



**PURCHASE ORDER**

001486

<b>SUPPLIER'S DETAILS</b>	<b>TENDER</b>	<b>Number</b>	
Uplands Holdings P/L	<b>DETAILS</b>	<b>Quotation/Bid Reference</b>	RfQ
		<b>Expiry date</b>	

No.	QTY.	DESCRIPTION	UoM	Unit Price	TOTAL
1	10	Long feather dusters	Each	7.50	75.00 USD
<p>The total amount is payable in ZIG at the official exchange rate on the date of payment</p>					
<b>Subtotal</b>					75.00 USD
<b>VAT</b>					
<b>GRAND TOTAL</b>					75.00 USD

Initiated by: S. Chikandori  
 Name and Signature

Approved by: J. Kangwa  
 Name and Signature

Authorised by: Ruswa  
 Name and Signature

Date: 24/06/2024

Date: 24/06/2024

Date: 24/06/2024



**PURCHASE ORDER**

001485

<b>SUPPLIER'S DETAILS</b>	<b>TENDER</b>	<b>Number</b>	
Hygiene Services P/L	<b>DETAILS</b>	<b>Quotation/Bid Reference</b>	RFQ
		<b>Expiry date</b>	

No.	QTY.	DESCRIPTION	UoM	Unit Price	TOTAL	
1	100	500ml spray tube hand sanitizer	Each	5-50	550-00	USD
2	80	Latex surgical gloves (boxes)	Each	7-37	368-80	USD
3	50	3ply face mask (each box with 50)	Each	5-10	255-00	USD
4	20	Air fresheners for dispensers	Each	8-10	162-20	USD
-	-	280ml				
<p>The total amount is payable in Z\$ at the official exchange rate on the date of payment</p>						
<b>Subtotal</b>						
<b>VAT</b>						
<b>GRAND TOTAL</b>						

GOVERNMENT REGULATORY  
 AUTHORITY OF ZIMBABWE  
 C.E.O.'S OFFICE  
 24 JUN 2024  
 P.O. BOX CY 488, CAUSEWAY  
 ZIMBABWE

Initiated by: *S. Chikandori*  
 Name and Signature  
 Approved by: *P. Ranger*  
 Name and Signature  
 Authorised by: *e. Mubvumba*  
 Name and Signature

Date: 24/06/2024  
 Date: 24/06/2024  
 Date: 24/6/2024

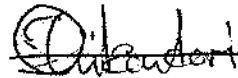
**Memorandum - Procurement Management Unit**

To : Chief Executive Officer  
Mr. C. Ruswa

PMU Manager  
Mr. T. Kangara



From : PMU Officer  
Mr. S. Chikondori



Date : 24 June 2024

**SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT**

The Finance, Admin and HR department would like to procure the following goods:

No	Description	Qty
1.	500ml spray tubes hand sanitizer	100
2.	Latex surgical gloves (boxes)	50
3.	3ply face mask (each box with 50 units)	50
4.	air freshener cans for dispensers (280/ 150ml)	10
5.	Long feather dusters	20

The following suppliers on the PRAZ registered suppliers list on eGP responded to the RFQ: -

1. Uplands Holdings P/L
2. Hygienic Services P/L

**Comparative Schedule**

Item 1: 500ml spray tubes hand sanitizer

Rank	Bidder Name	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Hygienic Services	5.5	100	550.00
2.	Uplands Holdings P/L	9.9	100	990.00

Item 2: Latex surgical gloves (boxes)

Rank	Bidder Name	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Hygienic Services	7.37	50	368,50
2.	Uplands Holdings P/L	22.50	50	1,125.00

**Item 3: 3ply face mask (each box with 50 units)**

Rank	Bidder Name	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Hygienic Services	5.1	50	255.00
2.	Uplands Holdings P/L	14.50	50	725.00

**Item 4: air freshener cans for dispensers (280/ 150ml)**

Rank	Bidder Name	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Hygienic Services	8.11	20	162.20
2.	Uplands Holdings P/L	8.95	20	179.00

**Item 5: Long feather dusters**

Rank	Bidder Name	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Uplands Holdings P/L	7.50	10	75.00
2.	Hygienic Services	8.11	10	81.10

**Recommendations**

The Procurement Management Unit is recommending an “Award” for supply and delivery of personal protective equipment as follows: -

Item	Bidder Name	Item description	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Hygienic Services	500ml spray tubes hand sanitizer	5.5	100	550.00
2.		Latex surgical gloves (boxes)	7.37	50	368.50
3.		3ply face mask (each box with 50 units)	5.1	50	255.00
4.		air freshener cans for dispensers (280/ 150ml)	8.11	20	162.20
5.	Uplands Holdings P/L	Long feather dusters	7.50	10	75.00
<b>Total Amount in USD</b>					<b>1,410.7</b>

**Compiled by:**

S. Chikondori (PMU Officer)

Signature.....*S. Chikondori* Date.....24/06/2024

**Reviewed by:**

T. Kangara (PMU Manager)

Signature.....*T. Kangara* Date.....24/06/24

**CHIEF EXECUTIVE OFFICER**

Approved / Not Approved

Signature:.....*[Signature]* Date:.....24/06/24

**PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE (PRAZ)**



## Request for Quotation

To: \_\_\_\_\_

### Introduction

The Procurement Regulatory Authority of Zimbabwe would like to procure the following services: -

No	Description	Quantity
1.	500ml spray tubes hand sanitizer	100
2.	Latex surgical gloves (boxes)	50
3.	3ply face mask (each box with 50 units)	50
4.	Long feather dusters	10
5.	air freshener cans for dispensers (300ml)	20

If interested bidders, are invited to submit a quotation through the egp system.

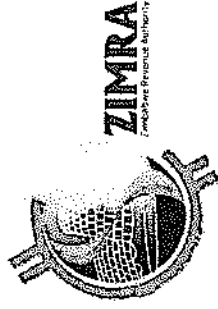
Your quote must include the following:

- 1) Price in USD payable in ZiG at the official rate on the date of payment. All cost elements must be indicated, i.e. unit price, VAT, total price, delivery, etc. No hidden/variable costs will be accepted.
- 2) Delivery lead time (This is of paramount importance).
- 3) Validity period of quotation of not less than 7 days
- 4) Valid Tax Clearance Certificate

Your must be submitted through the PRAZ e-GP <https://egp.praz.org.zw/egp>

**Attention. Mr. T. Kangara Tel: (04) 790080 / 752539/42/40**

Quotations must be received not later than **24 June 2024, at 10:00am**



## Zimbabwe Revenue Authority



**TAX CLEARANCE CERTIFICATE (ITE26S)**



**Your Tax position is Satisfactory. No tax should be withheld**

**Validity Period (from-to):** 1 January 2024 - 30 June 2024

**TIN:** 500026125

**Taxpayer Name:** UPLANDS HOLDINGS

**Trade Name:** Uplands Holdings

**Issued on:** 06/02/2024

**Authentication Code:** 4710466

The authenticity and validity of this certificate must be validated on ZIMRA page [mytaxselfservice.zimra.co.zw/online](https://mytaxselfservice.zimra.co.zw/online) the Authentication Code or QR Code.

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid.



Tender Id

1894

Organization Name UPLANDS HOLDINGS PVT LTD

Address 74 JASON MOYO Cabs Centre Harare

Email uplandssolutions@gmail.com

No.	Item description and full technical Specification required (including applicable standards)	Confirm full specification of items offered
1	500ml spray tubes hand sanitizer	confirmed
2	Latex surgical gloves (boxes)	confirmed
3	3ply face mask (each box with 50 units)	confirmed
4	Long feather dusters	confirmed
5	air freshener cans for dispensers	confirmed





# Zimbabwe Revenue Authority



## TAX CLEARANCE CERTIFICATE (ITF263)



**Your Tax position is Satisfactory. No tax should be withheld**

**Validity Period (from-to):** 1 January 2024 - 30 June 2024

**TIN:** ZW01234567

**Taxpayer Name:** Hypocrite Manufacturing (Pvt) Ltd

**Trade Name:** Hypocrite Manufacturing (Pvt) Ltd

**Issued on:** 07/01/2024

**Authentication Code:** 4567890123

The authenticity and validity of this certificate must be validated on ZIMRA's page: [mytaxselfservice.zimra.co.zw](http://mytaxselfservice.zimra.co.zw) using the Authentication Code or QR Code.

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid.



Tender Id

1894

Organization Name Hygienic Service P/L

Address 6 Harare Drive, Borrowdale, Harare

Email info@hygienic.co.zw

No.	Item description and full technical Specification required (including applicable standards)
1	500ml spray tubes hand sanitizer
2	Latex surgical gloves (boxes)
3	3ply face mask (each box with 50 units)
4	Long feather dusters
5	air freshener cans for dispensers

<b>Confirm full specification of items offered</b>
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Confirm
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Confirm
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Confirm
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Confirm
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Confirm
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Tender Id

1894

Organization Name Hygienic Service P/L  
 Address 6 Harare Drive, Borrowdale, Harare  
 Email info@hyg-ems.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price USD	Total Price USD Payable in ZIG at official exchange rate
1	53131626	Hand sanitizer	500ml spray tubes hand sanitizer	100	Each	5.5	550
2	42132205	Surgical gloves	latex surgical gloves (boxes)	50	Box	7.37	368.5
3	46187005	Mask or respirators filters or accessories	3ply face mask (each box with 50 units)	50	Box	5.1	255
4	47131812-AF-A01	A/R FRESHENER, aerosol, 280ml/150g min	a.r freshener cans for dispersers	20	Each	8.11	162.2
5	21101802	Dusters	long feather dusters	10	Each	8.11	81.1
Total = 1416.8000							

Tender Id 1894  
 Organization Name UPLANDS HOLDINGS PVT LTD  
 Address 74 JASON MOYO Cabs Centre Harare  
 Email uplandsolutions@gmail.com

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price USD	Total Price USD Payable in ZIG at official exchange rate
1	59131629	Hand sanitizer	500ml spray tubes hand sanitizer	100	Each	9.9	990
2	42132205	Surgical gloves	Latex surgical gloves (boxes)	50	Box	22.5	1125
3	46182005	Mask or respirators filters or accessories	3ply face mask (each box with 50 units)	50	Box	14.5	725
4	47131812-AF A01	AIR FRESHENER, aerosol, 280ml/150g min	air freshener cans for dispensers	20	Each	8.95	179
5	21101802	Dusters	Long feather dusters	10	Each	7.5	75
							Total = 3094 6000



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PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE  
PURCHASE REQUISITION FORM

Purchase Requisition

No.....

DELIVERY: on or before.....

Quantity	Description	Last purchase Price	
		Unit Price ZWS	Total PriceZWS
10	Being request peather clusters and Automatic		
20	Air fresheners, 300ml for Automatic dispenser. (cans)		
<b>Total</b>			

Purpose: ..... For cleaning .....

Expenditure Budgeted—Yes/No      Funds Available— Yes/No      (Tick the applicable)

Requested by: S. MANZANZA      Signature: [Signature]      Date: 31/01/24

Recommended by: N. Tene      Signature: [Signature]      Date: 8/2/24

Budget Confirmed by: W. [Signature]      Signature: [Signature]      Date: 31/1/20

CEO Approved/Not approved: e. [Signature]      Signature: [Signature]      Date: 31/01/24

Date Received by Procurement Management Unit 2 FEB 2024





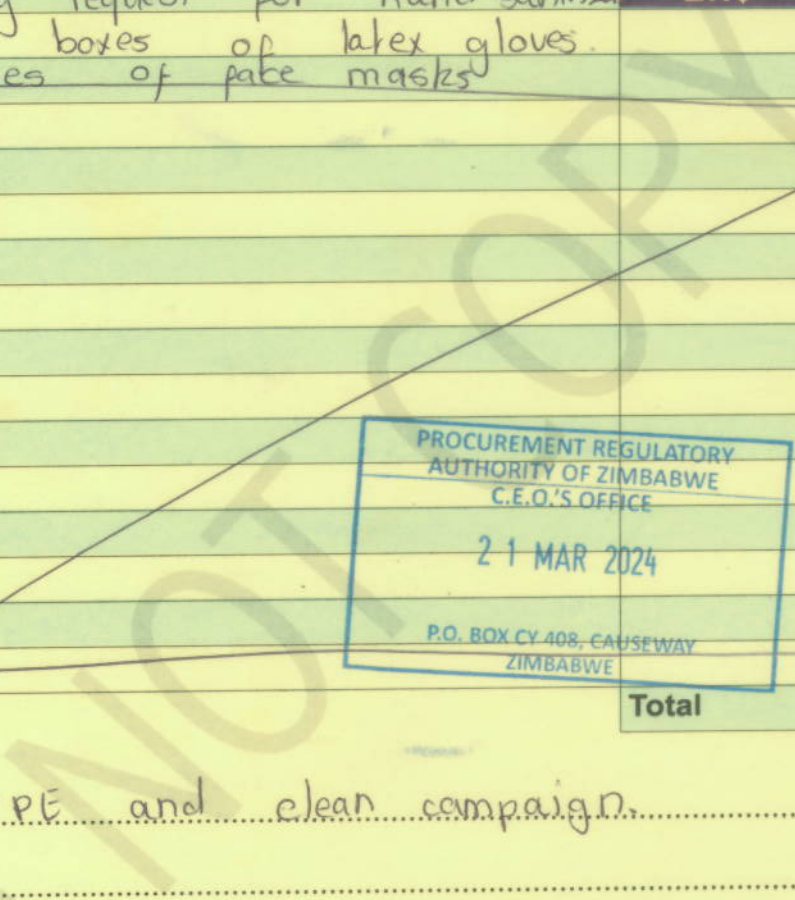

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PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE  
PURCHASE REQUISITION FORM

Purchase Requisition

No.....

DELIVERY: on or before.....

Quantity	Description	Last purchase Price	
		Unit Price ZW\$	Total PriceZW\$
100	Being request for hand sanitizer		
50	and boxes of latex gloves.		
50	boxes of face masks		
			
			
		<b>Total</b>	

Purpose: PPE and clean campaign.....

Expenditure Budgeted—Yes/No  Funds Available— Yes/No  (Tick the applicable)

Requested by: S. Kudawane Signature: [Signature] Date: 20/03/24

Recommended by: A. Mambanda Signature: [Signature] Date: 20/03/24

Budget Confirmed by: C. Chireya Signature: [Signature] Date: 20/03/24

CEO Approved/Not approved: [Signature] Signature: [Signature] Date: 21/3/24

Date Received by Procurement Management Unit: .....