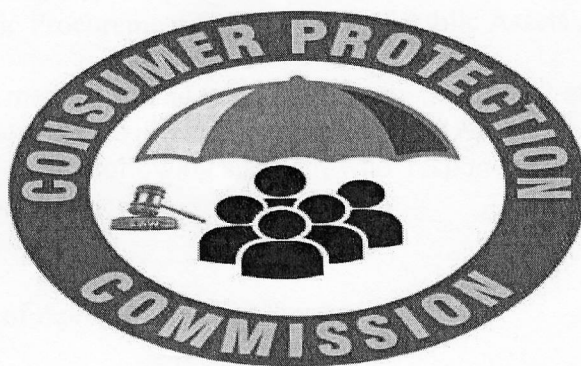


Tender No CPCP25024 Supply and Delivery of Insurance Services for Property and Possessions



CONSUMER PROTECTION COMMISSION

ADJUDICATION REPORT

FOR

**TENDER FOR THE INSURANCE SERVICES FOR PROPERTY AND
POSSESSIONS CPCP25024**

Tender ID 18105

**CONSUMER PROTECTION COMMISSION
MOTOR INDUSTRY
17 J CHINAMANO RD
HARARE, ZIMBABWE**

Handwritten signatures and initials: JS, Tm, S.M, fur, BC, and a signature in the bottom right corner.

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Tender No CPCP25024 Supply and Delivery of Insurance Services for Property and Possessions

- **Introduction**

The Consumer Protection Commission (CPC) intends to engage a supplier for Supply and Delivery of Insurance Services for Property and Possessions. The Bidding was conducted in accordance with the Public Procurement and Disposal of Public Assets Act [Chapter 22:23].

The Competitive bidding method was adopted in line with Section 32 of the PPDPA Act and the invitation to bidding document was plighted on the EGPS PRAZ portal with a request for quotation invitation done to the following supplier, who responded on the EGP system

- CBZ Risk Advisory Services
- Capitol Insurance

The tender closed on 8th of April 2025 at 1000hrs on the portal.

JS
Tm
Fu S.M
B.C.
dmt

Tender Opening Minutes

Minutes of Tender Closing and Bid Opening for Delivery of Insurance Services for Property and Possessions

The tender for the supply and Delivery of Insurance Services for Property and Possessions Ref number; CPCP25024 closed on 7th of April 2025 at 10:00am on the EGPS PRAZ portal.

The following Online Bid Opening Committee were present on the Tender opening ceremony; -

- Ms. B Chapendama
- Mr. S Mwenje
- Mr. E Hapandiwa

❖ The following company submitted their bids as follows

Company	Number of bids copies	Tender Value
CBZ Risk Advisory Services	1	\$ 18 218.63
Capitol Insurance	1	\$18 599.15

FM
B.C.

Appointment of Evaluation committee members

The following evaluation committee members were appointed by the Accounting Officer in line with Section 18 of the PPDPA Act [Chapter 22:23] :-

- Mr, J Sibanda (Chairperson)
- Ms, B Chapendama PMU (Secretariate)
- Mr F Muleya Research
- Mr, S Mwenje Finance
- Ms. I Madziva Human Resources
- Mr, F Manetsa Legal
- Ms A Vambe IT Officer

LIST OF MANADATORY REQUIREMENTS

No	Requirement	CBZ	Capitol
1	Bid Submission Sheet	C	C
4	Site visit Clearance	C	C
8	Company Profile	C	C
	Copy of Certificate of Incorporation	C	C
	Copy of Valid Tax Clearance	C	C
	Certified copy of CR 14& CR 6	C	C
9	Undertaking for insurance and performance bondundertaking for insurance and performance bond	C	C
12	Ability to carry out the project attach relevant experience	C	C
		(Compliant -C) 0R (Non-Compliant – N/	

4b List of Rejected Bidders after evaluation of Mandatory Administrative

NA

- Technical Evaluation

Key

N/C – Non-Compliant

C – Compliant

Tender No CPCP25024 Supply and Delivery of Insurance Services for Property and Possessions

Financial Evaluation.

Bidders	CBZ Risk Advisory Services Private Limited	Capitol Insurance P/L	
Financial Score	100	97.95	
Financial Bid Price (Submitted bid price)	18218.63	18599.15	

Technical plus financial

Item description	Selected Bidder	Value	Comments
Provision of the Supply and Delivery of Insurance Services for Property and Possessions	CBZ Risk Advisory	18218.63	Recommend
Grand Total			

fw
B.C.

Evaluation Committee's Comments

- Recommended CBZ Risk Advisory Services.

Notwithstanding the above, the committee identified the following points:

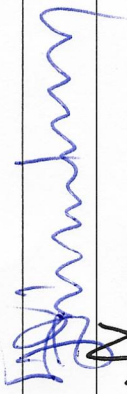
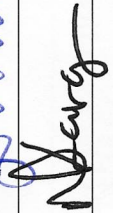
1. Capitol Insurance's lack of segregated insurance premiums by asset category prevented a comparative analysis. Consequently, the committee selected CBZ Risk based on its lower grand total premiums.
2. The Senior PMU Officer is requested to declare a conflict of interest stemming from previous employment with CBZ Holdings.

The committee therefore recommend the award of the Tender to the Bidder as Indicated above after declaration as noted above.

- Recommendations by evaluation committee members

No	Name	Signature	Date
1	Mr. J Sibanda (Chairperson)		19/05/2025
2	Ms, B Chapendama (PMU Secretariate)		19/05/2025
3	Mr. S Mwenje		23/05/2025
4	Mr Mleya		23/05/25
5	Mr. F Manetsa		19/5/25
6	Ms, I Maadziva		19/5/25

• Review by Management

<u>Name</u>	<u>Signature</u>	<u>Date</u>
1. Mr. E. Hapandiwa PMU (Oversight)		20/05/2025
2. Ms. N. Kanguru		28/5/25
3. Mr G Gumbo		28/05/25
4. Mr. K Mudereri		28/5/25

Approved / Not Approved

Prof Z Muranda

Date

20/05/25

Chief Executive Officer

ISS SM B.C. PM TM

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