



VUNGU RURAL DISTRICT COUNCIL

19 Lincoln Road
Light Industrial Site
P.O. Box 936
Gweru

Tel: 263 (054) 226515 263 (054) 226516
E-mail address: admin@vungurdc.org.zw
Website: www.vungurdc.org.zw

TENDER EVALUATION MINUTES FOR THE SUPPLY AND DELIVERY OF TONER CATRIDGES TENDER NO. VRDC/2024/19 (REQUEST FOR QUOTATION METHOD)

DATE: 02/07/2024

MEMBERS PRESENT

CHIVANDI E – Procurement Officer

MACHEKEPFU E- Procurement Clerk

CHIMANGA L – Procurement Intern

NUMBER OF BIDS RECEIVED AND BIDDERS NAME

Two bidder responded to the bid .

Collsea Investments

Markersite

BID PRICES TABLE

Name of bidder	Description of goods/ items	Quantity	Total amount
Collsea Investments	Toner catridges	6	\$1426.00
Markersite	Toner catridges	6	\$1060.00

RECOMMENDATIONS

The Procurement management unit concluded that the Markersite be awarded the tender for the supply and delivery of catridges based on the lowest bid price.