

ORIGINAL-

G

Accountant's date-stamp

PLEASE PRINT

To White card Investments  
P.O. Box  
Bulawayo

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

UBH P.O. Box 958 Bulawayo

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c	
	Invoice No.											Allocation		
	Invoice No.											Allocation		
	Invoice No.											Allocation		
	Invoice No.											Allocation	<u>HSF</u>	
	Invoice No.											Allocation		
Station/cost centre												TOTAL		

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
1	4 litres Blender (Liquidizer) @ \$400.71				
1	25 litres Industrial Blender (Liquidizer) @ \$2 841.08				
	Grand total three thousand two hundred and forty one dollars seventy nine cents.				
	<u>\$3 241.79 USD</u>				

Period covered by this Requisition November 2024

TBR or other authority RFQ3722024

I certify that these stores/services are required for the purpose of:

Hospital Use  
(Nursing Department)  
 Signed Hedemo

Requisitionist's date-stamp
UNITED BULAWAYO HOSPITALS PROCUREMENT MANAGEMENT UNIT
01 NOV 2024
P.O. BOX 958 BULAWAYO ZIMBABWE

Sub-total				
Less discount				
Sub-total				
Plus sales-tax				
Sub-total				
Plus carriage				
TOTAL				

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked ‡ have been added to the relative departmental assets schedule.

Signed .....

Certified correct ..... Date .....

Date .....

Passed for payment ..... Date .....

EGP

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL  
 P O Box 958  
 ASCOT  
 Bulawayo

094046 G

Successful Bidder's  
 Name & Address  
 Whilecard Investments Pvt Ltd

Date: 29/10/2024

Cost Centre.....  
 Vote No...

PREV. BAL..... AMT COMMITTED ..... VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000	✓	≤ US\$100,000.00							
Consultancy & Non-consultancy services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Item Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ372/2024/RT				

CURRENT ORDER INFORMATION  
 (See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1		1	4 L	Blender (liquidizer)	400.71	400.71
2		1	25 L	Industrial Blender (liquidizer)	2,841.08	2,841.08
PURPOSE OF GOODS: Hospital use (Nutrition Department)					SUB TOTAL	US\$ 3,241.79
					VAT	
					TOTAL	US\$ 3,241.79

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD ..... M. Sibanda ..... End user/Other Officer ..... DAMSON T .....  
 Procurement Officer ..... N. Moyo ..... Sample Evaluation Team Mbr .....  
 Finance Officer ..... [Signature] ..... Committee Member .....

COMMENTS/REMARKS ...

Companies were invited to tender through the EGP system, only five suppliers managed to submit their quotations. All Bidders were compliant under Technical evaluation mainly; Chirhele Engineering T/A Alvy Engineering, Bizlink Finance Pvt Ltd, Whilecard Investments Pvt Ltd, Pidmark Investments PVT LTD, Matowe Enterprises P/L proceeding to financial evaluation. The committee recommends that the order be awarded to Whilecard Investments Pvt Ltd as they are the cheapest supplier to specifications.

CHECKED BY DDPS ..... [Signature] .....  
 DEPUTY DIRECTOR PROCUREMENT  
 30 OCT 2024  
 P.O. BOX 958, BULAWAYO

APPROVED BY: Accounting Officer.....

CHIEF MEDICAL OFFICER  
 UNITED BULAWAYO HOSPITALS  
 - 1 NOV 2024  
 P.O. BOX 958, BULAWAYO

2. The tender Financial evaluation was as follows:

Item	Qty	UOM	Description	Chirhele Engineering T/A Alvy Engineering	Bizlink Finance Pvt Ltd	Whilecard Investments Pvt Ltd	Pidmark Investments PVT LTD	Matowe Enterprises P/L	RECOMMENDED BIDDER	TOTAL
1	1	4 L	Blender (liquidizer)	2,800.00	2,638.00	400.71	500.00	3,400.00	Whilecard Investments Pvt Ltd	400.71
2	1	25 L	Industrial Blender (liquidizer)	4,000.00	66,278.00	2,841.08	4,000.00	6,850.00	Whilecard Investments Pvt Ltd	2,841.08
										<b>US\$ 3,241.79</b>

**2. Committee Recommendations**

Companies were invited to tender through the eCP system, only five suppliers managed to submit their quotations. All Bidders were compliant under Technical evaluation mainly; Chirhele Engineering T/A Alvy Engineering, Bizlink Finance Pvt Ltd, Whilecard Investments Pvt Ltd, Pidmark Investments PVT LTD, Matowe Enterprises P/L proceeding to financial evaluation. The committee recommends that the order be awarded to **Whilecard Investments Pvt Ltd** as they are the cheapest supplier to specifications.

**EVALUATION COMMITTEE MEMBERS**

Responsible HOD..... *[Signature]* Signature.....  
 End User/ Other Officer..... *[Signature]* Signature.....  
 Member Finance..... *[Signature]* Signature.....  
 Procurement Officer..... *[Signature]* Signature.....

Meeting closed at .....

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla.....  
**APPROVED BY:** *[Signature]*

Accounting Officer  
**Dr. W. Busumani**  
 For United Bulawayo Hospitals

**CHIEF MEDICAL OFFICER**  
 UNITED BULAWAYO HOSPITALS  
 - 1 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

UNITED BULAWAYO HOSPITALS  
 DEPUTY DIRECTOR PROCUREMENT  
**30 OCT 2024**  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

Minutes of Request for Quotation Tender Evaluation held on the request number RFQ372/2024 in the Procurement Management Unit on 29/10/2024

Tender No: RFQ372/2024- Notes: Closing date of the tender: 28/10/2024

Meeting commenced at 10:30 hrs

1. The tender Technical evaluation was as follows:




Item	Qty	UOM	Description	Chirhele Engineering T/A Alvy Engineering	Bizlink Finance Pvt Ltd	Whitecard Investments Pvt Ltd	Pidmark Investments PVT LTD	Matowe Enterprises P/L
1	1	4 Liters	Blender (liquidizer)	C	C	C	C	C
2	2	25 Liters	Industrial Blender (liquidizer)	C	C	C	C	C

Having examined the bids in terms of Section 47, Chirhele Engineering T/A Alvy Engineering, Bizlink Finance Pvt Ltd, Whitecard Investments Pvt Ltd, Pidmark Investments PVT LTD, Matowe Enterprises P/L's bids were all compliant to technical specifications.

Thus, in terms of Section 50 of PPDA Act as read with Section 30 (2) of PPDA Regulations, 2018, Chirhele Engineering T/A Alvy Engineering, Bizlink Finance Pvt Ltd, Whitecard Investments Pvt Ltd, Pidmark Investments PVT LTD, Matowe Enterprises P/L's bids qualified for Financial Evaluation.


**UNITED BULAWAYO HOSPITAL  
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 21/03/2024  
 Tender Number 11032/proc Description Supply & Delivery of Blenders

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1 Mr./Mrs.	Procurement Officer/Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 29/10/2024
2 Mr./Mrs.	Member Finance	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 31/10/2024
3 Mr./Mrs.	Head Requiring Services	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	 29/10/24

4	Mr./Mrs.	End user/Other officer/ Sector head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date <i>Don</i> 30/10/24
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date
5	Mr./Mrs.	Committee Member / Technical expert	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date
6	Mr./Mrs.	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	Signature & Date

Confirmed by:

  
**E. Sihlahle**  
 DEPUTY DIRECTOR  
 Deputy Director Procurement Services  
**30 OCT 2024**  
 P.O. BOX 953, BULAWAYO  
 ZIMBABWE

**UNITED BULAWAYO HOSPITALS**  
**PROCUREMENT MANAGEMENT UNIT**

**REQUEST FOR QUOTATIONS FORM**

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ372/2024	Blender (Liquidiser)	4 Litres	1		5 days
RFQ372/2024	Industrial Blender (Liquidiser)	25 Litres	1		5 days

**INSTRUCTIONS, TERMS AND CONDITIONS**

1. Bidders must clearly indicate the tender number on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid Tax clearance certificate and CR14.
4. Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ)
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. All bids must be in US\$ price and must be valid for 60 working days from closing date of tender
7. Delivery time is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System
9. Tenders should be submitted strictly on the e-GP System.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

**CLOSING DATE & TIME IS ON 28 October 2024 @10:30 AM**

RF 0372/2024

203861



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE

Telephone: +263 0292 252111-9

Fax: 263 0292 237284

Website: www.ubh.org.zw

Email: info@ubh.org.zw

All Correspondence to be addressed to:  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING Nutrition UNIT

DESCRIPTION OF GOODS AND SERVICES

Kindly purchase the following item  
Industrial Blenders ~~2~~ x 10 litres ~~1000~~  
2 x Blenders 2.5 litres

Please buy 2 for now  
Dandumba

Estimated/Actual cost: .....

Compiled by: F. A Dumba

Signature: [Signature]

Date: 15/08/2025

H.O.D. [Signature]

Signature: [Signature]

Date: 15/08/2025

ACCOUNTANT

Vote allocation: GL code .....

Cost code: .....

Balance: .....

Signature: [Signature]

Date: 15/08/2025

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature]

Date: 2/9/24

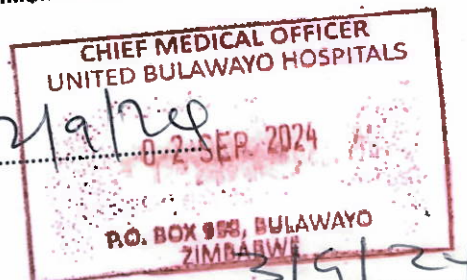
AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature]

Date: 2/9/24

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]



Received on: 3/9/24



Tender Id

TEN11402

Chirihile Engineering T/A Alvy Engineering

Organization Name Services

Tend 1412

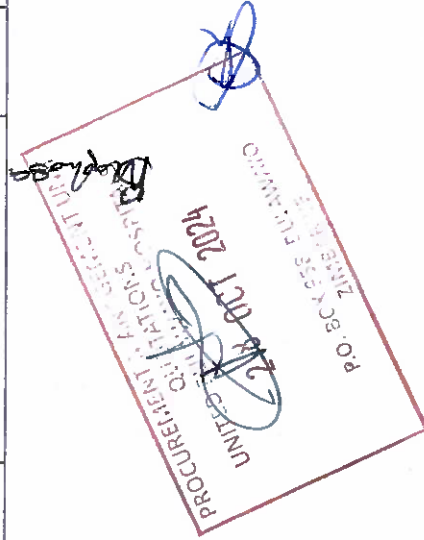
Chirihile Engineering T/A Alvy Engineering

Organization Name

Address 55 Kelvin Road North Graniteside Harare

Email alvyengineeringservices@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	90101603	Catering Equipment	Blender (Liquidiser)	1	4 Litres	2800	2800
2	90101603	Catering Equipment	Industrial Blender (Liquidiser)	1	25 Litres	4000	4000
Total =							6800.0000



Tender Id

11402

Organization Name Bizlink finance Pvt ltd

Organization Name Bizlink finance Pvt ltd

Organization Name Bizlink finance Pvt ltd

Organization Name Bizlink finance Pvt ltd

Address 21 CANADA DRIVE BRAESIDE

Address 21 CANADA DRIVE BRAESIDE

Address 21 CANADA DRIVE BRAESIDE

Email bizlinkf@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	90101603	Catering Equipment	Blender (Liquidiser)	1	4 Litres	2638	2638
2	90101603	Catering Equipment	Industrial Blender (Liquidiser)	1	25 Litres	66278	66278
							Total = 68916.0000

PROCUREMENT MANAGEMENT UNIT  
QUOTATIONS  
UNITED BULAWAYO HOSPITAL  
21 OCT 2024  
P.O. BOX 255, BULAWAYO  
ZIMBABWE

Tender Id

Ten111402

Organization Name

Whilecard Investments Pvt Ltd

Tender Ref

Organization Name

Whilecard Investments Pvt Ltd

Address

606 Zimdef House, Fort Street Bulawayo

Email

dzimirletah@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	90101603	Catering Equipment	Blender (Liquidiser)	1.4	Litres	400.71	400.71
2	90101603	Catering Equipment	Industrial Blender (Liquidiser)	1.25	Litres	2841.08	2841.08
Total =							3241.7900

PROCUREMENT MANAGEMENT UNIT  
AUCTIONS  
UNITED BULAWAYO  
28 OCT 2024  
P.O. BOX 538 BULAWAYO  
ZIMBABWE

Tender Id

Top 11402

Organization Name

Pidmark Investments PVT LTD

Organization Name

Pidmark Investments PVT LTD

Organization Name

Pidmark Investments PVT LTD

Tender Id

Top 11402

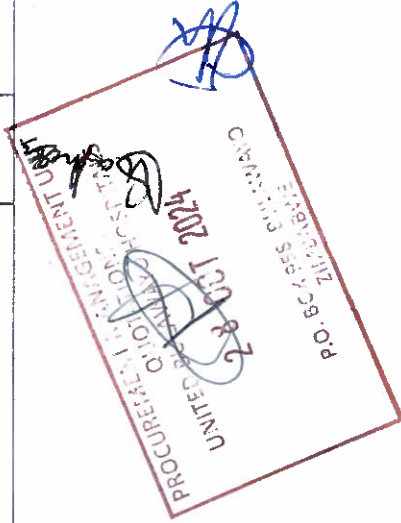
Address

No. 1 Dunlop Road Donnington, Bulawayo

Email

pidmarksales@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	90101603	Catering Equipment	Blender (Liquidiser)	14	Litres	500	500
2	90101603	Catering Equipment	Industrial Blender (Liquidiser)	1	25 Litres	4000	4000
							Total = 4500.0000



Tender Id 11402

Organization Name Matowe Enterprises P/L  
Address Cnr Mandela and Takawira 7th floor  
Email matoweent@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	90101603	Catering Equipment	Blender (Liquidiser)	1	4 Litres	3400	3400
2	90101603	Catering Equipment	Industrial Blender (Liquidiser)	1	25 Litres	6850	6850
Total =							10250.0000

