

EVALUATION REPORT FOR TENDER FOR THE WEBSITE DEVELOPMENT
PROCUREMENT REFERENCE NO: NPAZ/RFP/ 002/2025 TENDER ID 24534

PURPOSE AND SCOPE OF THE REPORT

This report assesses three technical proposals submitted for the NPAZ Website Development project, evaluated in accordance with the standard bidding document requirements using a Quality and Cost-Based Selection method weighted at 70%. The evaluation encompasses a comprehensive review of supplier qualifications, product specifications, pricing, and compliance with procurement guidelines to ensure a transparent and well-informed decision-making process.

CRITERIA FOR EVALUATION

The evaluation process was guided by criterion aimed at ensuring transparency, fairness, and the optimal utilization of public funds throughout the evaluation stage.

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Bid is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of bids and to determine the lowest evaluated bid.

Bids failing any stage were eliminated and not considered in subsequent stages.

COMPARATIVE ANALYSIS

PHASE 1: Preliminary Evaluation: In the preliminary evaluation phase, all bidders were reviewed to verify the submission of the required documentation. This assessment focused on confirming the bidders' eligibility status and ensuring administrative compliance in accordance with Section 28(1) and (2) of the Public Procurement and Disposal of Public Assets Act (PPDPA). Only those bidders who met all-eligibility requirements proceeded to the next stage.

Bidder	CR14	CERT OF INCORPOR ATION	CR6	BID SUB SHEET	BID VALIDITY	PRAZ REG	NSSA COMPLIA NCE CERTIFICA TE	TAX CLEARA NCE	TRADE REFS	Remarks
MUGONAT	✓	✓	✓	✓	✓	X	✓	✓	✓	Non-Compliant
TECH 24	✓	✓	✓	✓	✓	✓	✓	✓	✓	Compliant
CASTCOM	✓	✓	✓	✓	✓	X	✓	✓	X	Non-Compliant

Techtwentyfour Pvt Ltd emerged as the sole qualifying bidder after Mugonat was disqualified due to an expired PRAZ registration, and Castcom was excluded for non-compliance with the specified goods category.

PHASE 2: Technical Evaluation

Evaluation Criteria

Maximum Score: **100 points** (Minimum Qualifying Score: **70 points**)

Criteria	Weight	Evaluation Focus
Specific Experience	15	Relevance of similar assignments (past 5 years)
Educational Qualifications	30	Credentials of key personnel
Methodology Proposed	30	Technical approach & compliance with SOW
Key Personnel	25	Expertise and allocation

Techtwentyfour Pvt Ltd Evaluation

Criteria	Score	Justification
Specific Experience	15/15	Direct ZIM govt experience (TIMB, ZERA, BPO Zimbabwe) with measurable outcomes
Educational Qualifications	30/30	Expertise described
Methodology Proposed	25/30	Clear Agile workflow; robust

		compliance matrix (WCAG 2.1 AA, SLA 99.95%); lacks API detail
Key Personnel	25/25	Defined roles (developers, QA)

Compliance Check

Requirement	Techtwentyfour Pvt Ltd
PRAZ Registration supplier status Proof(Yes/No)	Yes
Key staff	Yes
Tax Clearance Certificate (Yes/No)	Yes
CVs of Key Staff (Yes/No)	Yes
Indigenisation Certificate (Yes/No)	N/A
Certificate of Registration	Yes
Expertise/References	Yes

1. Techtwentyfour qualified technically in the initial phase as a bidder.
2. Techtwentyfour Pvt Ltd to provide a technical demonstration of their proposed solution, highlighting the key features and functionalities outlined in the requirements.

PHASE 3: Financial Evaluation (Compliant Bids): TechTwentyfour Pvt Ltd was the sole qualifying bidder from the preliminary stage, with a total cost of \$17,940.

COMPARATIVE SCHEDULE FOR THE DEVELOPMENT, HOSTING AND EMAIL SERVICES FOR THE NPA WEBSITE

SPECIFICATIONS REQUIREMENTS	Techtwentyfour Pvt Ltd
USER-FRIENDLY INTERFACE	✓
CMS (SCALABLE & SECURE)	✓
WEB ACCESSIBILITY COMPLIANCE	✓
ONLINE SERVICES (COMPLAINTS, CASE TRACKING)	✓
RESPONSIVE DESIGN	✓
SOCIAL MEDIA INTEGRATION	✓
SECURE HOSTING	✓
EMAIL SERVICES	✓
SEO OPTIMIZATION	✓
HIGH-QUALITY VISUALS	✓
GOOGLE ANALYTICS INTEGRATION	✓
FAST LOADING TIMES	✓
INTERACTIVE ELEMENTS (FORMS, CHATBOT)	✓
SEARCH FUNCTIONALITY	✓
CONTACT INFO DISPLAY	✓
BLOG / NEWS SECTION	✓
VACANCY SECTION	✓
TRAINING FOR CMS USERS	✓
DELIVERY LEAD TIME	✓
PAYMENT TERMS	✓
PRICE VALIDITY PERIOD	60 days from the date of submission
TOTAL COST IN UNITED STATES DOLLARS (ALL SERVICES)	\$17940`

Recommendations:

Techtwentyfour Pvt Ltd provides a thorough agile development methodology, featuring a well-defined timeline and specific technical elements such as WordPress (both headless and traditional), React.js, MySQL/MariaDB, and email solutions via Hostinger or Microsoft Exchange. They emphasize their relevant experience with government portals and present detailed compliance

matrices. It is advisable to proceed with delivering the service after developing a prototype website for demonstration purposes.