



CITY OF GWERU

PRIVATE AND CONFIDENTIAL

TENDER EVALUATION MINUTES

VISION

A Sustainable Prosperous City of Choice by 2030

MISSION STATEMENT

To Provide Quality Services to Residents, Clients and Stakeholders

CITY OF GWERU

MINUTES OF THE TENDER EVALUATION FOR TENDER COG/02/06/2024 –SUPPLY AND DELIVERY OF AGGREGATES

OFFICIALS

MR A.T. Nhamburo (Chairing)

The Procurement Manager

Mr. L. K. Shonhiwa

I.C.T Manager

Ms Dube

Roads Engineer

Eng E.Matirongo

Admin Clerk

Mr. T. Mbozvi (Minuting)

Accountant

Mr. M. Moyo

1. OPENING PRAYER

The meeting started with an opening prayer from Mr. T. Mbozvi.

2. INTRODUCTION

The Tender evaluation Committee convened on the 23 July 2024 for the evaluation meeting on delivery of aggregates

3. ELECTION OF THE CHAIRPERSON

The Procurement Manager Mr. K.L Shonhiwa called for the election of the chairman. Mr. Moyo proposed Mr Nhamburo and Eng Matirongo seconded.

Three bidders namely Jepnik Investments, Betterfoc Investments and Integral Engineering met the required eligibility and were therefore considered to the technical evaluation stage.

4. TECHNICAL EVALUATION

<i>Item No.</i>	<i>Item description and full technical Specification required (including applicable standards)</i>	Jepnik Investments	Betterfoc Investments	Integral Engineering
1	7mm Aggregates Stones	Compliant	Compliant	Compliant
2	13mm Aggregate Stones	Compliant	Compliant	Compliant

5. FINANCIAL EVALUATION

Name of Bidder	Bid Price (USD)
Jepnik Investments	36,225.00
Betterfoc Investments	30,290.50
Integral Engineering	39,699.84

6. RECOMMENDATION

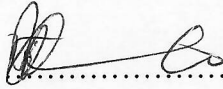
The evaluation committee then recommended;

- i. That tender COG/02/06/2024 – Supply and delivery of aggregates be cancelled as the prices quoted by the responsive bidders were double the prevailing market prices hence do not represent value for money.
- ii. That the tender be re-tendered.
- iii. That there is need for Council to revisit the budget given that even price due diligence that was done, Davis Granite as the producer of the aggregate stones was charging around USD17,000.00 for the same quantity we had budgeted for at USD13,500.00.
- iv. That the specifications of the aggregates be reviewed as they were noted to be not fully detailed.

7. CLOSING PRAYER

There being no further business to attend, the meeting ended at 12.45pm

DATE.....02/08/24.....

SIGNATURE: .....


(Chairperson)

K.L. Shonhiwa

Date.....02/08/24.....

M. Moyo.....

Date.....02/08/24.....

E. Matirongo.....

Date.....02/08/24.....