

ZESA HOLDINGS (PVT) LTD



**EVALUATION REPORT FOR THE PROVISION OF CONSULTANCY SERVICES: FOR ENVIRONMENT, SOCIAL,
GOVERNANCE AND SUSTAINABILITY REPORTING.**

ZH/RFP/14/2025

64 B5

20/11/2025

1. INTRODUCTION

ZESA Holdings invited bidders for the competitive tender for the Provision of Consultancy Services for Environment, Social, Governance and Sustainability Reporting

2. INVITATION TO BID PROCESS

ZESA Holdings invited suitably qualified and experienced companies registered with the Procurement Regulatory Authority of Zimbabwe (PRAZ) through government gazette on the 21st of February 2025, Sunday mail on the 23rd of February 2025 and Zimbabwe Electronic Government Procurement System (eGPSys) with a closing date of 20th of March 2025. Seven (7) bids were received on the closing of the tender on the 20th of March 2025. The bids submitted were then evaluated and Four (4) companies were recommended for the second stage which was the Request for Proposal subject to approval by the Special Oversight Committee of the Procurement Regulatory Authority of Zimbabwe. Bidders were notified through eGP System on their successful Expression of Interest and subsequent evaluation and resolution by the Procurement Regulatory Authority of Zimbabwe. A Request for Proposal was sent on the 10th of July 2025 and the closure date was 24th of July 2025. Four (4) bidders responded and submitted their proposals.

3. SCOPE OF WORK

The Provision of Consultancy Services: for Environment, Social, Governance and Sustainability Reporting.

4. OPENING BID LIST

Four (4) companies submitted their proposals for the Provision of Consultancy Services for Environment, Social, Governance and Sustainability Reporting:

- Bid No.1 SIRDC P/L
- Bid No.2 Institute for Sustainability Africa
- Bid No.3 Toxiconsol Consultancy
- Bid No.4 Enerst & Young Advisory Services

for BS

for the IT & ID - Jm

5. EVALUATION CRITERIA

The Evaluation is a three stage evaluation as follows

- Stage 1 - Eligibility, Administrative and Commercial to determine compliance with RFP requirements
- Stage 2 -Technical Evaluation to determine the bidders ability to provide the required services
- Stage 3 - Financial Evaluation to determine the lowest bidder to specification

6. COMPLIANCE WITH TECHNICAL PROPOSAL REQUIREMENTS

6.1 On Technical evaluation the Committee used the following guidelines for awarding scores;

Item No.	Criteria	Maximum Possible
	Methodology / proposal of how bidders intend to do the following;	
1	Develop a sustainability reporting policy; Methodology -15 marks	15
2	Develop a sustainability-reporting framework for the ZESA Group, which incorporates designing and establishing a reporting structure. Develop a sustainability-reporting framework for the ZESA Group, which incorporates designing – 15 marks Establishing a reporting structure – 15 marks	30
3	Design and develop the sustainability reports (Financial Materiality and Impact Materiality) for the financial year ending 31 December 2024 and 31 December 2025. Prepare comprehensive sustainability reports, including data collection, analysis, and writing. Financial year ending 2024 – 12 marks Comprehensive sustainability reports – 4 marks Data collection – 4 marks Analysis – 4 marks Financial year ending 2025 – 18 marks Comprehensive sustainability reports – 6 marks Data collection – 6 marks Analysis – 6 marks	30
4	Ensure compliance with reporting frameworks and guidelines: Ensure the reports meets the requirements of relevant reporting frameworks and guidelines in particular IFRS S1 and S2. – 10 marks	10

By BS [Signature] 2024

Item No.	Criteria	Maximum Possible
5	Methodology / proposal of how bidders intend to do the following;	
	Provide training and capacity building: Train and support the company's selected super users on ESG and sustainability reporting standards IFRS S1 and S2.	
	Train and support the company's selected super users on ESG – 10 marks	
	Sustainability reporting standards IFRS S1 and S2 – 5 marks	15

6.2 STAGE 2 - TECHNICAL SPECIFICATION AND COMPLIANCE SHEET

Item No.	Criteria	Maximum Possible	SIRDC P/L	Institute for Sustainability Africa	Toxicconsol Consultancy	Enerst & Young Advisory Services
	Methodology / proposal of how bidders intend to do the following;		Bid No. 1	Bid No. 2	Bid No. 3	Bid No. 4
1	Develop a sustainability reporting policy.	15	15	15	14	15
2	Develop a sustainability-reporting framework for the ZESA Group, which incorporates designing and establishing a reporting structure.	30	15	15	15	15
3	Design and develop the sustainability reports (Financial Materiality and Impact Materiality) for the financial year ending 31 December 2024 and 31 December 2025. Prepare comprehensive sustainability reports, including data collection, analysis, and writing.	30	10	28	30	28
4	Ensure compliance with reporting frameworks and guidelines: Ensure the reports meets the requirements of relevant reporting frameworks and guidelines in particular IFRS S1 and S2.	10	6	8	10	10

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Item No.	Criteria	Maximum Possible	SIRD C P/L	Institute for Sustainability Africa	Toxicconsol Consultancy	Enerst & Young Advisory Services
5	Provide training and capacity building: Train and support the company's selected super users on ESG and sustainability reporting standards IFRS S1 and S2.	15	10	15	15	15
	Total	100	56	81	84	83

Notes

SIRD C P/L

- The Bidder failed to provide detailed methodology on the following:-
 - Designing and developing the sustainability reports (Financial Materiality and Impact Materiality) for the financial year ending 31 December 2024 and 31 December 2025
 - Preparation of comprehensive sustainability reports, including data collection, analysis, and writing
 - Providing training and capacity building to the company's selected super users on ESG and sustainability reporting standards IFRS S1 and S2

7. REJECTED BID

BID NUMBER	BIDDER	Reasons for rejection
1	SIRD C P/L	Scored 56% below the required minimum score of 75%

8. ACCEPTED BIDS CONSIDERED FOR STAGE 3 - FINANCIAL EVALUATION

The following Bids was accepted after meeting the commercial /administrative requirements as well as the technical requirements. - Bids scored above the minimum requirement of 75% on the technical evaluation stage and were considered for the financial evaluation stage.

BID NUMBER	BIDDER	% SCORE
2	Institute for Sustainability Africa	81

For BS
 For TS
 For DS

BID NUMBER	BIDDER	% SCORE
3	Toxiconsol Consultancy	84
4	Enerst & Young Advisory Services	83

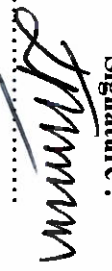


9. RECOMMENDATION

The Evaluation Committee recommends the following companies which have scored above the minimum required score (75%) to be considered to financial evaluation stage for the Provision of Consultancy Services for Environment, Social, Governance and Sustainability Reporting as follows;

BID NUMBER	BIDDER	% SCORE
3	Toxiconsol Consultancy	84
4	Enerst & Young Advisory Services	83
2	Institute for Sustainability Africa	81






10. SIGNATURES

The Evaluation was carried out by the following Committee Members:

Signature:	Date:
1. L. Mukarati Chairperson 	08/08/2025
2. E. Manyewe Committee Member 	15/08/2025
3. P. Mutswiri Committee Member 	15/08/2025



4. R. T. Zigora
Committee Member
5. A.T. Ushendibaba
Committee Member
6. T.Zawe
Committee Member
7. E. Madzikanda
Committee Member
8. B. Sibanda
Committee Member
- L. Chitauru
PMU (Advisor)

	15/08/2025
	19/08/2025
	08/08/25
	15/08/25
	15/08/2025