

TECHNICAL EVALUATION MINUTES FOR DIRECT PROCUREMENT - TENDER NUMBER ZEC/DP10/2024, BEING PROVISION OF LEGAL SERVICES HELD AT ZEC HEAD OFFICE ON THE 18 DECEMBER 2024

Members present:

1. Mr. Gandawa	Human Resources	Chairing
2. Ms. Zingoni	Finance	Member
3. Ms Chahuruva	Legal	User
4. Mr. Mpiwi	ICT	Minuting
5. Mr Mathe	PMU	Advisory

INTRODUCTION

The purpose of the meeting was for technical evaluation of Direct Procurement ZEC/DP10/2024, being provision of legal services. The evaluation committee was guided by the criteria provided for in the bidding document and the provisions of the Public Procurement and Disposal of Public Assets Act (Chapter 22:23) as read together with the Public Procurement and disposal of Public Assets Regulations Number 5 of 2018.

The Adoption of the Single Source Selection method has been adopted in terms Section 65 of the Public Procurement and Disposal of Public Assets Act.

The committee was appointed in terms of Section 18, sub section (1) of the Public Procurement and disposal of Public Assets Act (Chapter 22:23) to adjudicate the evaluation process of bids submitted.

Hand-over of Bid Documents.

The PMU handed over the bidding document to the evaluation committee chairperson as follows

TECHNICAL EVALUATION TABLE

	Nyika Kanengoni	
Bidder's Documents		√
Availability of and adequacy of proposed staff attached CVs of key personnel		√
Ability to carry out the project attached relevant experience		√
Attached technical proposal submission sheet		√
Methodology and work plan proposed		√

TG
N:2
RSM

Findings:

1. The Bidder has submitted all requisite documents

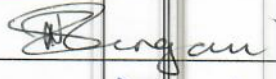
Recommendation:

1. The Bidder is recommended to proceed to the Financial Evaluation stage.

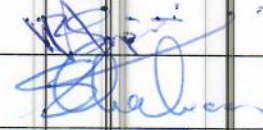
1. Mr. Gandawa



2. Ms. Zingoni



3. Mr. Mpiwi



4. Ms Chahuruva



5. Mr Mathe

