

# **ALLIED HEALTH PRACTITIONERS COUNCIL OF ZIMBABWE**



## **EVALUATION REPORT SUPPLY AND DELIVERY OF OFFICE STATIONERY**

**TENDER NUMBER: AHPCZ/STATIONERY/0022/2025**

1. **INTRODUCTION**

Supply and Delivery of Office Stationery.

2. **STATEMENT OF REQUIREMENTS**

Item No.	Item Description	Unit of Measure	Quantity Required	Requirement
1	White Bond Paper A4	Box	10	10 boxes of White Bond Paper A4
2	Brown A4 envelop	Box	4	4 boxes of Brown A4 envelop
3	White A4 Envelop	Box	1	1 box of White A4 Envelop
4	A4 Gold certificate paper	Rims	5	5 Rims of gold A4 Gold certificate paper with design
5	A6 brown envelop	Box	1	1 box of A6 brown envelopes without window
6	Small non-window envelops	Box	1	1 box of Small non-window envelops
7	Box files	Each	20	20 Box files
8	Heavy duty clear packaging tape	Each	2	2 Heavy duty clear packaging tape
9	Highlighter sets	Each	4	4 sets of Highlighters different colors
10	Vehicle service record logbook	Each	4	4 Vehicle service record logbooks
11	Note pads A5 140 pages	Each	40	40 Note pads A5 140 pages
12	Pen	Box	4	4 boxes of black and blue Pen
13	Scissors	Each	2	2 Scissors
14	Writing A4 1 Quire counter book	Each	30	30 Writing A4 1 Quire counter book
15	Accessible files	Each	20	20 Accessible files

16	75mm*75mm*100 Sticky notes	Each	10	10 booklets of 75mm*75mm*100 Sticky note
17	Latex gloves	Box	4	4 boxes of Latex gloves
18	Stapler remover	Each	5	5 Stapler removers
19	Different/multiple-coloured pens.	Box	1	1 box Different/multiple-colored pens.
20	File archive boxes	Each	20	20 File archive boxes

### 3. **RESPONSE TO TENDER**

Twenty-five (25) bids were received when the tender closed on eGP on the 9th of April 2025 and Total Bid Opening Prices Including VAT are as listed below:

<b>Bid No.</b>	<b>Company</b>
1	Stationery King Pvt Ltd
2	LMT Enterprises
3	Alglad Investments
4	Last Pack Technologies
5	Vicpie Investments
6	Joe Tech
7	Colta System
8	Alopack Investments
9	Mufudza Touch Investments
10	Beerue enterprise
11	Calphil Accounting
12	Mainway Tech
13	Chalmon Holdings
14	Royal Ink Stationery
15	H-pro Technologies
16	Real Time Distributors
17	Don Foss Enterprises
18	Semedik Trading Pvt Ltd

#### 4. ELIGIBILITY EVALUATION

Key: **C** – Comply; **NC** – Do not Comply

	Bid No.	1	2	3	4	5
Item	company	Stationery King Pvt Ltd	LMT Enterprises	Alglad Investments	Grooveyard Marketing	Vicprie Investments
1	CR6	C	C	C	C	C
2	CR5	C	C	C	C	C
3	Certificate Of Incorporation	C	C	C	C	C
4	Certificate Confirming Registration	C	C	C	C	C
5	Valid NSSA Certificate	N/C	C	C	C	C
	Accept(A)/Reject (R)	R	A	A	A	A

	Bid No.	6	7	8	9	10
Item	company	Joe Tech	Colta System	Alopak Investments	Mufudza Touch Investments	Beerue enterprise
1	CR6	C	C	C	C	C
2	CR5	C	C	C	N/C	C
3	Certificate Of Incorporation	C	C	C	C	C
4	Certificate Confirming Registration	C	C	C	C	C
5	Valid NSSA Certificate	C	C	N/C	N/C	C
	Accept(A)/Reject (R)	A	A	R	R	A

	Bid No.	11	12	13	14	15
Item	company	Calphil Accounting	Mainway Tech	Chalmon Holdings	Royal Ink Stationery	H-pro Technologies
1	CR6	C	C	C	C	C
2	CR5	N/C	C	C	C	C
3	Certificate Of Incorporation	C	C	C	C	C
4	Certificate Confirming Registration	C	C	C	C	C
5	Valid NSSA Certificate	N/C	C	C	C	N/C
	Accept(A)/Reject (R)	R	A	A	A	R

	Bid No.	16	17	18
Item	company	Real Time Distributors	Don Foss Enterprises	Semedik Trading Pvt Ltd
1	CR6	C	C	C
2	CR5	C	C	C
3	Certificate Of Incorporation	C	C	C
4	Certificate Confirming Registration	C	C	C
5	Valid NSSA Certificate	C	C	C
	Accept(A)/Reject (R)	A	A	A

#### 5. REASONS FOR NON-COMPLIANCE WITH ELIGIBILITY EVALUATION

Bid No	Company	Reason for Rejection
1	Stationery King Pvt Ltd	No CR5 and No valid NSSA Certificate
8	Alopack Investments	No valid NSSA Certificate
9	Mufudza Touch Investments	No CR5 and No valid NSSA Certificate
11	Calphil Accounting	No valid NSSA Certificate
15	H-pro Technologies	No valid NSSA Certificate

#### 6. TECHNICAL EVALUATION

Key: C – Comply; NC – Do not Comply

	Bid No.	2	3	4	5
Item	company	LMT Enterprises	Alglad Investments	Last Pack Technologies	Vicprie Investments
1	Company Profile	C	C	C	C
2	Ability To Deliver Letter Without Payment	C	C	C	C
4	Delivery Schedule	C	C	C	C
	Accept(A)/Reject (R)	A	A	A	A

	Bid No.	6	7	10
Item	company	Joe Tech	Colta System	Beerue enterprise
1	Company Profile	C	C	C
2	Ability To Deliver Letter Without Payment	C	C	C
4	Delivery Schedule	C	C	C
	Accept(A)/Reject (R)	A	A	A


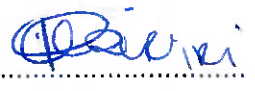
	Bid No.	12	13	14
Item	company	Mainway Tech	Chalmon Holdings	Royal Ink Stationery
1	Company Profile	C	C	C
2	Ability To Deliver Letter Without Payment	C	C	C
4	Delivery Schedule	C	C	C
	Accept(A)/Reject (R)	A	A	A

	Bid No.	16	17	18
Item	company	Real Time Distributors	Don Foss Enterprises	Semedik Trading Pvt Ltd
1	Company Profile	C	C	C
2	Ability To Deliver Letter Without Payment	C	C	C
4	Delivery Schedule	C	C	C
	Accept(A)/Reject (R)	A	A	A

## 7. RECOMENDATION

Bids 2,3,4,5,6,7,10,12,13,14,16,17 and 18 to proceed to financial evaluation.

## EVALUATION COMMITTEE

Name	Designation	Signature	Date
1. Mr. M. Chimbindi (PE Chairman)	Regulatory Services Manager		02/06/25
2. Ms. A. Mapfumo (PE Finance Representative)	Finance & Admin Manager		02/06/25
3. Farai Sepete (PE Legal Representative)	Registrations Clerk		02/06/25
4. Joyline Jirivengwa (Member from User Dept)	Registrations Supervisor		21/6/25
5. Polite Maonedzo (PMU Representative)	Procurement Officer		02/06/25
Approved/Not Approved			
Ms. F. Maziriri (Accounting Officer)	Registrar		02/06/25