

TENDER EVALUATION REPORT

PROVISION OF CONSULTANCY SERVICES FOR CULTURE AUDIT

ZERA DP 01/2025

9 April 2025

1. BACKGROUND

ZERA intends to engage Genesis Global Finance (Pvt) Ltd for Consultancy services for Culture Audit for a period of 1 year. GGF conducted a Culture Audit in 2024 for the Authority and recommendations were brought forward hence additional services were required. The Direct procurement submission was 14 March 2025, 10:00am through E-GP and GGF submitted their bid for review.

2. TENDER EVALUATION COMMITTEE

The following evaluation committee was appointed to adjudicate the tender and make recommendations to the Accounting Officer for approval.

Name	Department	Conflict of Interest
K. Kowo	HR	None
T. Ngwenya	HR	None
T. Madondo	Legal	None
F. Sambo	PMU	None
M. Kutsirayi	FAD	None
J. Ncube/ B. Maponga	Risk	None

3. PROPOSAL(S) RECEIVED

A request for a detailed proposal was sent to the following company

Bidder	Supplier Name	Domicile Country
1	Genesis Global Finance Pvt Ltd	Zimbabwe

4. MANDATORY EVALUATION RESULTS

No	Mandatory Item	Compliant
1.	CR 14	✓
2.	Certificate of Incorporation	✓
3.	Valid Tax clearance certificate	✓
4.	PRAZ registration	✓

5. TECHNICAL EVALUATION FOR GENESIS GLOBAL FINANCE PVT LTD

No.	Criteria	Submitted
1.	Technical Proposal	✓
2.	Brief methodology for performing the services	✓
3.	A workplan, showing the input of all key staff	✓
4.	CVs of Key staff	✓
5.	A summary of your experience in similar assignments, together with the names and contact details of people connected with these assignments who will provide references	✓

DETAILED EVALUATION OF PROPOSAL

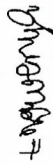
The following is the evaluation,

- Genesis Global Finance Pvt Ltd offered to provide Culture Audit and Transformation services for 1 year at a price of US\$17,500.00 exclusive of VAT.

6. RECOMMENDATION

It is recommended that Genesis Global Finance Pvt Ltd offer to provide Culture Audit and Transformation services for 1 year at a price of US\$17,500.00.

7. Evaluation Committee Signatures

	Signature	Date
K. Kowo		10/04/2025
T. Ngwenya		11/04/2025
J. Ncube		23/04/2025
T. Madondo		14 April 2025
M. Kutsirayi		11/04/2025



PROCUREMENT MANAGEMENT UNIT REVIEW REPORT

DESCRIPTION: PROVISION FOR CONSULTANCY SERVICES FOR CULTURE AUDIT AND TRANSFORMATION

REQUEST FOR PROPOSAL NUMBER: ZERA COMP 01/2024

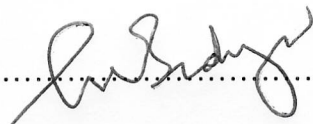
EVALUATION COMMITTEE MEMBERS

Name	Department
K. Kowo	HR
M. Kutsirayi	Finance
T. Madondo	Legal
F. Sambo	PMU

PMU COMMENTS: The Evaluation was conducted in line with the PPDPA ACT and SI 05 of 2018.

PMU RECOMMENDATION:

It is recommended that Genesis Global Finance Pvt Ltd be considered for the Provision of Consultancy services for Culture Audit and Transformation at a total price of USD17,500.00 exclusive of VAT which is payable at the prevailing ZWG bank rate.

Recommended by.....

HPMU

Approved/Not Approved.....

Acting Chief Executive Officer

28/4/2025