

OCTOBER 7, 2025

**SUBDIVISION TENDER EVALUATION
REPORT**
SUBDIVISION OF STANDS IN VENTERSBURG ESTATE, SUNWAY
CITY, HARARE

TENDER NO: SC/OPS/43/25

Tender Evaluation Report

Project Title: Subdivision of Stands in Ventersburg Estate, Sunway City, Harare

Tender Number: SC/OPS/43/25

Date of Report: 7 October 2025

1. Introduction

This report presents the evaluation of a tender received for the selection of a consultant to consolidate stands in Ventersburg Estate, Sunway City. The purpose of this evaluation is to assess the bid based on the predefined criteria in the bidding document and recommend if the bidder is a suitable contractor for the project.

2. Tender Submission Details

Tender Submission and Opening: 14 August 2025 at 5030hrs (CAT)

Number of Bids Received:3

3. Evaluation Panel

- Munyaradzi Mapurisa, Sunway City-Operations Department (Chairing)
- Sharon Sangoya, Sunway City- Legal Department
- Chipso Mashunye, Sunway City-Accounts Department
- Anyway Mugadza, Sunway City-PMU Department
- Anesu T Nyamangara, Sunway City-Operations Department (Minuting)

4. Declaration of Conflict of Interest

Members of the evaluation team individually declared their interest on the companies to be deliberated upon as indicated below:

No	Name	Declaration
1	Munyaradzi Mapurisa	Not Conflicted
2	Chipso Mashunye	Not Conflicted
3	Sharon Sangoya	Not Conflicted
4	Anyway Mugadza	Not Conflicted
5	Anesu T Nyamangara	Not Conflicted

5. Eligibility Criteria

The mandatory requirements as specified in the bidding document were as follows:

- PRAZ registration
- ZIRUP Certificate
- Company Profile
- Valid tax clearance certificate

Preliminary Evaluation

Organisation	ZIRUP Certificate	Valid tax clearance	PRAZ Reg	Company Profile
P.B Technologies	Yes	Yes	Yes	Yes
Human Settlement	Yes	Yes	Yes	Yes
Edgestone Properties	Yes	Yes	Yes	Yes

Key: **Yes: requirement submitted** **No: requirement not submitted**

The table above presents results for preliminary evaluation to check mandatory requirements. The three companies complied with mandatory requirement

6. Technical and Financial Evaluation

The tender was a two-envelope system; a technical proposal and a financial proposal. The 1st stage involved the assessment of the technical proposal and the second, the assessment of financial proposal.

No	Technical Evaluation Criteria	Maximum Points Possible
1	Specific experience	40
2	Methodology proposed	30
3	Key personnel	30
	Total	100

Financial Criteria

Financial scores will be determined by awarding 100 points to the lowest priced proposal and giving all other proposals a score which is proportionate to this.

Total scores will be determined using a weighting of 70% for technical proposals and a weighting of 30% for financial proposals.”

Tender Award Criteria

The proposal with the highest total score will be recommended for award of contract.

Technical Evaluation

Evaluation Criteria	P.B. Geospatial	Human Settlement	Edgestone Properties
Specific experience	0	0	30
Methodology proposed	30	30	30
Key personnel	30	30	30
Total	60	60	90

From the evaluation, P.B Geospatial and Edgestone Properties met the 75-points mark required to proceed for financial evaluation.

Financial Evaluation

The table below presents the figures for financial proposal as submitted. No errors and omissions were observed and the financial bid was taken as submitted.

No	Bidder	Bid Price
1	Edgestone Properties	\$19895

The following table presents the financial score after financial evaluation using the criteria that was stated earlier on. Financial weight was 30%. The lowest priced bid received 100% that is 30 points. All other bids would receive a financial score that was inversely proportional to their prices.

	Edgestone Properties
Financial Score	30

Final Results

Bidder	Scores		Total
	Quality	Cost	
Edgestone Properties	63	30	93%

The table above presents the final score of the bidder after the technical and financial evaluation.

7. Recommendation

Based on the results of the eligibility, technical and financial evaluation, we therefore recommend that the tender for the **Subdivision of Stands along the rail strip** be awarded to

Edgestone Properties. Their Price of **\$19895.00** is a bit high and there is need to negotiate with them to reduce it before awarding them the job.

8. Signatures

Evaluation Panel Members:

- Munyaradzi Mapurisa, [Member]
Signature: Mapurisa
- Chipso Mashunye, [Member]
Signature: Mashunye
- Anyway Mugadza, [PMU Representative - Member]
Signature: Mugadza
- Sharon Sangoya, [Member]
Signature: Sangoya
- Anesu T Nyamangara, [Member]
Signature: Nyamangara

Report Prepared by: Anesu T Nyamangara

Recommendation Supported

Signed:

C.T. Mutingwende

Name: C.T. Mutingwende

Date:

08/10/2025

Title: Chief Executive Officer