

CITY OF BULAWAYO



BID EVALUATION REPORT AND RECOMMENDATION FOR AWARD OF CONTRACT

Supply, Delivery and Commissioning of Plant and Equipment (CAT)

CONTRACT NAME:

CONTRACT NO: COB/WKD/TRA/CAT00/25

1. EXECUTIVE SUMMARY

Following cabinet approval dated 10 July 2025 (TR14/3897) to procure Caterpillar (CAT) equipment, a direct procurement method was adopted to engage Barloworld Zimbabwe (Pvt) Ltd, the sole distributors of CAT equipment in Zimbabwe. This was done using the e-GP platform under Tender ID:-32553 for the **Supply, Delivery, and Commissioning of Plant and Equipment (CAT)**.

An ad-hoc committee was appointed to evaluate the received bids. The team comprised of the following members:

- | | |
|--------------------|---|
| 1. Joyce Moyo | Procurement Management Unit (Advisory role) |
| 2. Methusi Dibidi | Chairman |
| 3. Edson.G Ngwenya | Works (Project Manager) |
| 4. Eppie Sauramba | Financial Services Department |
| 5. Mbonisi Ndebele | Works (Transport Charge Hand) |

PRELIMINARY EVALUATION

A preliminary evaluation was conducted to determine if the bidder met the required specifications for participating in Council tenders. The following mandatory documents were checked for validity:

Evaluation Criteria	Compliance
Certificate of incorporation	Compliant
Valid tax clearance	Compliant
NSSA	Compliant
CR14/CR5	Compliant
CR6	Compliant
VAT registration Certificate	Compliant

Barloworld Zimbabwe (Pvt) Ltd was engaged on 31st of July 2025 to quote for plant and equipment. The initial quotation from Barloworld Zimbabwe (Pvt) Ltd is presented in Table 1 below.

Table. 1

SECTION B: PURCHASE PRICE AND DELIVERY

Description	No. Of Units	Unit Local USD	15% VAT USD	Total USD	Total Qty Unit Price Incl. VAT
CAT 140 GC MOTOR GRADER	1	318,000.00	47,700.00	365,700.00	365,700.00
CAT D7 DOZER	1	612,000.00	91,800.00	703,800.00	703,800.00
CAT CW34 PNEUMATIC COMPACTOR	1	175,000.00	26,250.00	201,250.00	201,250.00
CAT 426 BACKHOE LOADER	2	93,000.00	13,950.00	106,950.00	213,900.00

CAT CS11 SOIL COMPACTOR	1	128,000.00	19,200.00	147,200.00	147,200.00
CAT 950 GC WHEEL LOADER	1	230,000.00	34,500.00	264,500.00	264,500.00

Since Barloworld Zimbabwe (Pvt) Ltd was not subjected to competition due to the direct procurement method, Council went on to negotiate the received quotation.

The meeting was held on the 4th of August 2025 to negotiate the submitted bid, payment terms, and delivery schedule. A consensus was reached where the contractor agreed to reduce the prices of the highlighted items and change the payment terms to be made upon delivery, expected in eight (8) weeks from the signing of the contract, instead of an advance payment. Below is a table of the negotiated prices, reflecting the reductions on some machines.

Table 2: Negotiated Prices

Lot Description	Quantity	Initially Submitted Quote USD	Negotiated Rates Total Rate(USD)
CAT 140 GC MOTOR GRADER	1	365,700.00	365,700.00
CAT D7 DOZER	1	703,800.00	672,750.00
CAT CW34 PNEUMATIC COMPACTOR	1	201,250.00	189,750.00
CAT 426 BACKHOE LOADER	2	213,900.00	213,900.00
Construction and CAT CS11 SOIL COMPACTOR	1	147,200.00	138,000.00
CAT 950 GC WHEEL LOADER	1	264,500.00	264,500.00
		1,896,350.00	1,844,600.00

Comments

Based on the above analysis, it was noted that the contractor maintained the price of machinery from 2023 when Council acquired some of the mentioned equipment. They also agreed to reduce the price of the CAT D7 DOZER, CAT CW34 PNEUMATIC COMPACTOR, and CAT CS11 SOIL COMPACTOR. Council successfully negotiated a discount totaling **USD 51,750.00** on the procurement of the Caterpillar equipment. This reduction contributes significantly to cost savings for the project.

Due Diligence

Given that Barloworld is the sole distributor for CAT Equipment in Zimbabwe, conducting a price due diligence exercise proved challenging. However, Council utilized prices from equipment procured in April 2023 to compare with current pricing, as demonstrated below. It was observed that the prices for CAT 140GC Motor Grader and CAT 950 GC Wheel Loader remained within an acceptable range, despite a slight increase.



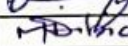
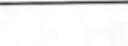
Description	2023	2025
CAT 140 GC MOTOR GRADER	362,250.00	365,700.00
CAT D7 DOZER		672,750.00
CAT CW34 PNEUMATIC COMPACTOR		189,750.00
CAT 426 BACKHOE LOADER		213,900.00
Construction and CAT CS11 SOIL COMPACTOR		138,000.00
CAT 950 GC WHEEL LOADER	287,500.00	264,500.00

Recommendations

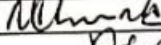

It is therefore recommended that the tender for **Supply, Delivery and Commissioning of Plant and Equipment (CAT) be awarded to Barloworld Zimbabwe** at their total bid price of **USD1, 844,600.00**

This report was compiled by the Evaluation Committee, duly signed and submitted to the Procurement Management Unit (PMU) for review.

This report was compiled by the Evaluation Committee, duly signed and submitted to the Procurement Management Unit (PMU) for review.

Name	Designation	Signature	Date
Joyce S Moyo	PMU(Advisory)		25/08/25
Eppie Sauramba	Financial Services Department		25-08-25
Edson G Ngwenya	Project Manager		25-8-2025
Methusi Dididi	Chairperson		25/8/25

The report was reviewed by the Procurement Management Unit Review Committee which confirmed that it was prepared in accordance with the requirements of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] and was duly signed.

Name	Designation	Signature	Date
Mlungelwa Khumalo	Procurement Manager		25/08/25
Innocent Ngwenya	Procurement Specialist	Absent	
Thuthukani Dube	Procurement Assistant		25/08/25

Ref: T214/3897

10 July 2025

Secretary for Transport and Infrastructural Development
Eng J.P. Makumbe


**APPLICATION FOR AUTHORITY TO PURCHASE SEVEN (7) CATERPILLAR(CAT)
OPERATIONAL VEHICLES AND TWO (2) TOYOTA LAND CRUISER TRUCKS: CITY OF
BULAWAYO: MINISTRY OF LOCAL GOVERNMENT AND PUBLIC WORKS.**

I refer to your minute referenced C/V/1 dated May 20, 2025.

Please be advised that in terms of Cabinet Circular Number 16 of 2011, authority is hereby granted to purchase nine (9) operational vehicles for Ministry of Local Government and Public Works on behalf of Bulawayo City Council as tabulated below:

Qty	Description	Purpose	Unit Price US\$	Total Cost US\$
2	Backhoe Loader 426/428f	Operations	\$115,000.00	\$230,000.00
1	Pneumatic Roller CW34	Operations	\$201,250.00	\$201,250.00
1	D7 Bulldozer	Operations	\$703,800.00	\$703,800.00
1	Soil Compactor CS11GC	Operations	\$147,200.00	\$147,200.00
1	Motorized Grader 140GC	Operations	\$365,700.00	\$365,700.00
1	Wheel Loader 950GC	Operations	\$1,173,000.00	\$1,173,000.00
2	Toyota Land Cruiser trucks	Operations	\$68,450.00	\$136,900.00

Please note Procurement Regulatory Authority procedures should be adhered to.


J.R. Churu
Deputy Chief Secretary to the President and Cabinet
OFFICE OF THE PRESIDENT AND CABINET

DEPUTY CHIEF SECRETARY
ADMINISTRATION, FINANCE AND
HUMAN RESOURCES

11 JUL 2025