
MEMORANDUM IN

TO: MANAGEMENT AND COST ACCOUNTANT
FROM: PROCUREMENT OFFICER
SUBJECT: PAYMENT FOR WORLD TOBACCO EXPO MARKETING PLAN ADVERT TO AB COMMUNICATIONS
DATE: 14 MAY 2024

Kindly avail funds amounting to **USD\$2,583.59** to **AB COMMUNICATIONS P/L** for fighting the World Tobacco Expo Marketing Plan Advert in the business times newspaper , as per request from Public Affairs Department (IPR -0414).

Please find attached pro-forma invoice.

Prepared by: 
M TSIKAYI
(PROCUREMENT OFFICER) **DATE**

Recommended/ Not Recommended:
C. CHELESANI
(PUBLIC AFFAIRS OFFICER) **DATE**

Approved/ Not Approved:
E MATSVAIRE
(A/ CHIEF EXECUTIVE OFFICER) **DATE**

Part
~~14/05/24~~
14/05/24



For Livelihoods. For Sustainability.

IPR No. 0414

SERIAL NO. No 0414

INTERNAL PURCHASE REQUISITION

(Full description of item/service must be given or requisition will be returned)

QUANTITY	UNIT	DESCRIPTION OF GOODS OR SERVICES	EST/BUDGETED UNIT PRICE	ALLOC/NOTE APO
2		World Tobacco Expo A5 sheets		
2		Herald 02,09 May		
2		Daily News 03, 07 May		
2		Financial Gazette 02,09 May		
2		Sunday Mail 05,12 May		
2		Alpha Media Holdings 06,08 May		
10		Star FM ^{radio} from 29 April to 10 May		
10		ZiFM radio from 29 April to 10 May		
10		ZBC TV from 29 April to 10 May		
5		ZTN TV from 06+10 May		

I certify that these goods/services are required for the purpose of information dissemination

DELIVER TO.....

REQUIRED DATE.....

(Normal Emergency)

REQUESTED BY: Ango (SIGN)

APPROVED BY: [Signature] (SIGN)

TITLE: Public Affairs Officer (SIGN)

TITLE: [Signature] (SIGN)

(Head of Division/Dept)

PROCUREMENT MANAGEMENT UNIT RECEIVED BY: M. Sikany

DATE: 25-04-24

NAME: [Signature] P/O (SIGN)

DATE: 25-04-24

Tender Id

323

Organization Name

AB Communications

Number 7 Kenilworth Road

Address
Newlands Harare

Email
machinguranyatwa@gmail.co

Item No	UNSPSC Code	Lot Name	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	82100000	Advertising	WORLD TOBACCO EXPO MARKETING PLAN ADVERT	1	Each	2583.59	2583.59
Total = 2583.5900							



PRAZ REGISTRATION CERTIFICATE

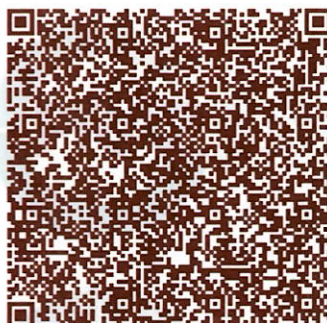
2024

This is to certify that **AB Communications(PR2406607140)** is registered with the Procurement Regulatory Authority of Zimbabwe in terms of section 4 of the Public Procurement and Disposal of Public Assets(PPDPA) (General) Regulations, 2018 for category:

Marketing and Advertising Services (SM002)

Issued On	24-Jan-2024
Expires On	31-Dec-2024
Verification Code	PRAZ-2024-106-HFF-6607

The Procuring Entity reserves the right to confirm, validate and determine the authenticity of this certificate using the above verification code on the eGP System.





Zimbabwe Revenue Authority



TAX CLEARANCE CERTIFICATE (ITF263)



Your Tax position is Satisfactory. No tax should be withheld

Validity Period (from-to): 1 January 2024 - 30 June 2024

TIN 2000067698

Taxpayer Name AB Communications (Pvt) Ltd

Trade Name: AB Communications (Pvt) Ltd

Issued on: 08/01/2024

Authentication Code: 47067947

The authentication and validity of this certificate must be validated on ZIMRA page: mytaxselfservice.zimra.co.zw using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid

