

ORIGINAL

G

Accountant's date-stamp

PLEASE PRINT
 To ROSETRONIC INVESTMENTS
P.O. BOX
HARARE

Notes for suppliers:

- (1) Please provide the following stores/services to: U.B.H.
- (2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.
- (3) ORIGINAL—Please submit with your invoice to:
U.B.H. P.O. Box 958 Bulawayo
- (4) Delivery charges must be supported by rail or carrier's note.

C.P.O. voucher number

Month	Creditor's code No.	FOR OFFICIAL USE										\$	c
	Invoice No.												
	Invoice No.												
	Invoice No.												
	Invoice No.												
	Invoice No.												
Station/cost centre												TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
100	Rolls Mortuary twine (fishing twine) size 210D 1/8 colour black 100g @ \$1.50 U.S.D.	100	1.50	150	00
	GRAND TOTAL = \$150.00 U.S.D.				
	ONE HUNDRED AND FIFTY DOLLARS ONLY.				

Period covered by this Requisition DECEMBER 2024

I certify that these stores/services are required for the purpose of: Hospital use only (STORES)

Signed R. Gumbira

I certify that the stores/services have been satisfactorily provided and that the charges are correct, Items marked ‡ have been added to the relative departmental assets schedule.

Signed M. Mchedziwa

Date 06/12/2024

TBR or other authority <u>RF0440/2024PT</u>	Sub-total	150-00
Requisitionist's date-stamp UNITED BULAWAYO HOSPITALS PROCUREMENT MANAGEMENT UNIT	Less discount	- -
<u>04 DEC 2024</u>	Sub-total	150-00
P.O. BOX 958, BULAWAYO ZIMBABWE	Plus sales-tax	- -
	Sub-total	
	Plus carriage	
	TOTAL	US\$ 150-00

Certified correct Date

Passed for payment Date

PRAZ 2024752-YJE-7526

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
 P O Box 958
 ASCOT
 Bulawayo
 Date 02/12/2024

094102-G.

Successful Bidder's
 Name & Address
 ROSETRONIC

Vote No...

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....
 NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS – CLASS C CATEGORY			NATURE OF TENDER AND CURRENT LIMITS						Yes	No
Construction works			≥ US\$200,000.00							
Goods			≥ US\$100,000.00							
Consultancy & Non-consultancy services			≥ US\$50,000.00							
	Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000		≤ US\$200,000.00							
Goods	≤ US\$10,000		≤ US\$100,000.00							
Consultancy & Non Cons. services	≤ US\$5,000		≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	RFQ440/2024 R-T				

CURRENT ORDER INFORMATION

Item	I. P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT (USDS)	Total Price Inc. VAT(USDS)
1		100	rolls	Mortuary twine (fishing twine) size 210D/18 colour black 100g	1.50	150.00
PURPOSE OF GOODS: STORES					SUB TOTAL	(USDS)150.00
					VAT	-
					TOTAL	(USDS)150.00

MEMBERS OF THE EVALUATION COMMITTEE

Responsible HOD *S Malame*

End user/Other Officer *Itendo*

Procurement Officer *Indira P.*

Finance Officer *[Signature]*

COMMENTS/ REMARKS ...

A retender was advertised on eGP system, following a no response by any companies, the committee recommended that tender should be republished. After it was retendered, companies were invited to tender again through eGP System and only five companies managed to submit quotations. The committee recommends that order be awarded to Rosetronic Enterprises because it is the cheapest bidders to supplier specifications.

CHECKED BY *[Signature]*
 pp

APPROVED BY: CHIEF MEDICAL OFFICER *[Signature]*
 UNITED BULAWAYO HOSPITALS
 04 DEC 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the in the Procurement Management Unit

Tender No. RFQ440/2024 R-T

Notes: Closing date of the tender 02/12/2024

Meeting Commenced at

1. The tender evaluation was as follows:

Ite m	Qty	Uom	DESCRIPTION	THREE LEVELS INVESTMENTS	BRASLYN INVESTMENTS	EXPERT LABORATORY SOLUTIONS	CHARMCARE ENTERPRISES	ROSETRONIC INVESTMENTS	RECOMMENDED BIDDER	TOTAL (USDS)
1	100	rolls	Mortuary twine (fishing twine) size 210D/18 colour black 100g	300.00	280.00	5.54	18.00	1.50	ROSETRONIC	150.00
			Grand total							(USDS)150.00

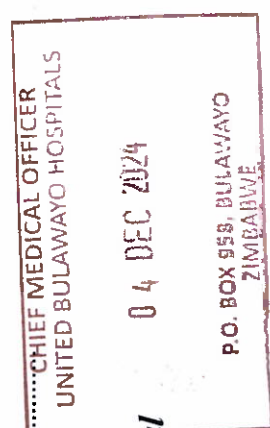
COMMENTS/REMARK

A retender was advertised on eGP system, following a no response by any companies, the committee recommended that tender should be republished. After it was retendered, companies were invited to tender again through eGP System and only five companies managed to submit quotations. The committee recommends that order be awarded to Rosetronic Enterprises because it is the cheapest bidders to supplier specifications.

Responsible HOD..... *S Malame* Signature..... *[Signature]*
 End User..... *Fairida* Signature..... *T. Chikanda*
 Finance..... *M. Kofukiza* Signature..... *[Signature]*
 Procurement Officer..... *Indira P* Signature..... *[Signature]*

Process checked By Deputy Director Procurement Services: Mr E. Sinhlaha *[Signature]*

APPROVED BY
[Signature]
 Chief Medical Officer
Dr W. Busumani
 For United Bulawayo Hospital



**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON

Tender Number..... Description

2024/2024 P1 TWINE

Name	Designation	**Indicate your appropriate declaration**	No	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Indrap 02/12/24
2 Mr/Mrs	Member Finance	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	Signature & Date
			Yes	Signature & Date
3 Mr/Mrs	Head Requiring Services	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.	No	Signature & Date
			Yes	Signature & Date

4	Mr/Mrs	End user/Other officer/ Section head	No	Signature & Date
			Yes	<p data-bbox="151 526 207 739"><i>[Signature]</i></p> <p data-bbox="207 526 263 739">State Company(s)</p> <p data-bbox="263 526 414 739">Signature & Date</p>
5	Mr/Mrs	Committee Member / Technical expert	No	<p data-bbox="422 526 590 739">Signature & Date</p>
6	Mr/Mrs	Sample Evaluation Committee Member	Yes	<p data-bbox="598 526 798 739">State Company(s)</p> <p data-bbox="798 526 805 739">Signature & Date</p>
6	Mr/Mrs	Sample Evaluation Committee Member	No	<p data-bbox="805 526 1157 739">Signature & Date</p>
			Yes	<p data-bbox="1165 526 1476 739">State Company(s)</p> <p data-bbox="1476 526 1492 739">Signature & Date</p>

Confirmed by:

E. Sihlahla

[Signature]
Deputy Director Procurement Services

219 440/20 R-T. 204048



ZIMBABWE

MINISTRY OF HEALTH AND CHILD CARE
UNITED BULAWAYO HOSPITALS
ST LUKES AVENUE
ASCOT
BULAWAYO
ZIMBABWE

Telephone: +263 0292 252111-9
Fax: 263 0292 237284
Website: www.ubh.org.zw
Email: info@ubh.org.zw
All Correspondence to be addressed to:
THE CHIEF EXECUTIVE OFFICER
UNITED BULAWAYO HOSPITALS
P.O. BOX 958
BULAWAYO
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING STORES

DESCRIPTION OF GOODS AND SERVICES

Purchase of:
1) Mortuary Twine x 100 rolls
Fishing Twine
Size 210D/18
Weight 100g
Colour Black

Estimated/Actual cost:

Compiled by: A. Mudechwa Signature: A. Mudechwa Date: 01/10/24

H.O.D. S. Matemae Signature: S. Matemae Date: 01/10/24

ACCOUNTANT

Vote allocation: GL code: Cost code: Balance:

Signature: Anthony Zviri Date: 01/10/24

APPROVED BY DIRECTOR OF (FINANCE/OPERATIONS/CLINICAL DIRECTOR)

Signature: [Signature] Date: 01/10/2024

AUTHORISED BY THE ACCOUNTING OFFICER

Signature: [Signature] Date:

Recommended by Procurement Management Unit

Deputy Director Procurement: [Signature]

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
3
P.O. BOX 958
Received on 01/10/24

**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

- 3. Attach
- 4. Proof

REQUEST FOR QUOTATIONS FORM

TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT SIZE	QTY REQD	DDP UNIT PRICE + VAT	Expected Delivery Time
RFQ-440-2024	Mortuary twine (fishing twine) size 210D/18 colour black 100g	Roll	100		Ex-stock

INSTRUCTIONS, TERMS AND CONDITIONS

1. Bidders must clearly indicate the **tender number** on each bids or quotation
2. The bidder must clearly state the **unit price inclusive of VAT**
3. Attach valid **Tax clearance certificate**
4. Proof of registration with **Procurement Regulatory Authority of Zimbabwe (PRAZ)**
5. Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
6. **All bids must be quoted in USD\$ and must be valid for 60 working days from closing date of tender.**
7. **Delivery time** is highly critical and bidders should state their lead time.
8. Late submission would not be accepted.
9. The hospital reserve the right to accept not necessarily the lowest bidder

Tender Id 14123
Organization Name Three Levels Investment Pvt Ltd
Address Parklands
Email medikwip@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price
1	131151507-TW-P01	TWINE, plastic, one (1) kilo per roll	MORTUARY TWINE	100	Roll	300


 PROCUREMENT MANAGEMENT UNIT
 QUOTATIONS
 UNITED BULAWAYO HOSPITALS
 29 NOV 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE


Tender Id 14123

Organization Name BRASLYN INVESTMENTS PL
6 HARROW COURT 34 OXFORD ROAD

Address AVONDALE HARARE
Email braslyninvestments@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	MORTUARY TWINE	100	Roll	280	28000
Total = 28000.0000							

PROCUREMENT MANAGEMENT UNIT
QUOTATIONS
UNITED BULAWAYO HOSPITALS
29 NOV 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Tender Id 14123
Organization Name Expert Laboratory Solutions (Pvt) Ltd
 173 Long Cheng Plaza, Corner Mutley Bend
 and Samora Machel, Belvedere Harare
 Zimbabwe
Address
Email expertlabsolutions03@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	131151507-TW-P01	TWINE, plastic, one (1) kilo per roll	MORTUARY TWINE	100	Roll	5.54	554
Total =							554.0000



Tender Id 14123

Organization Name CHARMCARE ENTERPRISES
Address 5604 NKWIZI GARDENS TNWARD
Email charmcareenterprises@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	MORTUARY TWINE	100	Roll	18	1800
							Total = 1800.0000

PROCUREMENT MANAGEMENT UNIT
QUOTATIONS
UNITED BULAWAYO HOSPITALS
29 NOV 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

Tender Id

14123

Organization Name
Rosetronic Investments t/a Rose Medical
Supplies

79 Belvedere Road, Kopje Pavillion , First

Floor Suite 16 Harare

Email
rosemedicalsupplies@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	MORTUARY TWINE	100	Roll	1.5	150
Total = 150.0000							

