



**MINUTES OF EVALUATION FOR THE SUPPLY AND DELIVERY OF GROCERY USING THE FRAMEWORK AGREEMENT GRGP004 HELD IN THE PMU OFFICE ON THE 13<sup>th</sup> OF NOVEMBER 2024 AT 12:00 HOURS**

**MEMBERS PRESENT**

NAME	ROLE	POSITION
Mr Museva J	Chairing	Lecturer
Mrs Machina K	Finance	Accounts Department
Mr. S. Mutinha	Ex -Officio	Procurement Management Unit (PMU)
Mr Mjikwa M	Technical	Administration
Mr Mhere C	Legal Advisor	Lecturer
Ms Rusere B	Minuting	Administration

**1.0 OPENING REMARKS**

The Chairman welcomed everyone to the evaluation meeting for the Supply and Delivery of Grocery using Framework Agreement and subsequent Call-Off Contracts Tender No GRGP004. The Chairman reminded members that the Evaluation process is guided by Public Procurement and Disposal of Public Assets (PPDPA) Act Chapter [22:23] as read with SI 5 of 2018 Regulations.

**2.0 EVALUATION CRITERIA**

Bids failing any stage will be eliminated and not considered in subsequent stages as per Bidding document

**Eligibility criteria**

ITEM	REMARKS
CR 14	Provided
CR 6	Provided
Certificate of incorporation	Provided
Valid tax clearance certificate	Provided
Valid NSSA Certificate	Provided
Company profile	Provided
Trade Reference Letters (3)	Provided

Having analyzed the above table for the submission of Eligibility documents, Line Spire Investment provided Trade References and NSSA certificate as requested in line with Section 47 of the PPDA Act as read with section 28 subsection (4) of the PPDA regulations. Therefore, Line Spire Investments proceeded to the next stage of evaluation which is Technical evaluation.

### Technical Evaluation

Items	Technical Compliance
Grocery Items	Complied on all items

Having evaluated the above table for technical specifications Line Spire Investment. The Evaluation Committee agreed to proceed to the next stage of evaluation which is Price Evaluation with Line Spire Investment.

### Financial Evaluation

Item No	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	Beef, processed without additions	Beef	2880	kg	6	17280
2	Chicken, processed without additions	Chicken Broilers (Birds)	2776	Unit	9	24984
3	Chicken, processed without additions	Chicken Road Runners (Birds)	20	Unit	9	180
4	Fish	Fish	15	kg	5	75
5	Fish	Fish Fillets	23	kg	5	115
6	Beef, processed without additions	Sausage	100	kg	5	500
7	Beef, processed without additions	Macimbi	10	kg	4	40
8	Goat, processed without additions	Goat Meat	1	kg	7	7
9	Sheep	Mutton	1	kg	7	7
10	Beef, processed with additions	Mince	20	kg	5	100

11	Beef, processed without additions	Beef bones	5	kg	8	40
12	Food and beverage industries	Mealie meal (White) 10kg	637	kg	8	5096
13	Food and beverage industries	Mealie meal (Zviyo)	5	kg	10	50
14	Food and beverage industries	Mealie Meal (Mhunga) (5kg)	2	kg	5	10
15	Rice grain	Rice 2kg	3233	kg	1.9	6142.7
16	Food and beverage industries	Spaghetti 400g	20	kg	4	80
17	Food and beverage industries	Macaroni 500g	4	kg	4	16
18	Food and beverage industries	Macaroni 3kg	75	kg	4	300
19	Potatoes	Potatoes	2452	kg	2	4904
20	Food and beverage industries	Cooking oil (2litres)	521	Litre	4	2084
21	Food and beverage industries	Salt	420	kg	1	420
22	Food and beverage industries	Sugar 2kg	508	kg	3	1524
23	Tomato purees	Tomato puree tins 410g	395	Can	8	3160
24	Food and beverage industries	Knorr (Beef) 75g	12	kg	7	84
25	Food and beverage industries	Knorr (Chicken) 75g	12	kg	7	84
26	Food and beverage industries	Knorr (Fish) 75g	12	kg	7	84
27	Food and beverage industries	Sticky Marinade (beef) 750g	4	MI	8	32

28	Food and beverage industries	Sticky Marinade (Chicken) 750g	4	MI	6	24
29	Vinegars	Vinegar (White & Brown) 750g	8	MI	1.5	12
30	Food and beverage industries	Vinaigrette French dressing (340 ml)	10	MI	3	30
31	Food and beverage industries	Bread Crumbs (500g)	10	MI	7	70
32	Food and beverage industries	Mayonnaise (750 ml)	6	MI	4	24
33	Peanut purees	Peanut Butter (375)	20	MI	1.5	30
34	Food and beverage industries	Worcester Sauce (200ml)	6	MI	1.5	9
35	Food and beverage industries	Chilli Sauce (200ml)	5	MI	1.5	7.5
36	Food and beverage industries	Tumeric ground powder (100g)	5	kg	3	15
37	Food and beverage industries	Cayenne Pepper 100g	5	kg	3	15
38	Food and beverage industries	Steak BBQ (100g)	15	kg	6	90
39	Food and beverage industries	Rosemary (50g)	5	kg	6	30
40	Food and beverage industries	Cinnamon (100g)	5	kg	6	30
41	Ginger root	Ginger root (100g)	5	kg	3	15
42	Tomato purees	Tomato Sauce 750ml	10	kg	2	20
43	Food and beverage industries	Olive Oil litre	5	Litre	3	15
44	Food and beverage industries	Castor Sugar 500g	2	kg	8	16

45	Food and beverage industries	Baking Powder 500g	5	kg	3	15
46	Food and beverage industries	Old Fashioned Sugar kg	5	kg	4	20
47	Food and beverage industries	Icing Sugar 500g	5	kg	3	15
48	Food and beverage industries	Cooking Chocolate (100g)	5	kg	5	25
49	Food and beverage industries	Margarine 500g	300	kg	2.5	750
50	Jams or jellies or fruit preserves	Jam 375mls	75	MI	2	150
51	Cheese	Cheese 500g	5	kg	8	40
52	Cream, fresh	Fresh Cream	15	Litre	7	105
53	Mustards	Continental Mustard (750 ml)	10	MI	5	50
54	Food and beverage industries	Granulated Sugar (500g)	5	Each	5	25
55	Food and beverage industries	Sesame Seeds (500g)	5	Each	5	25
56	Food and beverage industries	Bitters (500ml)	5	Each	5	25
57	Honey	Pure Honey 375 mls	5	MI	6	30
58	Milk and butter products	Milk Fresh	125	Litre	2	250
59	Milk and butter products	Milk Lacto 500mls	20	MI	1	20
60	Milk and butter products	Milk Powder 400g	125	kg	6	750
61	Sweeteners	Tea Sweeteners (20g)	20	kg	4	80
62	Food and beverage industries	Soft Drinks (assorted) per 500ml	8000	MI	1	8000

63	Food and beverage industries	Mineral water 500 ml	6000	MI	0.5	3000
64	Food and beverage industries	100% Juices 1 litre	105	Litre	5	525
65	Food and beverage industries	Sugar free (Coke Zero, Sprite Zero, Pepsi Lite 500ml)	4500	MI	0.5	2250
66	Wine	Whiskeyys 40% alc 750 ml	5	MI	20	100
67	Wine	Brandys 40% alc 750 ml	4	MI	20	80
68	Wine	Vodka 40% alc 750ml	2	MI	50	100
69	Wine	Rum 40% 750ml	2	MI	50	100
70	Wine	White Wine 750mls	75	MI	30	2250
71	Wine	Red Wine 750 mls	75	MI	9	675
72	Beer	Assorted Beer Larger cans (375ml)	1200	MI	1.5	1800
73	Food and beverage industries	Mazowe orange crush 2Litre	60	Litre	2.5	150
74	Flour and milled products	Plain Flour 2kg	10	kg	1.5	15
75	Flour and milled products	Cake Flour 2kg	5	kg	1.5	7.5
76	Food and beverage industries	Plastic Icing (500g)	10	kg	2	20
77	Paper and plastic counter	Wax Paper (roll)	1	Roll	4	4
78	Food and beverage industries	Dried Fruits 500g	5	kg	4	20
79	Food and beverage industries	Fino Whip 500g	5	kg	4	20
80	Flour and milled products	Self-Raising Flour 2kg	100	kg	1	100
81	Coffee	Coffee 250g	95	kg	3	285

82	Coffee and tea	Tea Bags (Tanganda, Quick brew, Tips) 200g	450	kg	3.5	1575
83	Coffee and tea	Rootbois 200g	75	kg	5	375
84	Eggs and egg substitutes	Eggs (crates)	200	Each	5	1000
85	Food and beverage industries	Burgers Beef	200	Unit	2	400
86	Food and beverage industries	Burgers Chicken	20	Unit	2	40
87	Food and beverage industries	2 Piecer (Chicken n Chips)	600	Box	7	4200
88	Food and beverage industries	Cerevita 500g	75	kg	7	525
89	Food and beverage industries	Sweets kg	75	kg	3.5	262.5
90	Food and beverage industries	Biscuits 150g	500	kg	2.5	1250
91	Food and beverage industries	Ice cream (5L)	20	Litre	25	500
92	Food and beverage industries	Yoghurt (150ml)	300	MI	1	300
93	Food and beverage industries	Cakes - Assorted Flavours	30	Unit	7	210
94	Tomato purees	Tomato puree 410g	300	kg	5	1500
95	Food and beverage industries	Tinned Fruits 410g	20	kg	3	60
96	Food and beverage industries	Baked Beans 410g	75	kg	1.5	112.5
97	Bananas	Bananas	150	kg	3	450
98	Apples	Apples	150	kg	7	1050
99	Kiwi fruit	Kiwi fruit	20	kg	7	140
100	Apples	Pine Apples	50	kg	3	150

101	Food and beverage industries	Grapes	90	kg	5	450
102	Oranges	Oranges	50	kg	2	100
103	Lemons	Lemons	10	kg	2	20
104	Pears	Pears	5	kg	3	15
105	Food and beverage industries	Peanut butter 375g	75	kg	1.5	112.5
106	Cleaning and disinfecting solutions	Dish Wsher 750ml	75	MI	2.5	187.5
107	Cleaning equipment accessories	Wire scrubs	20	Pack	10	200
108	Towels	Dish Towels	20	Unit	2	40
109	Cleaning equipment accessories	Scouring powder kg	20	kg	6	120
110	Cleaning cloths or wipes	Mutton cloth	20	kg	5	100
111	WRAPPING PAPER, kraft, 65gsm (-5%)	Cling Wrap	10	Roll	17	170
112	Toothpicks	Toothpicks	20	Pack	0.5	10
113	Cleaning cloths or wipes	Paper Serviettes	20	Pack	20	400
114	Spirits or liquors	Methylated spirits 750ml	20	MI	2	40
115	Wool fibers	Cotton Wool	5	kg	5	25
116	Cutlery or utensils for the physically challenged	Disposable spoons	20	Pack	5	100
117	Plastic bags	Plastic bags	50	Unit	3	150
118	INSECTICIDE, aerosol type, net content: 600ml min	Insecticides (Doom, Mortein) 750ml	50	MI	3	150
119	Soaps	Green bar soap	75	kg	1.8	135
120	Soaps	Bath soap 240g Jade	75	Unit	1	75
121	Facial tissues	Facial tissues Baby wipes	75	Pack	20	1500



122	Facial tissues	2ply Baby soft tissues	75	Unit	1	75
123	Basins and bedpans and urinals and admission kits	40cm Plastic basins	75	Unit	1	75
124	Laundry products	Hand wash liquid 100 mls	30	MI	2	60
125	Floor polishers	Floor Polish Red 20litres	14	Litre	2	28
126	Cleaning and disinfecting solutions	Jik 750mls	40	MI	3	120
127	Cleaning and disinfecting solutions	Channels Blocks 5kg	4	kg	4	16
128	Cleaning and disinfecting solutions	Tile cleaner 20litres	5	Litre	3	15
129	Cleaning and disinfecting solutions	Window cleaner 750ml	10	MI	4	40
130	Cleaning and disinfecting solutions	Pine Gel 20litres	10	Litre	4	40
131	Cleaning and disinfecting solutions	Handy Andy 750ml	40	MI	3	120
132	Cleaning and disinfecting solutions	Laundry Washing Powder 2kg (Mag)	10	kg	3	30
133	Cleaning and disinfecting solutions	Toilet Dip 20litres	8	Litre	3	24
134	Cleaning and disinfecting solutions	Toilet Brushes	20	Unit	3	60
135	Cleaning and disinfecting solutions	Air fresheners (Assorted) 280ml	20	MI	4	80
136	Soaps	Liquid 20litres soap	5	Litre	2.5	12.5
137	Cleaning and disinfecting solutions	Peroxide 20litres	1	Litre	4	4
138	Brooms	Soft brooms	20	Unit	4	80

139	Brooms and mops and brushes and accessories	Mops	20	Unit	4	80			
140	Tomatoes	Tomatoes	3000	kg	2	6000			
141	Cabbages	Covo bundles	4050	Bundl <sup>e</sup>	2	8100			
142	Cabbages	Rape bundles	10	Bundl <sup>e</sup>	2	20			
143	Cabbages	Cabbage head	810	Each	2	1620			
144	Carrots	Carrots	41	kg	2	82			
145	Lettuces	Lettuce (heads)	10	Each	2	20			
146	Cucumbers	Cucumbers	25	kg	5	125			
147	Food and beverage industries	Butternuts (10kg pockets)	2	Pack	7	14			
148	Peppers	Green Pepper (1kg packet)	8	kg	2	16			
149	Peppers	Red Pepper (1kg packet)	4	kg	2	8			
150	Peppers	Yellow Peppers (1kg packet)	4	kg	2	8			
151	Beans	Green Beans (1kg packet)	36	kg	1.5	54			
152	Peas	Peas	17	kg	1.5	25.5			
153	Onions	King Onions	601	kg	1.5	901.5			
154	Onions	Shallots (kg bundles)	3	Bundl <sup>e</sup>	1.5	4.5			
155	Garlic	Garlic	2	kg	1.5	3			
156	Broccoli	Broccoli	10	kg	2	20			
157	Cauliflowers	Cauliflower	10	kg	2	20			
158	Parsley plant	Fresh Parsley	4	kg	2	8			
159	Celery	Celery	16	kg	2	32			
160	Food and beverage industries	Fresh Chillies (mhiripiri) (kg)	2	kg	3	6			
									Grand Total = 125974.7000

Having analyzed financial evaluation for Line Spire after taking into consideration eligibility, technical and price evaluation under the Framework Agreement on Call Off Agreement. However, the Committee recommended to award Line Spire Investment Framework Agreement. The Committee noted that some of the prices submitted by Line Spire Investment do not meet the objective of the Act in line with section 4(1)(a) which states that procurement be effected in a manner that is transparent, honest, cost effective and competitive.

In light of the above observations, the bidding document was for multi-supplier Framework Agreement requiring a minimum of three (bidders). The evaluation committee is requesting for authority to re-flight the tender in order to get the minimum number of bidders in order to conclude the contract.

This procurement is subject to prior review by Special Procurement Oversight Committee in terms of section 54 of the Act.

There being no further business to discuss the meeting ended.

Signed:

Accounting Officer	Signature	.....	Date
PMU	Signature	.....	Date
Chairperson	Signature	.....	Date

