

**PETROZIM LINE (PVT) LTD**

Number 6 Seagrave Road, Avondale  
P.O. Box CV2179, Causeway, Harare,  
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**EVALUATION REPORT FOR THE SELECTION OF A CONSULTANT FOR  
INTERNATIONAL DIRECT PROCUREMENT FOR THE PROVISION OF  
CONSULTANCY SERVICES ON VALIDATION OF DETAILED ENGINEERING  
DESIGN FOR WILTON STATION FOR PIPELINE CAPACITY UPGRADE FOR  
PETROZIM LINE (PVT) LTD**

From : **Chairperson**  
To : **Accounting Officer**  
Through : **Procurement Management Unit**

Subject: EVALUATION REPORT FOR THE SELECTION OF A CONSULTANT FOR  
INTERNATIONAL DIRECT PROCUREMENT FOR THE PROVISION OF  
CONSULTANCY SERVICES ON VALIDATION OF DETAILED ENGINEERING DESIGN  
FOR WILTON STATION FOR PIPELINE CAPACITY UPGRADE FOR PETROZIM LINE  
(PVT) LTD

Procurement References number: PZL/VALIDATION OF DESIGNS/W 2025

Date Issued : 04 March 2025  
Closing Date : 24 March 20245  
Procurement Method : International Request for Proposal  
Evaluation Date : 11 April 2025

**Evaluation Committee Members**

Eng T. Mushaikwa (Chief Engineer) : **Chairperson**  
Eng B. Chidzidzi (Plant Engineer) : **Secretary**  
Mr W. Chinyai (Accountant) : Member  
Ms T. Mukono (legal Officer) : Member  
Mr M.M Sesa (Procurement Clerk) : PMU

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**CONSTITUTION OF MEETING**

The evaluation committee for the selection of consultant for international direct procurement for the provision of consultancy services on validation of detailed engineering design for Wilton station for pipeline capacity upgrade or Petrozim line Pvt (Ltd) was constituted in accordance with Section 65 of the PPDPA act (**Chapter 22:23**). Members present constituted the Technical, Finance, legal and the Procurement Management Unit.

**1. SUMMARY OF THE EVALUATION PROCESS**

The request for proposal document was published on the 4<sup>th</sup> of March 2025 and closed on the 24<sup>th</sup> of March 2025 where Penspen Internation Limited submitted both the technical and financial proposals via the e-GP system. The evaluation was carried out electronically where the bidder was found to be technically and financially responsive. The minimum technical qualifying score to pass technical evaluation was 80 points

Evaluation was carried out as indicated on the table below

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PETROZIM LINE (PVT) LTD**

**Table 1: EVALUATION CRITERIA**

EVALUATION CRITERIA	Bidder 1
<b>Technical Criteria</b>	<b>Penspen International</b>
Completed technical proposal submission sheet	Compliant
A brief methodology for performing the services	Compliant
A workplan, showing the inputs of all key staff	Compliant
SPOC receipt	Compliant
<b>A copy of the administrative documents: -</b>	
CR14/Document showing list of directors applicable in the home country	Compliant
CR6/Document showing Company address applicable in the home country	Compliant
Certificate of Incorporation/ Document showing registered Company Name	Compliant
Valid Tax Clearance certificate if applicable	Compliant
Company Profile	Compliant

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PETROZIM LINE (PVT) LTD**

	Atleast three (3) written and signed trade references of similar works done in the past. The trade references should be on the issued client's LETTER HEAD	Compliant
	CVs for qualifications and Experience for technical support personnel	Compliant
	<b>Eligibility</b>	
	1. Certified letter by lawyers or law firm declaring that the bidder has legal capacity to enter into Contract.	Compliant
	<b>Financial criteria</b>	
	Completed financial proposal submission sheet	Compliant
	<b>Currency of bid</b>	
	<b>USD</b>	Compliant
	<b>Total Price in USD</b>	<b>USD597,708.00</b>
	<b>Total Technical Score</b>	<b>100</b>
	<b>Total Financial Score</b>	<b>100</b>

**Rating table- 100 points**  
**Minimum Score- 80 points**

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**EVALUATION REPORT FOR THE SELECTION OF A CONSULTANT FOR INTERNATIONAL DIRECT PROCUREMENT FOR THE PROVISION OF CONSULTANCY SERVICES ON VALIDATION OF DETAILED ENGINEERING DESIGN FOR WILTON STATION FOR PIPELINE CAPACITY UPGRADE FOR PETROZIM LINE (PVT) LTD**

**2.3 Recommendation:**

In accordance with section 65 of the Public Procurement and Disposal of Public Asset Act (**Chapter 22:23**), the evaluation committee chaired by Eng T. Mushaikwa on the 11<sup>th</sup> of April 2025 recommended **that Penspen International Limited** be awarded the tender for international direct procurement for provision of consultancy services on validation of detailed engineering design for Wilton Station for pipeline capacity upgrade at a value of **USD597,708.00.**

**Signed by Evaluation Committee Members**

Name	Signature	Date
T. Mushaikwa		11/04/2025
B. Chidzidzi		11/04/25
W. Chinyai		11/04/25
T. Mukono		11/04/25

Date: 03 April 2025

To: Petrozim Line (Pvt) Ltd  
Number 6 Seagrave Road,  
Avondale  
Harare, Zimbabwe

Attention: The Managing Director

**Selection of a Consultant for International Direct Procurement for the Provision of Consultancy Services on Validation of Detailed Engineering Design for Wilton Station for Pipeline Capacity Upgrade**

Procurement Reference No: **PZL/VALIDATION DESIGNS/W 2025**

Subject: **Certificate of Non-Litigation**

PENSPEN INTERNATIONAL LIMITED hereby confirms that, so far as it is aware, there is no ongoing litigation that will affect the execution of the services in case of contract award for the Project.

Yours faithfully,  
**For PENSPEN INTERNATIONAL LIMITED**

  
**Neale Carter**  
Executive Vice President - East Region



  
**Daniella Lloyd**  
Penspen Limited  
Head of Legal, Compliance & Risk

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### INTERNAL MEMORANDUM

**TO :** Accounting Officer  
**CC :** Procurement Management Unit  
**FROM :** Station Superintendent  
**DATE :** 28 January 2025  
**REF :** Validation of the detailed designs for Phase 2 of Pipeline Capacity Upgrade

Reference is made to the requisition PREQ00006752 for the Validation of detailed designs for Phase 2 of the Pipeline Capacity upgrade.

There is need to validate the detailed designs for Phase 2 of the Pipeline Capacity upgrade which were done during the period 2021 to 2022. Due to the time that has taken before the designs were implemented there is need for a validation action for the checking of the designs for their accuracy to meet the current demands.

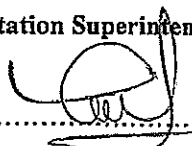
The designs were done by Penspen and since they have the original documents it is reasonable to engage them to do the validation. They have presented a quotation amounting to \$597708.00 USD for the services

Kindly authorise the use of the Direct Engagement Method with Penspen to provide the services to validate the detailed designs for Phase 2 of Pipeline Capacity upgrade.

Request by:  .....

Station Superintendent

Date: 29/01/2025 .....

Authorised by:  .....

Chief Engineer

Date: 29/01/2025 .....

Authorised by:  .....

Finance & Admin Director

Date: 29/01/2025 .....

Approved by:  .....

Managing Director

Date: 29/01/25 .....