

ORIGINAL

G

Accountant's date-stamp

To: CLAR TECH SALES SERVICE  
 PLEASE PRINT: P.O BOX  
BULAWAYO

Notes for suppliers:  
 (1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

U.B.H. P.O BOX 958 BULAWAYO

C.P.O. voucher number
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(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	Allocation	FOR OFFICIAL USE	\$	c
	Invoice No.				
	Invoice No.				
	Invoice No.		H.S.F.		
	Invoice No.				
	Invoice No.				
Station/cost centre				TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
2	Repair and Service printers @ \$600.00				
	GRAND TOTAL = \$1200.00 U.S.D				
	ONE THOUSAND TWO HUNDRED DOLLARS ONLY				

Period covered by this Requisition: NOVEMBER 2024

TBR or other authority: RFQ 470/2024

I certify that these stores/services are required for the purpose of:

Hospital use only

Signed: R. Compton

I certify that the stores/services have been satisfactorily provided and that the charges are correct, items marked ‡ have been added to the relative departmental assets schedule.

Signed: .....

Date: .....

Requisitionist's date-stamp  
 UNITED BULAWAYO HOSPITALS  
 PROCUREMENT MANAGEMENT UNIT  
 14 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

Sub-total	
Less discount	
Sub-total	
Plus sales-tax	
Sub-total	
Plus carriage	
TOTAL	

Certified correct ..... Date .....

Passed for payment ..... Date .....

(eGP)

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL  
P O Box 958  
ASCOT  
Bulawayo

0940749

Successful Bidder's  
Name & Address  
Clear Tech  
Cost Centre...  
Vote No...

Prz-2024-374-WXG-15497

Date 13/11/ 2024

BAL..... AMT COMMITTED ..... VOTE .....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO  
REVIEW BY SPOC WILL EXCEED  
THE ABOVE THRESHOLDS -  
CLASS C CATEGORY

Yes	No

	Request for Quotations	Tick	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	< US\$20,000								
Goods	≤ US\$10,000								
< US\$5,000									

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
N/A	RFQ470/2024	N/A	N/A	N/A	N/A

CURRENT ORDER INFORMATION  
(See attached Detailed Comparative Schedule)

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT	Total Price Inc. VAT
		2		Repair and Service printers	\$600.00USD	\$1,200.00USD
PURPOSE OF GOODS:PMU					<b>SUB TOTAL</b>	<b>\$1,200.00 USD</b>
					VAT	-
					<b>TOTAL</b>	<b>\$1,200.00 USD</b>

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD S Maland End User Edlomo  
 Procurement Officer C. Mawut  
 Finance Officer Rsh

COMMENTS/ REMARK

The tender was uploaded on the eGP system and two companies responded, the committee recommends that tender be awarded to Clear Tech the cheaper bidder

CHECKED BY DDPS PP

APPROVED BY: Accounting Officer RB

CHIEF MEDICAL OFFICER  
 UNITED BULAWAYO HOSPITALS  
 14 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL  
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit  
RFQ470/2024

1. The tender evaluation was as follows:

ITEM	Qty	Uom	DESCRIPTION	Clair Tech	Service On Time	Recommended bidder	Total
1			Repair Photocopier Machines	\$600,00	\$3,500,00	Clair Tech	\$1,200,00
			VAT				-
			<b>Grand total</b>				<b>\$1,200,00 USD</b>

**EVALUATION COMMITTEE MEMBERS**

HOD *S. Mafava* Signature: *[Signature]*

End User/ Other Officer *K. Ndlovu* Signature: *[Signature]*

Finance *M. Katsikiza* Signature: *[Signature]*

Procurement Officer: *C. Mawurup* Signature: *[Signature]*

**Committee Recommendations**

The tender was uploaded on the eGP system and two companies responded, the committee recommends that tender be awarded to Clair Tech the cheaper bidder

Process checked By Deputy Director Procurement Services: Mr. E. Sihlahla

APPROVED BY:

*[Signature]*

CHIEF MEDICAL OFFICER  
DR W BUSUMANI  
FOR UNITED BULAWAYO HOSPITAL

CHIEF MEDICAL OFFICER  
UNITED BULAWAYO HOSPITALS  
14 NOV 2024  
P.O. BOX 958, BULAWAYO  
ZIMBABWE



**UNITED BULKWALYAC HOSPITAL  
PROCUREMENT MANAGEMENT UNIT**

**DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON**

Tender Number: .....

Description: .....

Name	Designation	**Indicate your appropriate declaration**	No	Signature & Date	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I, therefore, recuse myself from all procurement proceedings.	No	G. MAMUFA	14/11/2024
2 Mr/Mrs	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I, therefore, recuse myself from all procurement proceedings.	No	[Signature]	14/11/2024
3 Mr/Mrs	Head Requiring Services	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.  I, therefore, recuse myself from all procurement proceedings.	No	S. M. [Signature]	14/11/24

Mr/Mrs	End user/Other officer/ Section head	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as Evaluation Committee member of the hospital.	No	Signature & Date <i>A. S. M. M. M.</i> 14/11/2024	Signature & Date
Mr/Mrs	Committee Member / Technical expert	I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	Yes	State Company(s)	Signature & Date
Mr/Mrs	Sample Evaluation Committee Member	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date	Signature & Date
Mr/Mrs			Yes	State Company(s)	Signature & Date
			No	Signature & Date	Signature & Date
			Yes	State Company(s)	Signature & Date

Confirmed by:

E. Sihlahla

*[Signature]*  
Deputy Director Procurement Services

Tender Id 13083  
 Organization Name Claar Tech (Private) Limited  
 7 Cawston Street and Peard Avenue  
 Address Northend BULAWAYO  
 Email claartech@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	80161801	Photocopier rental or leasing service	Repair of photocopiers	2	Each	600	1200
							Total = 1200.0000

PROCUREMENT MANAGEMENT UNIT  
 QUOTATIONS  
 UNITED BULAWAYO HOSPITALS  
 13 NOV 2024  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

Fort St. & Fourth Ave  
 Shop 50  
 Bulawayo  
 0775 452 579 / 0718 103 026  
 claaritech@gmail.com

# CLAAR TECH

SALES & SERVICES  
 (PRIVATE) LIMITED

## QUOTATION

0289

For all your Office Equipment, Machinery, Computer Accessories & Consumables

To: URB H  
 P.O. Box

DATE: 13/11/24

Qty	Description	Unit Price	Amount
1	SERVICE & MAINTENANCE E 626SS HP		US 200-00
1	FUSGR FILM		US 220-00
1	PICK UP KIT		US 150-00
1	SERVICE & MAINTENANCE M 607 HP		US 150-00
1	FUSGR FILM		US 150-00
1	MAINTENANCE KIT		US 220-00
1	PRESSURE ROLLERS		US 110-00

PROCUREMENT MANAGEMENT UNIT  
 QUOTATIONS  
 UNITED BULAWAYO HOSPITALS  
 13 NOV 2024  
 P.O. BOX 988, BULAWAYO  
 ZIMBABWE

NMB: ZWL ACCOUNT No. 0000210874321  
 NMB: NOSTRO ACCOUNT No. 0000210888543

SUB TOTAL US 1200-00  
 VAT 100  
 TOTAL US 1200-00

Signature \_\_\_\_\_

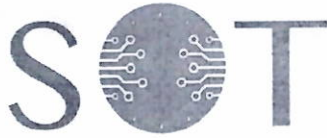


Tender Id 13083  
Organization Name Service On Time P/L  
Address 125 Nelson Mandela Avenue, Harare  
Email serviceontimezw@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	80161801	Photocopier rental or leasing service	Repair of photocopiers	2	Each	3500	7000
							Total = 7000.0000

PROCUREMENT MANAGEMENT UNIT  
QUOTATIONS  
UNITED BULAWAYO HOSPITALS  
13 NOV 2024  
PO. BOX 958, BULAWAYO  
ZIMBABWE





**SERVICE ON TIME**  
Complete IT Solutions

125 Nelson Mandela Street  
Harare, Zimbabwe  
Cell: +263774849669 | +263716802096 | +263774435649  
Tel: +263 242 255301  
Email: serviceontimezw@gmail.com/infor@sot.co.zw  
Facebook: serviceontimezw  
Website: www.sot.co.zw

# QUOTATION: 131124

DATE: 13-11-2024

**BANKING DETAILS**

**BANK NAME:** NEDBANK  
**BRANCH:** 99 JASON MOYO AVENUE  
**ACCOUNT NAME:** SERVICE ON TIME (PRIVATE) LIMITED  
**ACCOUNT NUMBER:** 11990712559  
**VENDOR NUMBER:** 719109  
**PRAZ NUMBER:** PR514482365  
**NOSTRO ACCOUNT:** 11990631532

**TO: THE PROCUREMENT MANAGEMENT UNIT**  
United Bulawayo Hospital  
Box 958  
Bulawayo  
Zimbabwe

QTY	PRODUCT	DESCRIPTION/ SPECIFICATIONS	UNIT PRICE(USD)	TOTAL(USD)
2	Repair of Photocopying Machines	Repair of Photocopying Machines	\$3500.00	\$7000.00
<div data-bbox="574 1075 1005 1344" style="border: 2px solid red; padding: 5px;"> <p>PROCUREMENT MANAGEMENT UNIT QUOTATIONS UNITED BULAWAYO HOSPITALS  13 NOV 2024  P.O. BOX 958, BULAWAYO ZIMBABWE</p> </div>				
<b>SUB TOTAL</b>				\$7000.00
<b>VAT</b>				N/A
<b>TOTAL DUE</b>				\$7000.00

**PLEASE NOTE :**(1)OUR QUOTE IS VALID FOR SIXTY DAYS  
(2)DELIVERY TIME FIVE WORKING DAYS  
(3)COD OR FULL PAYMENT UPON DELIVERY OF GOODS OR SERVICE  
(4)FOR ANY QUERIES PLEASE DO NOT HESITATE TO CONTACT MR R NYAMUKAPA: +263 774 435 649 OR THE ABOVE NUMBERS

