

## **MINUTES OF THE EVALUATION COMMITTEE: ON PROCUREMENT OF CONSULTANCY SERVICES FOR INFORMATION SYSTEM DEVELOPMENT**

**Date: 04 June 2025**

**Venue: Online Evaluation**

**Time: 1030hrs**

### **1.0 EVALUATION COMMITTEE MEMBERS FOR TENDER NO. HTE/DP/86/25**

Name	Designation	Role
Ms R. M. Kachecha	Deputy Director HR	Chairperson
Mr C Masoka	Legal	Member
Mr F Magaba	ICT Officer	Minuting
Mr A Matembo	ISTD Officer	Member
Mr E Gundumura	Deputy Director Admin	Member
Ms E Mangundu	Chief Accountant	Member

#### **1.1 Apologies**

No apologies

### **2.1 BACKGROUND**

The Ministry of Higher and Tertiary Education Innovation Science and Technology Development extended an exclusive invitation to University of Zimbabwe to submit a bid for Consultancy services for information system and development .

## 2.2 PROCEEDINGS

The evaluation committee reviewed all submissions made on the eGP system

## 2.0 EVALUATION OF THE BID FOR THE CONSULTANCY SERVICES FOR INFORMATION SYSTEM DEVELOPMENT

The evaluation process assessed the following criteria:

- Bid price
- Mandatory requirements


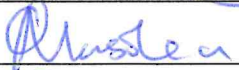


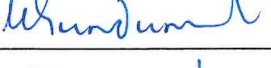
Company	Description	Total price
University of Zimbabwe	Consultancy services	USD\$ 89 280.00

## 3.0 FINDINGS

The tender was direct procurement and was awarded to **University of Zimbabwe**.

## 3.1 RECOMMENDATION

The evaluation committee recommends that University of Zimbabwe be awarded the tender at a total cost of **USD \$ 89 280.00**

	<u>Evaluation committee signatures</u>	
	Ms R. M. Kachecha	
	Mr C Masoka	
	Mr F Magaba	
	Mr A Matembo	
	Mr E Gundumura	
	Ms E Mangundu	