

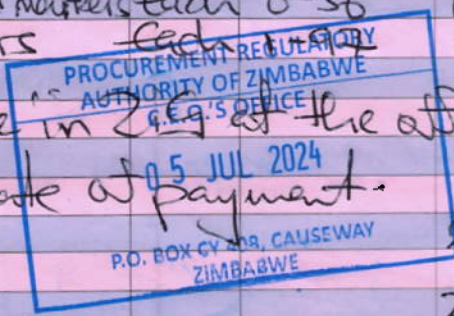


**PURCHASE ORDER**

001504

<b>SUPPLIER'S DETAILS</b>	<b>TENDER</b>	<b>Number</b>
E1 Eshward P/L	DETAILS	Quotation/Bid Reference
		RFQ
		Expiry date

No.	QTY.	DESCRIPTION	UoM	Unit Price	TOTAL
1	2	Magnetic White Board with	Each	129-92	259-84 USD
-	-	fitting accessories	-	-	-
2	40	White Board assorted markers	Each	0-36	14-40 USD
3	10	White Board Erasers	Each	-	19-70 USD
* Total amount is payable in Z\$ at the official exchange rate on the date of payment.					
<b>Subtotal</b>					293-94 USD
<b>VAT</b>					-
<b>GRAND TOTAL</b>					293-94 USD



Initiated by: S. Chikondori Chikondori  
 Name and Signature

Approved by: T. Kunzera  
 Name and Signature

Authorised by: C. Resent  
 Name and Signature

Date: 05/07/2024

Date: 05/07/2024

Date: 05/07/2024

**Memorandum - Procurement Management Unit**

**To :** Chief Executive Officer  
Mr. C. Ruswa

PMU Manager  
Mr. T. Kangara



**From :** PMU Officer  
Mr. S. Chikondori



**Date :** 05 July 2024

**SUPPLY, DELIVERY AND FIX OF WHITE BOARDS AND ACCESSORIES**

The Capacity Building department would like to procure the following goods:

No	Description	Qty
1.	Magnetic White Board with fitting accessories	2
2.	White board assorted markers	40
3.	Whiteboard erasers	10

The following supplier on the PRAZ registered suppliers list on eGP responded to the RFQ: -

1. El Eshward P/L

**Comparative Schedule**

Rank	Item Description	Unit Price (USD)	Qty	Total Price Vat Incl (USD)
1.	Magnetic White Board with fitting accessories	129.92	2	259.84
2.	White Board Assorted markers	0.36	40	14.40
3.	White Board Erasers	1.97	10	19.70
<b>Total Price in (USD)</b>				<b>293.94</b>

**Recommendations**

The Procurement Management Unit is recommending an "Award" for supply, delivery and fix of white board and accessories to **El Eshward P/L** in the sum of **USD 293.94** payable in **ZiG** at the official exchange rate.



**Compiled by:**

S. Chikondori (PMU Officer)

Signature *[Signature]* Date *05/07/2024*

**Reviewed by:**

T. Kangara (PMU Manager)

Signature *[Signature]* Date *05/07/2024*

**CHIEF EXECUTIVE OFFICER**

Approved / Not Approved

*[Signature]*



Signature:.....Date: *05/07/2024*

**PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE (PRAZ)**

Invited Suppliers

Tender

Bid Validity  
30

Lot Type:  
Single Lot

Procurement  
Request For

Class of Pr  
Goods

Applicable  
Zimbabwe P

Funding SC  
Internally Gr

Delivery / P  
PRAZ HEAD

Required Supplier Categories:

Stationery Products and Paper Raw Materials

Delivery Period:

5 Day(s)

Allow Participation:

Domestic

Procuring Entity:

Sr.No.	Organization Name	Address
1	First Pack Marketing	Harare Harare Zimbabwe
2	PEARLSPOT ENTERPRISES	Harare Harare Zimbabwe
3	Sindall Incorporated	Harare Harare Zimbabwe
4	McSenley Investments	Harare Harare Zimbabwe
5	KAINHRON ENTERPRISES PRIVATE LIMITED	Harare Harare Zimbabwe
6	Fuser technologies	Harare Harare Zimbabwe
7	Fuserlink Investments PL	Harare Harare Zimbabwe
8	Westville Investments (Private) Limited T/A Omni Africa	Harare Harare Zimbabwe
9	EI Eshward	Harare Harare Zimbabwe

Close

Line Item Details

Item No.	UNSPSC	Lot Name	Lot Description	Quantity	Unit of Measure
1	44111900	Boards	Magnetic White Boards with all accessories	2	Each
2	44111909	Board cleaning kits or accessories	White board assorted	40	Each

Tender Id 2840  
 Organization Name El Eshward  
 62 Jason Moyo Ave First Street, Galaxy  
 Address Mall, 4th Floor, Office 8  
 Email sales@el-eshward.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price USD	Total Price USD the total price is payable in ZIG
1	44111900	Boards	Magnetic White Boards with all accessories	2	Each	129.9199	259.8398
2	44111909	Board cleaning kits or accessories	White board assorted markers	40	Each	0.36	14.4
3	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	ERASER for whiteboard	10	Each	1.97	19.7
<b>Total =</b>							<b>293.9398</b>



003595

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE  
PURCHASE REQUISITION FORM

Purchase Requisition

No.....

DELIVERY: on or before.....

Quantity	Description	Last purchase Price	
		Unit Price ZW\$	Total Price ZW\$
2	Being request for white Board for Capacity Building department and Finance		
<b>Total</b>			

Purpose: CB - white Board's Finance

PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE  
C.E.O.'S OFFICE  
25 JUN 2024  
P.O. BOX CV 408, CAUSEWAY ZIMBABWE (Tick the applicable)

Expenditure Budgeted—Yes/No Funds Available—Yes/No

Requested by: SIMANYANSA Signature: [Signature] Date: 29/06/24

Recommended by: N Tene Signature: [Signature] Date: 28/06/24

Budget Confirmed by: C Chirene Signature: [Signature] Date: 24/06/24

CEO Approved/Not approved: E Ruzwa Signature: [Signature] Date: 29/06/24

Date Received by Procurement Management Unit: .....