine 10%    | 5L  | X | 1000 |
| Gentamycin 50mg/2ml    |     | X | 1000 |

Estimated/Actual cost: .....

Compiled by: D. Musabayam

Signature: [Signature]

Date: 18/9/24

H.O.D. S. Nkala

Signature: [Signature]

Date: 19/9/24

ACCOUNTANT

Vote allocation: GL code .....

Cost code: .....

Balance: 000

Signature: [Signature]

Date: 23/09/24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature]

Date: 23/9/24

CHIEF MEDICAL OFFICER  
UNITED BULAWAYO HOSPITALS  
23 SEP 2024  
P.O. BOX 958, BULAWAYO  
ZIMBABWE

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Date: 25/9/24

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

Received on: 24/9/24

**Tender Id** 11185

**Organization Name** Labmed Trading P/L  
**Address** 192 Chihombe Road Unit 8 Ruwa  
**Email** labmedmarketing@gmail.com

| Item No | UNSPSC Code | Lot Name                           | Lot Description             | Quantity | UOM  | Unit Price | Total Rate        |
|---------|-------------|------------------------------------|-----------------------------|----------|------|------------|-------------------|
| 1       | 23151824    | Pharmacy compounder or accessories | Adrenaline injection 1ml/ml | 2000     | Each | 1.21       | 2420              |
|         |             |                                    |                             |          |      |            | Total = 2420.0000 |







## Zimbabwe Revenue Authority



### TAX CLEARANCE CERTIFICATE (ITF263)



**Your Tax position is Satisfactory. No tax should be withheld**

**Validity Period (from-to):** 1 July 2024 - 31 December 2024

**TIN** 2000490475

**Taxpayer Name** LABMED TRADING

**Trade Name:** Labmed Trading (Pvt) Ltd

**Issued on:** 01/07/2024

**Authentication Code:** 47170482

The authentication and validity of this certificate must be validated on ZIMRA page: [mytaxselfservice.zimra.co.zw](https://mytaxselfservice.zimra.co.zw) using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid



Tender Id 11185

Organization Name MEFASA BROADBAND SOLUTIONS PVT LTD

Address 156 ARCTURUS ROAD HIGHLANDS HARARE

Email tapmusambik@gmail.com

| Item No | UNSPSC Code | Lot Name                           | Lot Description             | Quantity | UOM  | Unit Price | Total Rate        |
|---------|-------------|------------------------------------|-----------------------------|----------|------|------------|-------------------|
| 1       | 23151824    | Pharmacy compounder or accessories | Adrenaline injection 1ml/ml | 2000     | Each | 1.55       | 3100              |
|         |             |                                    |                             |          |      |            | Total = 3100.0000 |



# PRAZ REGISTRATION CERTIFICATE

## 2024

This is to certify that **MEFASA BROADBAND SOLUTIONS PVT LTD(PR2403707703)** is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category:

### **Pharmaceuticals (a) Medical Drugs, Supplies and Consumables(GP004)**

|                          |                        |
|--------------------------|------------------------|
| <b>Issued On</b>         | 01-Oct-2024            |
| <b>Expires On</b>        | 31-Dec-2024            |
| <b>Verification Code</b> | PRAZ-2024-167-RQU-3707 |

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System.





## Zimbabwe Revenue Authority



### TAX CLEARANCE CERTIFICATE (ITF263)



**Your Tax position is Satisfactory. No tax should be withheld**

**Validity Period (from-to):** 1 July 2024 - 31 December 2024

**TIN** 2001777130

**Taxpayer Name** MEEASA BROADBAND SOLUTIONS

**Trade Name:** mefasa commodities

**Issued on:** 02/07/2024

**Authentication Code:** 47180623

The authentication and validity of this certificate must be validated on ZIMRA page: [mytaxselfservice.zimra.co.zw](https://mytaxselfservice.zimra.co.zw) using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid

