

EVALUATION REPORT

**PROVISION OF IMPORT AND EXPORT CLEARING SERVICES :
GMB/DOM/02/02/25- EGP TENDER ID: 19213**

PROCUREMENT SUMMARY

- The Transport and Logistics department requires a service provide for the provision of export and import clearing services for GMB.
- In line with Section 38(2) and Section 38(2)(a) of the Public Procurement and Disposal of Public Assets (PPDPA) Act the Accounting Officer approached the market through a competitive bidding method.
- The procurement was done through the EGP platform.
- The Bidding period ended on April 23, 2025 at 10:00hrs.
- A bid validity of 60days was required.
- Bid opening was done on line.
- Three (3) bidders submitted their bids online.
- The Accounting Officer in his bidding document design stated that GMB shall award the Contract to the most responsive bidder after evaluating preliminary, technical, and financial submissions of the participating bidders using the cost-based selection method.
- The Accounting Officer appointed an online evaluation committee in line with Section 18 (1) and 18 (2) of the PPDPA Act.

ETHICAL RESPONSIBILITIES

Ensuring the ethical responsibilities of bidders in line with section 42 of the PPDPA General Regulations

	Company Name	Directors
1.	Bak Logistic (Pvt) Ltd 106 Dartford Road, Willowale Harare Phone: +263 242 620218 Email: george.magama@baklogistics.co.zw	Derek Nii-Odoi Odeteye Patrick St Leger Devenish
2.	Middleport Freight (Pvt) Ltd 18 Bertram Road Milton Park Harare Cell: +263 774 057 052/773 420 076 Email: ask@middleportfreight.co.zw	Tawanda Moyo Stewart Mangame
3.	Logistica Shipping (Pvt) Ltd No.1 Swiss Way Southerton Harare Cell: +263 242661455 Email: pa@logisticashipping.com	Alice Ropafadzo Chitate Brendon Tatenda Jere

- There is no evidence of conflict of interest on the directors of companies that participated on this tender.
- There is no evidence of collusion among bidders.

Commercial Evaluation

No.	Evaluation Criteria	Bak Logistics	Middleport Freight	Logistica Shipping
1.	Bid Submission Sheet- 1.1.1	C	C	C
2.	Bid Securing Declaration	C	C	C
3.	Payment Terms- 1.5.	NC	C	NC
4.	Delivery period (2days / 24hrs)- 1.10.	C	C	C
5.	Bid Validity of 60 days- 1.4.	C	C	C
6.	Valid Tax Clearance1.1.7.	C	C	C
7.	Written 3 trade references- 1.6.	C	C	C
8.	Company documents- 1.1.8.	C	C	C
9.	Membership of the relevant Shipping and Forwarding Agents Association of Zim (SFAAZ) – 1.16 item 11	C	C	C
10.	NSSA	C	C	C
11.	Import clearing services	C	C	C
12.	Export clearing services	C	C	C
	Comments/ Remarks (C-compliant, N/C-Not Compliant)	NC	C	NC

NOTES

1. Bak Logistics

- Stated payment terms which are different from the ones expected in the SBD

2. Logistica Shipping

- Payment terms are vague

List of rejected bids

Bidder	Reason for rejection
1. Bak Logistics	Stated payment terms which are different from the ones expected in the SBD
2. Logistica Shipping	Payment terms are vague

Financial Evaluation

1. AGENCY FEES IMPORTS

A. General Cargo

Description	Middleport Freight
1. % of VDP	0.00001%
2. Minimum	\$5
3. Maximum	\$ 10
Totalas	\$ 15
Comment	Responsive

B. Grain

Item	Middleport Freight
1. Truck	\$ 40
2. Wagon	\$ 40
Total Amount Incl. VAT charged for Wagon & Truck	\$ 80
Comment	Responsive

C. Other charges

Item	Middleport Freight
1. Customs Clearance Fees	\$ 2
2. Documentation Fees	\$ 1
3. Communication	\$ 1
4. Handling Charges	\$ 1
5. Delivery Charges	\$ 1
Other charges Incl. VAT	USD 6
Comment	Responsive

3. AGENCY FEES EXPORTS

General Cargo charged per shipment / Export Agency Fees

Item	Middleport Freight
Agency Fees Incl. VAT	\$ 1
Comment	Responsive

Grain

Bidder to indicate amount charged per Wagon or per Truck

Item	Middleport Freight
1. Truck	\$ 1
2. Wagon	\$ 1
Total	USD2.00
Comment	Responsive

Deliberations

- The committee noted that this is an SLA whose duration is 12 months.

Recommendation

The Evaluation Committee in terms of Section 18(4)(b) and (c) of the Public Procurement and Disposal of Public Assets (PPDPA) Act [Chapter 22:23], hereby recommends to PMU that, Tender Number **GMB/DOM/02/03/25** for the Provision of export and import clearing services be recommended for award to **Middleport Freight P/L**