

ORIGINAL

094058

67221-1

PLEASE PRINT

To: Valley Visions Investments  
P.O. Box  
Bulawayo

G

Accountant's date-stamp

Notes for suppliers:

- (1) Please provide the following stores/services to: UBH
- (2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.
- (3) ORIGINAL - Please submit with your invoice to: UBH P.O. Box 958 Bulawayo

(4) Delivery charges must be supported by rail or carrier's note.

C.P.O. voucher number

FOR OFFICIAL USE

Month	Creditor's code No.	Invoice No.	Allocation	S	C
		Invoice No.	Allocation		
		Invoice No.	Allocation		
		Invoice No.	Allocation		
		Invoice No.	Allocation		
		Invoice No.	Allocation		
		Station/cost centre	Allocation		
				TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier
		Qty. supplied @ \$ c
60	1kg of Mince @ \$5.00	
100	1kg of Beef rump Steak @ \$8.50	
50	1kg of Cocktail Sausages @ \$6.50	
	Grand total one thousand four hundred and seventy five dollars	
	\$1 475.00 USD	

covered by requisition: November 2024

purpose: Hospital use (SON Graduation) Bulawayo

that the stores/services have been satisfactorily provided and the charges are correct. Items marked † have been included in the relative departmental assets schedule.

TBR or other authority: RFQ 438/2024

Requisitionist's date-stamp: UNITED BULAWAYO HOSPITALS PROCUREMENT MANAGEMENT UNIT 05 NOV 2024 P.O. BOX 958, BULAWAYO ZIMBABWE

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct: Date

Passed for payment: Date

# INTERNAL ORDER FORM

**UNITED BULAWAYO HOSPITAL**  
 P O Box 958  
 ASCOT  
 Bulawayo

094058 G

**Successful Bidder's  
 Name & Address**  
 Valley Visions

Date: 01/11/24

Cost Centre.....  
 Vote No...

Indiv. Proc. Ref. No. ....  
 PREV. BAL..... AMT COMMITTED ..... VOTE BALANCE.....

### NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

No.	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)
Construction works	≤ US\$20,000		≤ US\$200,000.00						
Goods	≤ US\$10,000	✓	≤ US\$100,000.00						
Consultancy & Non-Cons. services	≤ US\$5,000		≤ US\$50,000.00						

### ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ438/2024				

### CURRENT ORDER INFORMATION (See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VA
1		60	Kg	Mince	5.00	300.00
2		100	Kg	Beef Rump Steak	8.50	850.00
3		50	Kg	Cocktail Sausages	6.50	325.00
<b>PURPOSE OF GOODS:</b> Hospital Use (Nutrition Department)					<b>SUB TOTAL</b>	<b>US\$ 1,475.00</b>
					<b>VAT</b>	
					<b>TOTAL</b>	<b>US\$ 1,475.00</b>

### MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD ..... W. S. R. ..... End user/Other Officer..... [Signature] .....  
 Procurement Officer ..... [Signature] ..... Sample Evaluation Team Mbr.....  
 Finance Officer ..... [Signature] ..... Committee Member .....

#### COMMENTS/REMARKS ...

Companies were invited to tender through the eGP system, only five suppliers managed to submit their quotations. The committee recommends that the order be awarded to **Valley Visions and Upperstone Butchery** as they are the cheapest suppliers to specifications. The order for Chicken was not shared between the two cheapest suppliers (**Valley Visions and Upperstone Butchery**) in order to manage risk.

UNITED BULAWAYO HOSPITALS  
 DEPUTY DIRECTOR FOR PROCUREMENT  
**CHECKED BY DDPS** ..... [Signature] .....  
 01 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

UNITED BULAWAYO HOSPITALS  
**APPROVED BY: Accounting Officer** ..... [Signature] .....  
 01 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

ORIGINAL

094059

67221-7

G

Accountant's date-stamp

PLEASE PRINT

To: Upperstone Butchery  
P.O. Box  
Bulawayo

Notes for suppliers:

(1) Please provide the following stores/services to: UBH

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL - Please submit with your invoice to:

UBH P.O. Box 958 Bulawayo

(4) Delivery charges must be supported by rail or carrier's note.

C.P.O. voucher number

Month	Creditor's code No.	Invoice No.	Allocation	FOR OFFICIAL USE		\$	c
		Invoice No.	Allocation				
		Invoice No.	Allocation				
		Invoice No.	Allocation				
		Invoice No.	Allocation				
		Invoice No.	Allocation				
Station/cost centre				TOTAL			

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
100	1 kg of Chicken @ \$4.50				
100	1 kg of Chicken Breasts @ \$5.65				
Grand total one thousand and fifteen dollars only					
\$ 1 015.00 USD					

covered by requisition November 2024

that these stores/services are required for the purpose Hospital use (SON Graduation) Reddimo

that the stores/services have been satisfactorily provided and the charges are correct, items marked † have been to the relative departmental assets schedule.

TBR or other authority RFQ438/2024

Requisitionist's date-stamp

UNITED BULAWAYO HOSPITALS  
PROCUREMENT MANAGEMENT UNIT

**05 NOV 2024**

P.O. BOX 958, BULAWAYO  
ZIMBABWE

Sub-total				
Less discount				
Sub-total				
Plus sales-tax				
Sub-total				
Plus carriage				
TOTAL				

Certified correct ..... Date .....

Passed for payment ..... Date .....



# INTERNAL ORDER FORM

**UNITED BULAWAYO HOSPITAL**  
 P O Box 958  
 ASCOT  
 Bulawayo

094059 G

**Successful Bidder's  
 Name & Address**  
*Upperstone Butchery*

Cost Centre.....  
 Vote No...

Date: 01/11/24

PREY. BAL..... AMT COMMITTED ..... VOTE BALANCE.....

### NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY			Yes	No
Construction works	≥ US\$200,000.00			
Goods	≥ US\$100,000.00			
Consultancy & Non-consultancy services	≥ US\$50,000.00			

	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)
Construction works	≤ US\$20,000		≤ US\$200,000.00						
Goods	≤ US\$10,000	✓	≤ US\$100,000.00						
Consultancy & Non-Cons. services	≤ US\$5,000		≤ US\$50,000.00						

### ORDER TRACKING RECORD

Indy. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ438/2024				

### CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
1		100	Kg	Chicken	4.50	450.00
2		100	Kg	Chicken Breasts	5.65	565.00
PURPOSE OF GOODS: Hospital use (Nutrition Department)					<b>SUB TOTAL</b>	<b>US\$ 1,015.00</b>
					<b>VAT</b>	
					<b>TOTAL</b>	<b>US\$ 1,015.00</b>

### MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD ..... MSIB ..... End user/Other Officer ..... [Signature] .....  
 Procurement Officer ..... [Signature] ..... Sample Evaluation Team Mbr.....  
 Finance Officer ..... [Signature] ..... Committee Member .....

#### COMMENTS/ REMARKS ...

Companies were invited to tender through the eGP system, only five suppliers managed to submit their quotations. The committee recommends that the order be awarded to valley visions and upperstone Butchery as they are the cheapest suppliers to specifications. The order for Chicken was not shared between the two cheapest suppliers (valley visions and upperstone Butchery) in order to manage risk.

UNITED BULAWAYO HOSPITALS  
 DEPUTY DIRECTOR PROCUREMENT  
**CHECKED BY DDPS** ..... [Signature] .....  
 01 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

**APPROVED BY: Accounting Officer** ..... [Signature] .....  
 - 4 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE



**UNITED BULAWAYO HOSPITALS  
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on 24th October 2024 in the Procurement Management Unit

Tender No: RFQ438/2024- Notes: Closing date of the tender: 20.10.2024

Meeting commenced at 10:30 hrs

1. The tender evaluation was as follows:

Item	Qty	UOM	Description	Zimbabwe Investments	Spur-Retail	Solid-Deel P/L	Valley Visions	Upperstone Butchery	Recommended Bidder	Total price
1	100	Kg	Chicken	5-50	5-50	10.00	4-50	4-50	Upperstone Butchery	450.00
2	60	Kg	Mince	9-50	10.64	12.00	5-00	5-20	Valley Visions	300.00
3	100	Kg	Beef Rump Steak	13.00	13.10	18.00	8-50	-	Valley Visions	850.00
4	50	Kg	Cocktail Sausages	7-50	7-99	14.00	6-50	-	Valley Visions	325.00
5	100	Kg	Chicken Breasts	8-50	9-18	16.00	6-00	5-65	Upperstone Butchery	565.00
										<b>US\$ 2,490.00</b>

**1. Committee Recommendations**

Companies were invited to tender through the eGP system, only five suppliers managed to submit their quotations. The committee recommends that the order be awarded to Valley Visions and Upperstone Butchery as they are the cheapest suppliers to specifications. The order for Chicken was not shared between the two cheapest suppliers (Value Visions and Upperstone Butchery) in order to manage risk.

**EVALUATION COMMITTEE MEMBERS**

Responsible HOD..... *[Signature]* Signature.....  
 End User/ Other Officer..... *[Signature]* Signature.....  
 Member Finance..... *[Signature]* Signature.....  
 Procurement Officer: ..... *[Signature]* Signature.....

Meeting closed at .....  
 Process checked by Deputy Director Procurement Services: Mr E. Sihlahla.....

**APPROVED BY:**



.....  
 Accounting Officer  
**Dr. W. Busumani**  
 For United Bulawayo Hospitals

UNITED BULAWAYO HOSPITALS  
 DEPUTY DIRECTOR PROCUREMENT  
 11 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL  
PROCUREMENT MANAGEMENT UNIT**

**DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON 12.04.2024**

Tender Number: RF 24/25/1/2024 Description: Supply of meat and meat products

Name	Designation	**Indicate your appropriate declaration**	Signature & Date
1	Procurement Officer/ Assistant	<p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p> 01/11/2024</p> <p>State Company(s)</p> <p>Signature &amp; Date</p>
2	Member Finance	<p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p>Signature &amp; Date</p> <p>State Company(s)</p> <p>Signature &amp; Date</p>
3	Head Requiring Services	<p>I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.</p> <p>I, therefore, recuse myself from all procurement proceedings.</p>	<p> 01/11/2024</p> <p>State Company(s)</p> <p>Signature &amp; Date</p>



Mr./Mrs.	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), direct or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date
5	Mr./Mrs. Committee Member / Technical expert	I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s) Signature & Date 01/11/24
		I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s) Signature & Date
6	Mr./Mrs. Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s) Signature & Date

Confirmed by:

E. Sihlahla



Deputy Director Procurement Services

RFQ 438/24  
RFQ 438/24  
RFQ 438/24  
RFQ 438/24  
INSTRUCTIO

Req number -----

**UNITED BULAWAYO HOSPITALS**  
**PROCUREMENT MANAGEMENT UNIT**

**REQUEST FOR QUOTATIONS FORM**

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ438/2024	Chicken	Kg	100		Ex Stock
RFQ438/2024	Mince	Kg	60		Ex Stock
RFQ438/2024	Beef Rump Steak	Kg	100		Ex Stock
RFQ438/2024	Cocktail Sausages	Kg	50		Ex Stock
RFQ438/2024	Chicken Breasts	Kg	100		Ex Stock

**INSTRUCTIONS, TERMS AND CONDITIONS**

1. Bidders must clearly indicate the tender number on each bids or quotation
2. The bid clearly stating the unit price inclusive of VAT
3. Attach valid Tax clearance certificate and CR14.
4. Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ)
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. All bids must be in US\$ price and must be valid for 60 working days from closing date of tender
7. Delivery time is highly critical and bidders should state their lead time.
8. Must accept payment through Government Purchase Order System after delivery.
9. Tenders should be submitted strictly on the e-GP System.
10. Late submission would not be accepted.
11. The hospital reserves the right to accept not necessarily the lowest bidder

**CLOSING DATE & TIME IS ON 30 October 2024 @16:00 hrs**



Ref 438/2024

204112



ZIMBABWE

Telephone: +263 0292 252111-9  
Fax: 263 0292 237284  
Website: www.ubh.org.zw  
Email: info@ubh.org.zw  
All Correspondence to be addressed to:  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING NUTRITION

DESCRIPTION OF GOODS AND SERVICES

Kindly purchase the following for SON Graduation  
Chicken - 100kg  
Mince - 60kg  
Beef rump steak - 100kg  
Cocktail sausages - 50kg  
Chicken breasts - 100kg

NB If covers @ 3 Hospitals Malo, UB e  
Inyuzheni

Estimated/Actual cost: .....

Compiled by: R. MUPONDA Signature: [Signature] Date: 23/10/24

H.O.D. [Signature] Signature: [Signature] Date: 23/10/24

ACCOUNTANT

Vote allocation: GL code ..... Cost code: ..... Balance: .....

Signature: [Signature] Date: 24/10/24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

PP Signature T. MUGAVIYA Date: 24/10/24

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date: 24/10/24

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature] Received on: 25/10/24

Tender 13818  
 Organization Name Upperstone Butchery  
 Address No. 93 Leander Avenue Hillside Bulawayo  
 Email upperstonebutchery@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Chicken	100	kg	4.5	450
1	50110000	Meat and poultry products	Mince	60	kg	5.2	312
1	50110000	Meat and poultry products	Beef Rump Steak	100	kg	0	0
1	50110000	Meat and poultry products	Cocktail Sausages	50	kg	0	0
1	50110000	Meat and poultry products	Chicken Breasts	100	kg	5.65	565
Total =							1327.0000

  
 PROCUREMENT MANAGEMENT UNIT  
 QUOTATIONS  
 UPPERSTONE BUTCHERY BULAWAYO HOSPITALS  
 30 OCT 2024  





**Tender Id** Tender 1808 Tender 1808 Tender 1808  
**Organization Name** Valley Visions Investments (Pvt) Ltd Valley Visions Investments (Pvt) Ltd Valley Visions Investments (Pvt) Ltd  
**Address** 2190 Mahatshula North 2190 Mahatshula North 2190 Mahatshula North  
**Email** info.valleyvisions@gmail.com info.valleyvisions@gmail.com info.valleyvisions@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Chicken	100	kg	4.5	450
1	50110000	Meat and poultry products	Mince	60	kg	5	300
1	50110000	Meat and poultry products	Beef Rump Steak	100	kg	8.5	850
1	50110000	Meat and poultry products	Cocktail Sausages	50	kg	6.5	325
1	50110000	Meat and poultry products	Chicken Breasts	100	kg	6	600
							<b>Total = 2525.0000</b>

  
 PROCUREMENT MANAGEMENT UNIT  
 QUOTATIONS  
 UNITED BULAWAYO HOSPITALS  
 30 OCT 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE  


Tender Id  
PAT  
CUC

1181818181

1181818181

1181818181

Organization Name ZVINOENDA INVESTMENT  
Address 11 Chisvo Rd Zengeza 2  
Email jzmazhawidza@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Chicken	100	kg	5.5	550
1	50110000	Meat and poultry products	Mince	60	kg	9.5	570
1	50110000	Meat and poultry products	Beef Rump Steak	100	kg	13	1300
1	50110000	Meat and poultry products	Cocktail Sausages	50	kg	7.5	375
1	50110000	Meat and poultry products	Chicken Breasts	100	kg	8.5	850
							Total = 3645.0000

PROCUREMENT MANAGEMENT UNIT  
QUOTATIONS  
BULAWAYO HOSPITALS  
30 OCT 2024  
P.O. BOX 958, BULAWAYO  
ZIMBABWE



Tender Id 14818  
 Tender 14818

Yellowcob Enterprises (Private) Limited T/A  
 Spar Retail

30 DOMBOSHAVA ROAD BORROWDALE  
 HARARE

delight.corporatesales@spar.co.zw

Tender Id 14818  
 Yellowcob Enterprises (Private) Limited T/A  
 Spar Retail

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Chicken	100 kg	kg	5.5	550
1	50110000	Meat and poultry products	Mince	60 kg	kg	10.64	638.4
1	50110000	Meat and poultry products	Beef Rump Steak	100 kg	kg	13.1	1310
1	50110000	Meat and poultry products	Cocktail Sausages	50 kg	kg	7.99	399.5
1	50110000	Meat and poultry products	Chicken Breasts	100 kg	kg	9.18	918
							Total = 3815.9000

  
 PROCUREMENT MANAGEMENT UNIT  
 QUOTATIONS  
 UNITED BULAWAYO HOSPITALS  
 30 OCT 2024  
 P.O. BOX 956, BULAWAYO  
 ZIMBABWE  


Tender Id

Ten11818

Ten11818

Ten11818

Organization Name

Solid Deal P/L

Solid Deal P/L

Solid Deal P/L

Address

7 edmond Drive Belvedere Harare

7 edmond Drive Belvedere Harare

Email

lisarinomhota@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	50110000	Meat and poultry products	Chicken	100	kg	10	1000
1	50110000	Meat and poultry products	Mince	60	kg	12	720
1	50110000	Meat and poultry products	Beef Rump Steak	100	kg	18	1800
1	50110000	Meat and poultry products	Cocktail Sausages	50	kg	14	700
1	50110000	Meat and poultry products	Chicken Breasts	100	kg	16	1600
							Total = 5820.0000


  
 PROCUREMENT MANAGEMENT UNIT
   
 QUOTATIONS
   
 UNITED BULAWAYO HOSPITALS
   
 30 OCT 2024
   

  
 P.O. BOX 958, BULAWAYO
   
 ZIMBABWE