

ORIGINAL

G

Accountant's date-stamp

PLEASE PRINT To HYGIENIC SERVICES
P O BOX
BULAWAYO

Notes for suppliers:

(1) Please provide the following stores/services to: U.B.H.

(2) If you are unable to supply in full, amend requisition and obtain a fresh one when stocks are available.

(3) ORIGINAL—Please submit with your invoice to:

U.B.H. P O BOX 958 BULAWAYO

C.P.O. voucher number

(4) Delivery charges must be supported by rail or carrier's note.

Month	Creditor's code No.	Allocation	FOR OFFICIAL USE	\$	c
	Invoice No.	Allocation			
	Invoice No.	Allocation			
	Invoice No.	Allocation	H.S.F.		
	Invoice No.	Allocation			
	Invoice No.	Allocation			
Station/cost centre				TOTAL	

Quantity	Description and other details—tenders, etc.	To be completed by supplier			
		Qty. supplied	@	\$	c
4	x quarter each Provision of fumigation services @ 21,913.00				
GRAND TOTAL = ZWG 87,652,00. ZWG					
EIGHTY SEVEN THOUSAND SIX HUNDRED AND					
FIFTY TWO ZIG.					

Period covered by this Requisition OCTOBER 2024

I certify that these stores/services are required for the purpose of:
STORES

Signed R. Cambiza

TBR or other authority UBH/fum 01/2024

Requisitionist's date-stamp
**UNITED BULAWAYO HOSPITALS
 PROCUREMENT MANAGEMENT UNIT**
10 OCT 2024
 P.O. BOX 958, BULAWAYO
 ZIMBABWE

Sub-total				
Less discount				
Sub-total				
Plus sales-tax				
Sub-total				
Plus carriage				
TOTAL				

I certify that the stores/services have been satisfactorily provided and that the charges are correct. Items marked ‡ have been added to the relative departmental assets schedule.

Signed

Date

Certified correct Date

Passed for payment Date

Proc-2024-500-SIL-1758

INTERNAL ORDER FORM

UNITED BULAWAYO HOSPITAL
 P O Box 958
 ASCOT
 Bulawayo

E.G.P.
~~095840-G~~
 095841-G

Successful Bidder's
 Name & Address
 HYGEINIC SERVICES
 BYO
 Cost Centre.....
 Vote No...

Date: 08/010/2024

PREV. BAL..... AMT COMMITTED VOTE BALANCE.....

NATURE OF TENDER AND CURRENT LIMITS

ORDER VALUES SUBJECT TO REVIEW BY SPOC WILL EXCEED THE ABOVE THRESHOLDS - CLASS C CATEGORY		Yes	No
Construction works	≥ US\$200,000.00		
Goods	≥ US\$100,000.00		
Consultancy & Non-consultancy services	≥ US\$50,000.00		

Request for Quotations	Tick	National Competitive Tender	Tick	International Competitive Tender	Tick	Restricted Tender	Tick	Direct Purchase (or Backup Service)	Tick
Construction works	≤ US\$20,000	≤ US\$200,000.00							
Goods	≤ US\$10,000	≤ US\$100,000.00							
Consultancy & Non-Cons. services	≤ US\$5,000	≤ US\$50,000.00							

ORDER TRACKING RECORD

Indiv. Proc. Ref. No.	Tender No	Annual Qty	Outstanding order Qty	Qty Ordered	Balance
	UBH/FUM01/2024				

CURRENT ORDER INFORMATION

(See attached Detailed Comparative Schedule)

Item	L.P. Ref. No.	Order Qty	Unit Size	Description of Goods	Unit Price Inc. VAT(ZWG)	Total Price Inc. VAT (ZWG)
i		4 x quarter	Each	Provision of Fumigation Services	21,913.00	87,652.00
PURPOSE OF GOODS: Stores					SUB TOTAL	87,652.00
					VAT	-
					TOTAL	87,652.00

MEMBERS OF THE EVALUATION COMMITTEE.

Responsible HOD E. Mlambo

End user T. Muenengwa

Procurement Officer [Signature]

Finance Officer T. Mucaviri

COMMENTS/REMARKS ...

3 (three) companies namely Nemchem, Environment and Hygienic responded to tender. Nemchem and Environment are not compliant to administrative requirements and their bids are rejected. Hygienic services is compliant to administrative requirements and technical specifications, and proceed to financial evaluation. The committee recommends that the tender be awarded to Hygienic Services who is the only bidder qualified all evaluation stages.



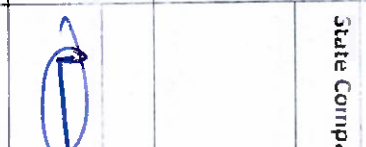



CHECKED BY DDPS [Signature]

APPROVED BY: Accounting Officer [Signature]



**UNITED BULAWAYO HOSPITAL
PROCUREMENT MANAGEMENT UNIT**

DECLARATION OF INTEREST FORM FOR EVALUATION COMMITTEE MEETING HELD ON
Tender Number RFQ383/2024 RT Description COMMEMORATION ATTIRE

Name	Designation	**Indicate your appropriate declaration**	Yes	Signature & Date	Signature & Date
1 Mr/Mrs	Procurement Officer/ Assistant	I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 09/10/2024 State Company(s)	 09/10/2024 State Company(s)
2 Mr/Mrs	Member Finance	I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies, that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 State Company(s)	 09/10/2024 State Company(s)
3 Mr/Mrs	Head Requiring Services	I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings. I have no pecuniary or other personal interest(s), directly or indirectly, in any of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital.	No	 State Company(s)	 09/10/2024 State Company(s)
			Yes	State Company(s)	Signature & Date

		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.					
4	Mr/Mrs	End user/Other officer/ Section head	<table border="1"> <tr> <td data-bbox="1053 1433 1236 1512">No</td> <td data-bbox="1053 1512 1236 2072">Signature & Date <i>Am. 09/10/2021</i></td> </tr> <tr> <td data-bbox="997 1433 1053 1512">Yes</td> <td data-bbox="997 1512 1053 2072">State Company(s) Signature & Date</td> </tr> </table>	No	Signature & Date <i>Am. 09/10/2021</i>	Yes	State Company(s) Signature & Date
No	Signature & Date <i>Am. 09/10/2021</i>						
Yes	State Company(s) Signature & Date						
		I have pecuniary or other personal interest(s), directly or indirectly, in one or all of the companies that participated in tenders to be deliberated on this day that raises or may raise conflict with my duties as an Evaluation Committee member of the hospital. I, therefore, recuse myself from all procurement proceedings.					

Confirmed by

E. Simahla



Deputy Director Procurement Services

UNITED BULAWAYO HOSPITALS
COMPARATIVE SCHEDULE

TENDER NO:

UBH/FUM1/2024

DESCRIPTION:

PROVISION OF FUMIGATION SERVICES

BID VALIDITY:

60 DAYS

TYPE OF TENDER

DOMESTIC COMPETITIVE

DATE OF PUBLICATION:

28 JUNE 2024

CLOSING DATE:

26 JULY 2024

DATE OF EVALUATION:

7 AUGUST 2024

NO. OF BIDDERS:

3 (Three)

ENVIRONMENT

HYGEINIC SERVICES

NEMCHEM

Observations

- Three (3) company responded to tender.

EXAMINATION OF BIDS FOR ADMINISTRATIVE COMPLIANCE

A	SBD Clause	ADMINISTRATIVE REQUIREMENTS	ENVIRONMENT	HYGEINE SERVICES	NEMCHEM
1	Part 1	Attach electronic document	Yes	Yes	Yes
2	Part 1	Bid submission sheet	Yes	Yes	Yes
3	Part 1	Company profile	Yes	Yes	Yes
4	Part 1	Certification of incorporation	Yes	Yes	Yes
5	Part 1	Valid tax clearance certificate	Yes	Yes	Yes
6	Part 1	CR14	Yes	Yes	Yes
7	Part 1	Proof of PRAZ Registration (Fumigation Services)	Yes	Yes	Yes
8	Part 1	Proof of NSSA registration	No	Yes	Yes
9	Part 1	Vendor number	Yes	Yes	Yes
10	Part 1	Site visit certificate	Yes	Yes	Yes
11	Part 1	Bid Validity of 60 days	Yes	Yes	Yes
12	Part 1	A Statement of non –conflict of interest	Yes	Yes	Yes
13	Part 1	Current bank statement(3 Months)	Yes	Yes	Yes
14	Part 1	Delivery of service within 4 weeks for the first quarter (bidder must confirm)	Yes	Yes	Yes
15	Part 1	Payment quarterly after delivery of service (bidder must confirm)	Yes	Yes	No
Overall remarks			Not Compliant	Compliant	Not compliant

List of rejected bids

Bid No.	Bidder	Description	Total Price (USD\$)	Comments
1	Nemchem	Provision of Fumigation services	\$494,736.00 ZWG	Not compliant. Disqualified because they did not confirm payment after delivery of service.
2	Environment	Provision of Fumigation services	\$217,542.73 ZWG	Not Compliant Disqualified because they did not submit a valid NSSA certificate.

Having examined the bids in terms of Section 47 and obtained necessary clarification in terms of Section 48 of PPDDPA Act as read with Section 28 of PPDDPA Regulations, Nemchem and Environment's bid are rejected for failure to meet to administrative requirements.

Thus, in terms of Section 50 of PPDDPA Act as read with Section 30 (2) of PPDDPA Regulations, 2018, Hygienic Services bid qualified for technical Evaluation.

List of accepted bids

Bid No.	Bidder	Description	Total Price (\$ZWG)	Comments
1	Hygienic Services	Provision of fumigation services	\$87,652.00 ZWG	compliant

Having examined the bids in terms of Section 47 and obtained necessary clarification in terms of Section 48 of PPDDPA Act as read with Section 28 of PPDDPA Regulations, Nemchem's bid is rejected for failure to meet to administrative requirements.

Thus, in terms of Section 50 of PPDDPA Act as read with Section 30 (2) of PPDDPA Regulations, 2018, Hygienic Services bids qualified for technical evaluation.

TECHNICAL SPECIFICATIONS EVALUATION

SBD Clause	CRITERIA	Hygienic Services
Part 1	Compliance with technical specifications	Yes
Overall remarks		Compliant

Having examined the bids in terms of Section 47 as read with Section 28 of PPDP A Regulations, 2018, Hygienic Services is **compliant to technical specifications.**

Thus, in terms of Section 50 of PPDP A Act as read with Section 30 (2) of PPDP A Regulations, 2018, Hygienic Services bids qualified for financial evaluation

FINANCIAL EVALUATION REPORT

NB: Tenders were priced in US\$ but payable in ZWL\$ based on the official bank rate of the day. Thus RBZ auction rate of US\$1=\$13.7821 as at 26/07/2024

	Description	Hygienic Services
1	Provision of fumigation services.	\$87,652.00 ZWG

RECOMMENDATIONS

3 (three) companies namely Nemchem, Environment and Hygienic responded to tender. Nemchem and Environment are not compliant to administrative requirements and their bids are rejected. Hygienic Services is compliant to administrative requirements and technical specifications, and proceeded to financial evaluation. The committee recommends that the tender be awarded to Hygienic Services who is the only bidder qualified all evaluation stages.

SUMMARY OF AWARD

	Description of Goods	Total Price Inc. VAT \$ZWG	Company awarded
1	Provision of fumigation services.	\$87,652.00 ZWG	Hygienic Services
GRAND TOTAL		\$87,652.00 ZWG	

EVALUATION COMMITTEE MEMBERS

Responsible HOD..... *E. MURUMBWA*

Signature..... *E. MURUMBWA*

End User/ Other Officer..... *N. Moyo*

Signature..... *N. Moyo*

Committee Member..... *S. Mademba*

Signature..... *S. Mademba*

Finance Officer *C. Mandemba*

Signature..... *C. Mandemba*

Procurement Officer: B. Murunga..... *B. Murunga*

Signature..... *B. Murunga*

Process checked By H/PMU. Mr E. Sihlahla

(Deputy Director Procurement)

E. Sihlahla

APPROVED BY: Dr. W. Busumani

Dr. W. Busumani

Chief Medical Officer
For United Bulawayo Hospitals

CHIEF MEDICAL OFFICER
UNITED BULAWAYO HOSPITALS
02 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE

UNITED BULAWAYO HOSPITALS
DEPUTY DIRECTOR PROCUREMENT
02 SEP 2024
P.O. BOX 958, BULAWAYO
ZIMBABWE