

ORIGINAL

Accountant's date-stamp

G

PLEASE PRINT

To

Gpar Retail
P.O. Box
Bulawayo

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:
UBH P.O. Box 958 Bulawayo

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation											
	Invoice No.	Allocation HSF											
	Invoice No.	Allocation											
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
15	Roll of Cling Wrap (Vinophane) 380mm x 1200m @ \$24.48				
	Grand total three hundred and sixty seven dollars twenty cents \$367.20 USD				

Period covered by this Requisition November 2024

TBR or other authority RFQ 434/2024

I certify that these stores/services are required for the purpose of:

Requisitionist's date-stamp

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Hospital use
(Nutrition Department)
Signed W. Dlamini

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT

01 NOV 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Certified correct Date

Date

Passed for payment Date

P.O. BOX 958, BULAWAYO
ZIMBABWE

EGP

INTERNAL ORDER FORM

Supplier: UNITED BULAWAYO HOSPITAL
P O Box 958
ASCOT
Bulawayo

094043 G

Successful Bidder's Name & Address
Spar Retail

Date: 29/10/2024

Cost Centre.....
Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

Table with columns for 'ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY No.', 'Construction works', 'Goods', 'Consultancy & Non-consultancy services', and 'Yes/No'.

ORDER TRACKING RECORD

Table with columns: Indiv. Proc. Ref. No., Tender No., Annual Qty, Outstanding order Qty, Qty Ordered, Balance.

CURRENT ORDER INFORMATION (See attached Detailed Comparative Schedule)

Table with columns: Item, I. P. Ref. No., Order Qty, Unit Size, Description of Goods, Unit Price Inc. VAT, Total Price Inc. VAT.

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD: [Signature] End user/Other Officer: DAMSON T. [Signature]
Procurement Officer: [Signature] Finance Officer: [Signature]

COMMENTS/ REMARKS ...

Companies were invited to tender through the eGP system, only seven suppliers managed to submit their quotations Spar Retail provided their quotations in ZWG which had to be converted to US\$ the requested currency for comparison purposes. The committee recommends that the order be awarded to Spar Retail as they are the cheapest supplier to specifications.

CHECKED BY: DEPUTY DIRECTOR PROCUREMENT
30 OCT 2024
P.O. BOX 958, BULAWAYO ZIMBABWE

APPROVED BY: Accounting Officer
CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
- 1 NOV 2024
P.O. BOX 958, BULAWAYO ZIMBABWE

**UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 29/10/2024 in the Procurement Management Unit

Tender No: RFQ434/2024- Notes: Closing date of the tender: 28/10/2024
Meeting commenced at 16:30hrs

1. The tender evaluation was as follows:

Item	Qty	UOM	Description	Spar Retail (ZWG)	Serthier Investments	Vegetians Enterprises	Food Discount Center	First Mile Resources	Plumark Investments	Lowat Sustainable Solutions	Recommended Bidder	Total price
1	15	Each	Cling wrap (Vinophane) 380mm X 1200m	24.48 (ZWG 700.00)	59.00	34.00	74.06	85.50	75.00	75.00	Spar Retail	367.22 (ZWG 10,500.00)
											US\$ 367.22 (ZWG 10,500.00)	

1. Committee Recommendations

Companies were invited to tender through the eGP system, only seven suppliers managed to submit their quotations Spar Retail provided their quotations in ZWG which had to be converted to US\$ the requested currency for comparison purposes. The committee recommends that the order be awarded to **Spar Retail** as they are the cheapest supplier to specifications.

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... D. S. S. S. S. Signature.....
 End User/ Other Officer..... D. AMSONI Signature.....
 Member Finance..... M. Y. Y. Y. Signature.....
 Procurement Officer:..... M. Y. Y. Y. Signature.....

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla
Meeting closed at.....

APPROVED BY:

Accounting Officer
Dr. W. Busumani
 For United Bulawayo Hospitals

CHIEF MEDICAL OFFICER
 UNITED BULAWAYO HOSPITALS
 - 1 NOV 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE




DEPUTY DIRECTOR PROCUREMENT
 30 OCT 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

UNITED BULAWAYO HOSPITAL

PROCUREMENT MANAGEMENT UNIT

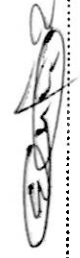
DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 28/10/2024

Tender Number: BT 0434/2024 Description: Supply & Delivery of CTG w/tp

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1 Mr./Mrs.	Procurement Officer/ Assistant	<p>No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	 22/10/2024
2 Mr./Mrs.	Member Finance	<p>No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	 30/10/2024
3 Mr./Mrs.	Head Requiring Services	<p>No</p> <p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p>	 29/10/2024

4	Mr./Mrs.	End user/Other officer/Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s)	Signature & Date
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s)	Signature & Date
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s)	Signature & Date

UNIVERSITY OF BULAWAYO
DEPUTY DIRECTOR PROCUREMENT
30 OCT 2024
PO BOX 323 BULAWAYO
ZIMBABWE



E. Sihlahla

Confirmed by:

Deputy Director Procurement Services 30 OCT 2024

UNITED BULAWAYO HOSPITALS
PROCUREMENT MANAGEMENT UNIT

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ434/2024	Cling wrap (Vinophane) 380mm x 1200m	Each	15		5 days

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid **Tax clearance certificate** and **CR14**.
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Proof of registration with **Ministry of Local Government and Public Works**.
6. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
7. **All bids must be in US\$ price and must be valid for 60 working days from closing date of tender**
8. **Delivery time** is highly critical and bidders should state their lead time.
9. Must accept payment through **Government Purchase Order System**
10. Tenders should be submitted strictly on the **e-GP System**.
11. Late submission would not be accepted.
12. The hospital reserves the right to accept not necessarily the lowest bidder

CLOSING DATE & TIME IS ON 28 October 2024 @10:30 AM

20/8/24

203867



ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Nutrition Unit

DESCRIPTION OF GOODS AND SERVICES

Kindly purchase the following
Cling wrap 15 x 380 x 1200

Estimated/Actual cost:

Compiled by: T. Marongwe Signature: Marongwe Date: 20/8/24

H.O.D. M. SBA Signature: [Signature] Date: 20/8/24

ACCOUNTANT

Vote allocation: GL code Cost code: Balance:

Signature: [Signature] Date: 20/08/2024

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

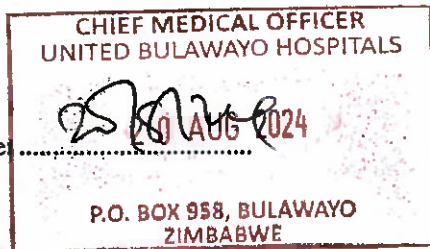
Signature: [Signature] Date: 20/8/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date: 20/08/2024

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature] Received on: 20/8/24



Tender Id


11393 ends: 11

Yellowcob Enterprises (Private) Limited T/A
Spar Retail

30 DOMBOSHAVA ROAD BORROWDALE
HARARE

Address
Email
delight.corporatesales@spar.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 120um	15	Roll	700	10500
							Total = 10500.0000



PROCUREMENT MANAGEMENT UNIT
QUOTATIONS
UNITED BULAWAYO HOSPITALS
28 OCT 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Tender Id

11393

Organization Name SERFHEIZ INVESTMENT PRIVATE LIMITED
Address 9531 KUWADZANA HARARE
Email serfheiz2014@gmail.com



Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 1200m	15	Roll	59	885
							Total = 885.0000


PROCUREMENT MANAGEMENT UNIT
QUOTATIONS
UNITED BULAWAYO HOSPITALS
26 OCT 2024
P.O. BOX 695 BULAWAYO

Tender Id 11393
 Organization Name Vegitians Enterprises
 Address 39 Fife Street, Bulawayo
 Email vegitiansent@gmail.com

Tender Id 11393
 Organization Name Vegitians Enterprises
 Address 39 Fife Street, Bulawayo
 Email vegitiansent@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 1200m	15	Roll	34	510
							Total = 510.0000



 PROCUREMENT MANAGEMENT UNIT
 QUOTATIONS
 UNITED BULAWAYO HOSPITALS
 28 OCT 2024
 P.O. BOX 955 BULAWAYO
 ZIMBABWE

Tender Id 11393
Organization Name Food Discount Center
Address 664 Lorraine Drive Bluffmill
Email panganai@fdc.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 1200m	15	Roll	74.06	1110.9
							Total - 1110.9000


 PROCUREMENT MANAGEMENT UNIT
 QUOTATIONS
 UNITED BULAWAYO HOSPITALS
28 OCT 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

Tender Id 11393

Organization Name First Mile Resources
Address 11 Armagh Avenue Eastle
Email sales@first-mile.co.zw

11393

Organization Name First Mile Resources
Address 11 Armagh Avenue Eastle
Email sales@first-mile.co.zw

11393

Organization Name First Mile Resources
Address 11 Armagh Avenue Eastle
Email sales@first-mile.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 1200m	15	Roll	85.5	1282.5
							Total = 1282.5000

Handwritten signature

PROCUREMENT MANAGEMENT UNIT
QUOTATION OFFICIALS
UNITED BULAWAYO HOSPITALS
28 OCT 2024
P.O. BOX 558 PUNJANZO
ZIMBABWE

Tender id

Organization Name

Pidmark Investments PVT LTD

11393 (over id)


Address

No. 1 Dunlop Road Donnington, Bulawayo

Email


pidmarksales@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 280mm x 1200m	15	Roll	75	1125
Total =							1125.0000


PROCUREMENT MANAGEMENT UNIT
QJOTALAHOVS
HOSTALS
UNITED BULAWAYO
28 OCT 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Tender Id 11393
Organization Name Lowat Sustainable Solutions
Address 1353 Tynward South Harare
Email lowatsas@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	24121500	Packaging boxes and bags and pouches	Supply and Delivery of Cling Wrap (Vinophane) 380mm x 1200m	15	Roll	75	1125
							Total = 1125,0000


 PROCUREMENT MANAGEMENT UNIT
 QUOTATIONS SPECIALS
 UNITED BULAWAYO
 28 OCT 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE



Tuesday, 29 October 2024

CURRENCY	INDICES	BID	ASK	MID RATE	BID RATE ZWG	ASK RATE ZWG	MID RATE ZWG
INTERBANK RATE							
USD		1	1	1.0000	27.4785	29.3081	28.5933
ZAR		17.6971	17.6997	17.69840	0.6038	0.6348	0.6193
GBP	*	1.2965	1.2966	1.29655	36.1444	38.0008	37.0726
JPY		152.8000	152.8100	152.80500	5.2135	5.4812	5.3474
ZMW/ZMK		26.6000	26.6500	26.62500	0.9075	0.9550	0.9317
BWP		0.0744	0.0747	0.07455	2.0741	2.1893	2.1317
CIF		0.8647	0.8649	0.86480	24.1065	25.3485	24.7275
MYR		1717.0200	1750.42.1	1,733.67000	58.5851	62.7838	60.6845
AUD	*	0.6565	0.6566	0.65655	18.3022	19.2436	18.7729
SDR	*	1.329630	1.329690	1.32969	38.0202	38.0202	38.0202
MYN/MT		63.2700	64.54.0	63.90500	2.1587	2.3150	2.2369
YOK		10.9965	11.0028	10.9965	0.3752	0.3946	0.3849
SEK		10.6440	10.6477	10.64585	0.3631	0.3819	0.3725
CAD	*	1.3896	1.3897	1.38965	0.0474	0.0498	0.0486
EUR	*	1.0812	1.0813	1.08125	30.1422	31.6908	30.9165
CNY		7.1381	7.1384	7.13825	0.2435	0.2560	0.2499
INR		84.0699	84.0700	84.07400	2.8684	3.0159	2.9422
NZD	*	0.5972	0.5974	0.59730	16.6490	17.5086	17.0788
DKK		6.8968	6.8974	6.89710	0.2353	0.2474	0.2414
XAU		2751.6200	2752.1200	2,751.87000	76711.0381	80659.4081	78685.2231
AFN		67.4200	67.6200	67.52000	2.3003	2.4255	2.3629
THB		33.7100	33.7100	33.72000	1.1501	1.2098	1.1800
ETB		119.5000	121.5000	120.50000	4.0773	4.3581	4.2177
SZL		17.6960	17.6990	17.69750	0.6037	0.6348	0.6193
MUR		46.0700	46.1700	46.22000	1.5719	1.6632	1.6176
MYR		4.3690	4.3700	4.37100	0.1490	0.1568	0.1529
LSL		17.6960	17.6990	17.69750	0.6037	0.6348	0.6193
CYP	*	0.3975	0.3979	0.39775	0.0135	0.0142	0.0139
EGP		48.6500	48.7500	48.70000	1.6599	1.7486	1.7043
BRL		5.7113	5.7121	5.71170	0.1948	0.2048	0.1998
TZS		2715.0000	2735.0000	2,725.00000	92.6365	98.1042	95.3704
RTB		97.1500	97.1700	97.16000	3.3147	3.4954	3.4001
KFS		128.5000	129.5000	129.00000	4.3844	4.6451	4.5148
DEM		2.2150	2.2175	2.21625	0.0755	0.0795	0.0775
FSP		188.4300	188.6500	188.54000	6.4292	6.7668	6.5980
TIL		2192.8300	2195.1200	2,194.07500	74.8199	78.7489	76.7829
FRF		7.4287	7.4372	7.43295	0.2534	0.2667	0.2601
HKD		7.7495	7.7715	7.76050	0.2644	0.2787	0.2716
ARS		987.0000	988.0000	987.50000	33.6766	35.4194	34.5580
XCF		606.6400	625.0700	616.30500	20.6987	22.4535	21.5761