

**COMPETITION AND TARIFF COMMISSION MINUTES
EVALUATION MEETING FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF LAPTOPS
PROCUREMENT EVALUATION COMMITTEE**

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Venue : Competition and Tariff Commission Boardroom
Date : 09 May 2024
Time : 1045hours – 1300hours
Members : Mr. T. Zengeni Chairman
Mr. S. Nyatsungo Member
Ms. M. Chirwa Member
Ms. A. Ngwendere Member
Ms. L. Tshuma Member (Procurement Officer)

Recording : Ms. L. Tshuma Procurement Officer

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A. CHAIRPERSON'S OPENING REMARKS

The Chairman – Mr Zengeni welcomed everyone to the meeting which started at 1045 hours. He highlighted that the meeting was for tender evaluation: Tender Number CTC/01/2024, for the Supply and delivery of laptops at Competition and Tariff Commission.

B. TENDER EVALUATION AND ADJUDICATION

The Committee reviewed bids presented to it by the Procurement Management Unit. As the Evaluation Committee, it agreed on the evaluation criteria and other issues for consideration stated in the bidding document including the following: -

- i. name of the bidder
- ii. bid price as read when bids were opened
- iii. correcting any arithmetic errors
- iv. currency used by bidders
- v. applying domestic preference
- vi. any payment schedule by the bidder
- vii. delivery time, bid security and bid validity
- viii. verification on the essential supporting documents such as copies of certificate of incorporation, valid tax clearance from ZIMRA, company profile, VAT, CR6, CR14, Supplier Registration number or documents showing that bidders are registered with the Procurement Regulatory Authority of Zimbabwe.

The Table below shows the results for evaluated bid for the supply and delivery of laptops

Name of the Bidder	Arithmetic errors Total Amount	Currency Used By The Bidder	Payment Schedule	Delivery Time / Schedule	Supporting Documents	Bid Security Declaration	Domestic Preference	Bid Validity	Trade References	Technical Specification Compliance
Sypremo Investments	NONE	US\$	After delivery	7 working days after signing contract	Tax clearance, CR6, CR14, Certificate of incorporation,	YES	YES	60 days	YES	Complied

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Thunderrock Investments P/L	NONE	US\$	After delivery	5 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	YES	YES	60 days	YES	Complied
Kemek Technologies	NONE	US\$	After delivery	2 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	YES	YES	60 days	YES	Complied
Plata Investments Pvt Ltd	NONE	US\$	After delivery	7 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	YES	YES	60 days	YES	Did not confirm
Zacks Electronics Pvt Ltd	NONE	US\$	After delivery	5 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	YES	YES	60 days	YES	Complied
Tricknut Computers P/L	NONE	US\$	After delivery	7 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	NO	YES	60 days	YES	Complied
Vanchang Investments Pvt Ltd	NONE	US\$	30 days After delivery	7 working days after signing contract	company profile, PRAZ Tax clearance, CR6, CR14, Certificate of incorporation, company profile, PRAZ	YES	YES	60 days	YES	Complied

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			signing contract	incorporation, company profile, PRAZ			
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COMPARATIVE SCHEDULE

LAPTOPS SPECIFICATIONS AND TOTAL AMOUNT

Ref No.	DETAILED DESCRIPTION OF ITEMS (SPECIFICATIONS)	QTY	UoM	Sypremo Investments P/L		Thunderrock Investments P/L		Kemek Technologies	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Supply and delivery of laptops 14-inch M3 Max, 2023, GPU, 1TB SSD, 14-Core CPU, 30-Core GPU 36GB Unified Memory, 1TB SSD Storage, 16-core Neural Engine, 16-inch Liquid Retina XDR display, Three Thunderbolt 4 ports, HDMI port, SDXC card slot, headphone jack, MagSafe 3 port, Magic keyboard with Touch ID/Force Touch trackpad 140W USB-C Power, Adapter	6	each	USD\$4404.75	USD\$26428.50	USD\$4835.00	USD\$29010.00	USD\$4890.00	USD\$29340.00
				Plata Investments Pvt Ltd	Total Price	Zacks Electronics Pvt Ltd	Total Price	Tricknut Computers P/L	Total Price
				USD\$5690.00	USD\$34140.00	USD\$5875.00	USD\$35250.00	USD\$6440.00	USD\$38640.00

		Vanchang Investments Pvt Ltd	
	Unit Price		
	Total Price		
	USD\$6679.00		USD\$40074.00

EVALUATION

The Evaluation Committee noted and discussed as follows: -

- i. Sypremo Investments P/L, Thunderrock Investments Private Limited, Kemek Technologies, Plata Investment Pvt Ltd, Zacks Electronics (Pvt) Ltd, Trickmut Computers P/L and Vanchang Investments (PVT) LTD both US\$. There were no arithmetical errors.
- ii. All companies provided bid security, except for Trickmut Computers P/L did not pay for bid bond fee.
- iii. All bidders had their bids valid for 60 days and domestic preference applied.
- iv. Bidders to deliver within 7 working days after contract signing, except Kemek offered 2 days and Thunderrock Investments P/L and Zacks Electronics Pvt Ltd have 5 days.
- v. Payment schedules: all other bidders need payment after delivery.
- vi. All the required documents were submitted except for Trickmut Computers P/L did not submit bid security.
- vii. The tender was evaluated and awarded according as specified in the tender document.

COMMENTS: All the bidders had all the required documents as stated in the tender document except for Trickmut Computers P/L did not submit bid security. On specifications, all bidders had all their specifications clearly specified except for Plata Investment Pvt Ltd did not confirm the specifications.

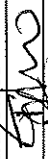




RECOMMENDATIONS:

It is recommended that the tender for supply and delivery of laptops be awarded to Sypremo Investments P/L at a tender sum of US\$26428.50 (Twenty-six thousand four hundred and twenty-eight dollars fifty cents only) as it meets all the requirements as per tender

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document and it is the cheapest bidder compared to other bidders. Sypremo Investments P/L to be paid after delivery of the laptops and after Competition and Tariff Commission is satisfied with the laptops. Thunderrock Investments Private Limited, Kemek Technologies also meet the requirements, but their price was second and third expensive compared to Sypremo respectively. Sypremo Investments P/L meets the price and non-price criteria and offers most economically advantageous tender.

MEMBERS IN THE EVALUATION

NAME	DESIGNATION	SIGNATURE	DATE
Zengeni T	Chairman		09/05/2024
Nyatsungo S	Member		09/05/2024
Chirwa M	Member		09/05/2024
Ngwendere A	Member		09/05/2024
Tshuma L	Member		09/05/2024

Closure: There being no any other business the meeting was ended at 13:00hours

APPROVED BY: DIRECTOR:

Approved

NAME..... **T. ZENGENI**

SIGNATURE:..... 