





ZVIMBA RURAL DISTRICT COUNCIL  
SHORTLISTING OF BIDDERS FOR RFP FOR PROVISION OF CLIENT SATISFACTION SURVEY(D/ZRDC/ADMN/3/2025).  
MEETING NO. 029/2025

VENUE: Council Boardroom

DATE: 4 April 2025


TIME: 10:30 am

PRESENT:

Ms. D. Mushayavanhu	Chairperson	
Ms. N. Rato	Member	
Mr. P. Mandizvidza	Member	
Mr. M. Machona	Member	
Ms. N. Mudengezi	Ex-Officio	
Ms. F. Munhu	Minuting	

OPENING REMARKS

The Chairperson welcomed everyone to the procurement meeting No.029 /2025, shortlisting of bidders for RFP for provision of client satisfaction survey (D/ZRDC/ADMN/3/2025).

CHAIRPERSON: D. MUSHAYAVANHU      SIGNATURE..........      DATE...03/07/25

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**ITEMS OF BUSINESS**

Item no.	Name of Bidder	CR14	CR6	Certificate confirming registration	Valid tax clearance certificate	Availability of and adequacy of proposed staff attach cvs of key personnel	Reference letters as per bidding document requirements	PRAZ registration certificate(s)	Methodology and workplan	Workplan showing inputs of all key staff	Technical proposal submission sheet	Bid submission sheet showing bid validity	Summary of experience in similar assignments
1	Genesis Global finance P/L	Y	Y	X	Y	Y	Y	Y	Y	Y	Y	Y	Y
2	Precise Management & Research Consultancy	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

**Comments**

The committee noted that:

CHAIRPERSON: D. MUSHAYAVANHU

SIGNATURE.....



DATE.....

03/07/25



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1. Precise Management & Research Consultancy complied with all requirements as per bidding document.
2. Genesis Global finance P/L attached NSSA compliance certificate instead of certificate confirming registration.

**Recommendations**

The committee recommended that

1. Precise Management & Research Consultancy proceed to the next level of evaluation which is technical.
2. Genesis Global Finance P/L's bid be rejected.

**Mark breakdown**

<b>PROVISION OF CLIENT SATISFACTION SURVEY:D/ZRDC/ADMN/3/2025</b>			
	<b>Criteria score</b>	<b>Passing mark</b>	<b>Precise Management &amp; Research Consultancy Average marks</b>
<b>Qualifications</b>	<b>Maximum Points</b>		
Methodology and workplan	50	37	39.33
Specific Experience	15	11	13

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Participation by nationals	5	4	4.33
Transfer of knowledge	10	8	8.33
Key personnel	20	15	16.33
<b>TOTAL POSSIBLE POINTS TECHNICAL EVALUATION</b>	<b>100</b>	<b>75</b>	<b>81.32</b>

**Minimum qualifying score= 75**

**Comments**

The committee noted that:

1. One bidder, Precise Management & Research Consultancy met the minimum qualifying score.

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RECOMMENDATION

The committee recommended that:

1. Precise Management & Research Consultancy proceed to the next level of evaluation which is financial.

CLOSURE

There being no further business to discuss the meeting ended at 1615 hours.

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CHAIRPERSON: D. MUSHAYAVANHU

SIGNATURE.....



DATE.....03/07/25