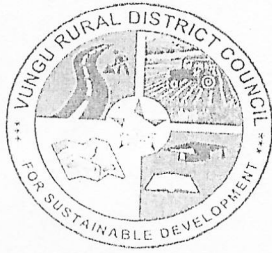


# VUNGU RURAL DISTRICT COUNCIL



All correspondence shall be addressed to the Chief Executive Officer and not individuals

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## EVALUATION MINUTES FOR THE FA SUPPLY AND DELIVERY OF CLEANING MATERIALS- TENDER NUMBER VRDC/2024/119.

### COMMITTEE MEMBERS PRESENT

Mrs A. Chimodzi (Social Services) Chairing  
Mrs E. Machekepfu ( Procurement clerk) Minuting  
Mr J.E Chingore (Roads Technician) Minuting  
Mr S.M Matole (Building Inspector)  
Mr V. Chebundo (Planning Technician)

Venue: Vungu Rural District Council's main office  
Date: 6 September 2024  
Time: 11:00am

### OPENING AND CLOSING PRAYER

E. Machekepfu

### OPENING REMARKS

The Procurement management unit gave a short briefing about tender for the supply and delivery of cleaning materials under framework agreements, where one bid was received, examined and found to be no-responsive. The bidder did not sign and submit a letter of bid, and also did not pay the SPOC admin fee.

### NAME OF BIDDER RECEIVED

ITEM	NAME OF BIDDER
1	WHOLLYCO COLLECT (PRIVATE) LIMITED

### RECOMMENDATIONS

The evaluation committee recommended that the tender should be re-advertised.

### SIGNED EVALUATION COMMITTEE MEMBERS

Name (Secretary): J.E. CHINGORE Signature: [Signature] Date: 17/09/2024

Name (Chairman): A. Chimodzi Signature: [Signature] Date: 17/09/2024