

CHIREDDI TOWN COUNCIL

MINUTES OF THE PROCUREMENT MANAGEMENT MEETING HELD ON 12 JULY 2024 IN THE PMU OFFICE AT 1000 HRS

PRESENT:

1. J. SITHOLE (CHAIRING)
- 2.A. ZIMIRENYIKA
- 3.N. MUFA
- 4.K. CHISI
- 5.E. MAMWATA
- 6.T. MUPESA
- 7.A. ZIMIRENYIKA
8. S. CHAVIZHA (MINUTING)

AGENDA

1. CTC2223/06/2024

WELCOME REMARKS

The Chairman welcomed everyone to the Procurement Management Unit meeting. He explained that the purpose of the meeting was to evaluate quotation received from the companies and give recommendations.

BACKGROUND

The tender for procurement of bicycles was advertised on the electronic government portal (e-GP). The estimated budget is \$1 200.00 USD.

The following quotation was received

Item No	Lot Name	Lot Description	Quantity	Notaq logistics	Esther ngorima
1	Bicycles	BICYCLES, WEIGHT 22KG OR PLUS AND HAS A REAR CARRIER RACK THAT CAN HOLD UP TO 100KG, THE FRAME MADE FROM OVERSIZED 15 GAUGE STEEL TUBING	8	4000	4800

COMMENTS

Notaq logistics and construction and Ester Ngorima investments were the only company that responded.

RECOMMENDATION

Two companies responded which were Notaq logistics and construction and Ester Ngorima investments and therefore the procurement management unit recommended to retender the supply and delivery of bicycles as there was no competition and the bids received exceeded the budgeted amount. Proposed by A. Zimirenyika seconded by S. Chavizha.

Being no other business, the meeting ended at 1015hrs



.....DATE.....

26/07/24

J SITHOLE PROCUREMENT OFFICER