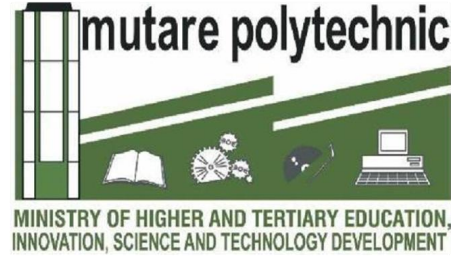


Cnr Josiah Tongogara/Robert Mugabe Way
P.O. Box 640
Mutare, Zimbabwe
Telephone: 263-20-63141/63153
0772136934-5/0714900016-7/0735 054 661-2
Telfax: 020-66912
e-mail: principalmutarepolytechnic@gmail.com
www.mutarepolytechnic.ac.zw



Attention: Potential bidder

RE: REQUEST FOR QUOTATION (RFQ)

Mutare Polytechnic College invites quotations for supply and delivery of the following John Deere to Mutare Polytechnic College Stores of the following:

Item No.	Item Description	Quantity Required	Price Per Unit (DDP Mutare)	Total Price (DDP Mutare)	Lead Time (Days)	Manufacturer/ Country Of Origin/Brand	Shelf Life (In Months)	Lead Time
	Grinding Flat files 150mm,200mm,300mm	30						
	Grinding Flat files 150mm,200mm,300mm	30						

You are kindly requested to complete this table and indicate the following:-

- (i) Whether items are in stock (preference will be given to those items ex-stock as the mentioned items are needed urgently)
- (ii) Payment period (Mutare's payment period is 7 days from receipt of the products) or payment on delivery
- (iii) KINDLY PROVIDE PRICES THAT ARE COMPETITIVE AND JUSTIFIABLE IN THE MARKET SO AS TO OBTAIN VALUE FOR MONEY**
- (iv) **USD CURRENCY PAYABLE IN ZIG**
- (v) Your bid validity should be at least 30 days
- (vi) All costs that make up the total acquisition costs should be indicated separately as hidden costs will not be considered.
- (vii) Name of the contact person to address issues raised by Mutare Polytechnic College
- (viii) Proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) should be attached
- (ix) The supplier must be able to perform the above request by providing high quality products
Please also include the following with your quote so as to expedite the payment process.
 - i) Valid tax clearance certificate (ITF 263 form)
 - ii) **Bank guarantee Certificate (optional) for advance payment only**
 - iii) Bank details both ZWG and Nostro Account
 - iv) Quotations should be on company letterheads and should sent by 14 November 2024, 1000hrs

Yours faithfully
[MABHEKA S.]0779304537/ 0713576266
For: Principal