
MEMORANDUM

TO: MANAGEMENT AND COST ACCOUNTANT
FROM: PROCUREMENT OFFICER
**SUBJECT: PAYMENT TO ZIMIND PUBLISHERS P/L FOR FLIGHTING
A WORLD TOBACCO EXPO ADVERT**

DATE: 14 MAY 2024

Kindly avail funds amounting to **USD\$1,523.34** to **ZIMIND PUBLISHERS P/L** for
flighting a World Tobacco Plan Expo advert in the Newsday Newspaper as per
request from the Public Affairs Department (IPR -0414)

Please find attached pro-forma invoice.

Prepared by: 

M TSIKAYI
(PROCUREMENT OFFICER)

14/05/2024
.....
DATE

Recommended/ Not Recommended:

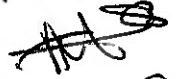
C TSARWE
(PUBLIC AFFAIRS OFFICER)

.....
DATE

Approved/ Not Approved:

EMMANUEL MATSVAIRE
(A/CHIEF EXECUTIVE OFFICER)

.....
DATE

pay

14/05/24



For Livelihoods. For Sustainability.

IPR No. 0414

SERIAL NO. No 0414

INTERNAL PURCHASE REQUISITION

(Full description of item/service must be given or requisition will be returned)

Table with 5 columns: QUANTITY, UNIT, DESCRIPTION OF GOODS OR SERVICES, EST/BUDGETED UNIT PRICE, ALLOC/NOTE APO. Contains handwritten entries for various media services like World Tobacco Expo, Herald, Daily News, etc.

I certify that these goods/services are required for the purpose of information dissemination

DELIVER TO

REQUIRED DATE

(Normal Emergency)

REQUESTED BY: M. Sikany (SIGN)

APPROVED BY: [Signature] (SIGN)

TITLE: Public Affairs Officer (SIGN)

TITLE: [Signature] (SIGN)

(Head of Division/Dept)

PROCUREMENT MANAGEMENT UNIT RECEIVED BY: M. Sikany

DATE: 25-04-24

NAME: [Signature] P/O (SIGN)

DATE: 25-04-24

Tender Id 320

Organization Name Zimind Publishers Private
17382 Corner Bessemer and

Address Strand Roads, Graniteside

Email tchikohora@alphamedia.co.zw

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	82100000	Advertising	WORLD TOBACCO EXPO MARKETING	1	Each	1523.34	1523.34
Total =							1523.3400



PRAZ REGISTRATION CERTIFICATE

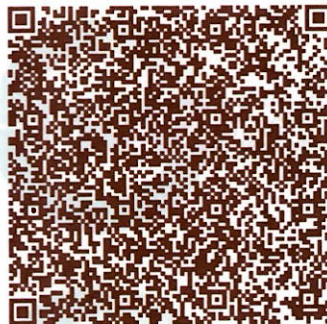
2024

This is to certify that **Zimind Publishers Private Limited(PR56031411920)** is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category:

Marketing and Advertising Services (SM002)

Issued On	13-Feb-2024
Expires On	31-Dec-2024
Verification Code	PRAZ-2024-267-IGE-7183

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System.





Zimbabwe Revenue Authority



TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld

Validity Period (from-to): 12 January 2024 - 30 June 2024

TIN 2000011640

Taxpayer Name ZIMIND PUBLISHERS

Trade Name:

Issued on: 12/01/2024

Authentication Code: 47079496

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid

