



TENDER EVALUATION REPORT:

PROVISION OF FUEL COUPONS

BAZ/FRAM04/HRF/ 2024



1. Scope of work

Provision of fuel coupons on a Framework Agreement to the Broadcasting Authority of Zimbabwe for a period not exceeding twelve (12) months.

2. Procurement Method

Competitive bidding method was used in terms of Public Procurement and Disposal of Public Assets Act [Chapter 22:23] Section 31.

3. Tender process

The tender requirements were advertised in Government Gazette on and Sunday Mail on 05 July 2024 and 7 July 2024 respectively. The tender closed on 02 August 2024.

4. Tender price list

ITEM	Description of items	Qty	General Oils & Petroleum		
1	Provision of petrol coupons	9000 litres	US\$16 650.00		
2	Provision of diesel coupons	30000 litres	US\$56 100.00		
	Total Cost in US\$		US\$72 750.00		

5. Tender Evaluation

The tender evaluation was based on adherence to the technical specification and commercial requirements.

6. Technical Evaluation analysis schedule

Item	Description	Qty	Comments	General oils & Petroleum T/A Redan Coupons		



1	Supply of petrol coupons in litres	9000	Supply	Yes		
2	Supply of diesel coupons in litres	39 000	Supply	Yes		
	Overall Comment			Compliant		

7. Commercial Evaluation schedule

Item	Requirements	General Oils & Petroleum/ Redan Coupons		
1	CR 14	Yes		
2	Certificate of incorporation	Yes		
3	Tax clearance	Yes		
4	VAT certificate	Yes		
5	NSSA registration	Yes		
6	PRAZ certificate	Yes		
10	Validity- 60 days	Yes		
11	Bid declaration	Yes		
	Overall comment	Compliant		

8. Accepted Tenders

Item	Description	Qty	Unit Price	Total Price	Supplier
1	Supply of diesel coupons	30000 litres	@US\$1.87	US\$56 100.00	Redan Coupons
	Supply of petrol coupons	9000 litres	@US\$1.85	US\$16 650.00	Redan Coupons



9. Recommendations

The evaluation committee recommends that the Framework Agreement tender for the supply of fuel coupons on a Framework Agreement be awarded to General Oils and Petroleum t/a Redan Fuels at a total tender value of USD\$72,750.00 for a period not exceeding twelve (12) months. They are the only bidder who submitted a bid document, and their bid meet price and non-price criteria of the bidding process.

SIGNATURE

DATE

Prepared by:

E.Mutero 

11/09/2024

Procurement Officer-Broadcasting Authority of Zimbabwe

Recommended by:

A.Sithole 

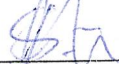
11/09/24

Member [CHAIR] - Broadcasting Authority of Zimbabwe

R.Mupondi 

19/09/24

Member - Broadcasting Authority of Zimbabwe

C.Shayamiti 

19/09/24

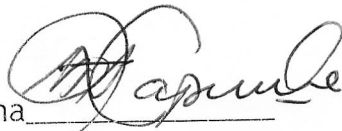
Member - Broadcasting Authority of Zimbabwe

F.Tsododo 

27/09/24

Member - Broadcasting Authority of Zimbabwe

Authorized by:

Eng.Tendai N.H.Kapumba 

27/09/2024

Chief Executive Officer

Broadcasting Authority of Zimbabwe