



CONSUMER PROTECTION COMMISSION

ADJUDICATION REPORT

FOR

**TENDER FOR THE REQUEST FOR PROPOSAL FOR BOARD
EVALUATION CPCP25037**

Tender ID 17698

**CONSUMER PROTECTION COMMISSION
MOTOR INDUSTRY
17 J CHINAMANO RD
HARARE, ZIMBABWE**

B.C. 1.M. Fm Tm JS S.M. A.V. JH

Tender No CPCP25037 Request for Proposal for Board Evaluation

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- **Introduction**

The Consumer Protection Commission (CPC) intends to engage a supplier for Board Evaluation .The Bidding was conducted in accordance with the Public Procurement and Disposal of Public Assets Act [Chapter 22:23].

The Competitive bidding method was adopted in line with Section 32 of the PPDPA Act and the invitation to bidding document was plighted on the EGPS PRAZ portal with a request for proposal invitation done to the following supplier, who responded on the egp system

- TM Industrial Psychology Specialist
- Precise Management Consultancy
- Lorimark

The tender closed on 7th of April 2025 at 1000hrs on the portal.

B.C. I.M. fm Tm JS S.M. A.V. JH

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Tender No CPCP25037 Request for Proposal for Board Evaluation

Tender Opening Minutes

Minutes of Tender Closing and Bid Opening for Request for Proposal for Board Evaluation

The tender for the Request for Proposal for Board Evaluation Ref number; CPCP25037 closed on 7th of April 2025 at 10:00am on the EGPS PRAZ portal.

The following Online Bid Opening Committee were present on the Tender opening ceremony; -

- Ms. B Chapendama
- Mr. S Mwenje
- Mr. E Hapandiwa

❖ **The following company submitted their bids as follows**

Company	Number of bids copies
TM Industrial Psychology Specialist	1
Precise Management Consultancy	1
Lorimark	1

Appointment of Evaluation committee members

The following evaluation committee members were appointed by the Accounting Officer in line with Section 18 of the PPDPA Act [Chapter 22:23] : -

- Mr, J Sibanda (Chairperson)
- Ms, B Chapendama PMU (Secretariate)
- Mr F Muleya Research
- Mr, S Mwenje Finance
- Ms. I Madziva Human Resources
- Mr, F Manetsa Legal
- Ms A Vambe IT Officer

B.C

S.M

Fm

Tm

JS

A.V

MA

LIST OF MANADATORY REQUIREMENTS

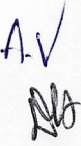
No	Requirement	TM Industrial Psychology Specialist	Precise Management	Lorimark
1	Company Profile	C	C	C
2	Copy of Certificate of Incorporation	C	C	C
3	Copy of Valid Tax Clearance	C	C	C
4	Valid NSSA Certificate	C	C	C
5	Certified copy of CR 14& CR 6 & CR 5	C	C	C
6	Memorandum of Association	C	C	C
7	Availability of Proposed personnel attach CVs of relevant personnel	NC	NC	C
8	Ability to carry out Project attach relevant experience	NC	NC	C
		C (Compliant -C) OR (Non-Compliant – N/		

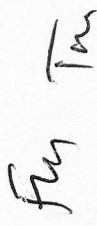
4b List of Rejected Bidders after evaluation of Mandatory Administrative

- TM Industrial Psychology Specialist
- Precise Management Consultancy

Technical Evaluation

Category	Criteria Name	Criteria Score	LORIMAK STRATEGIC STAFFING SERVICES	PRELISE MANAGEMENT & RESEARCH CONSULTANCY	Industrial Psychological Services (Private) Limited U/o 1m industrial Psychological Services
Technical Criteria	QUOTATIONS FROM SUPPLIER	60	50	50	50
Technical Criteria	METHOD STATEMENT	60	50	16	15
		Technical weightage	60	39.60	39
		Financial weightage	40	36	33.8
			100	75.6	72.6
		Supplier status	Recommended	Not Recommended	Not Recommended
		Remark			



B.C.

Financial Evaluation.

Bidders	LORIMAK STRATEGIC STAFFING SERVICES	PRECISE MANAGEMENT & RESEARCH CONSULTANCY	Industrial Psychological Services (Private) Limited t/a Im Industrial Psychological Services
<u>Financial Score</u>			
<u>Financial Bid Price (Submitted bid price)</u>	4140.00	4600.00	4900.00
<u>Remark</u>	<u>Recommended</u>	Not Recommended	Not Recommended

Technical plus financial

Item description	Selected Bidder	Value	Comments
Employee satisfaction survey	Lorimark	\$4140.00	C
Grand Total		\$4140.00	c

B.C. Jm

Evaluation committee's Comments

- Recommended LORIMAK STRATEGIC STAFFING SERVICES.

The committee observed the following points:

- None of the bidders indicated that their Lead Consultant had practical experience of sitting on any board

Precise Management and Industrial Psychological Services TM were disqualified for

1. No trace references for board evaluation conducted for public entities
2. No CVs for key personnel
3. The Key personnel for PMRC did not possess relevant qualifications as per requirement

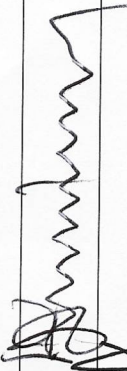
The committee therefore recommend the award of the Tender to the Bidder as Indicated above.

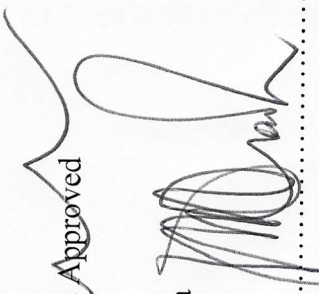
Dr. S.M. B.C. M. Rm. Tan. JS

• Recommendations by evaluation committee members

No	Name	Signature	Date
1	Mr. J Sibanda (Chairperson)		23/05/25
2	Ms, B Chapendama (PMU Secretariate)		23/05/25
3	Mr. S Mwenje		23/05/25
4	Mr Mleya		23/05/25
5	Mr. F Manetsa		23/05/25
6	Ms, I Madziva		23/05/25
7	Ms A Vambe		23/05/25

• Review by Management

	<u>Name</u>	<u>Signature</u>	<u>Date</u>
1.	Mr. E. Hapandiwa PMU (Oversight)		27/05/2025
2.	Ms. N. Kanguru		28/5/25
3.	Mr G Gumbo		28/05/25
4.	Mr. K Mudereri		28/5/24

Approved / Not Approved 

Prof Z Muranda

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Date 30/05/25

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Chief Executive Officer