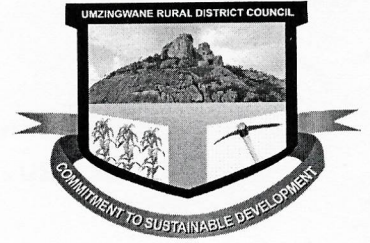


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Tender Evaluation report

Title : Job evaluation exercise

Tender ID : 34194

The Evaluation committee evaluated the Request for Quotation for the Job Valuation exercise, Tender ID 34194. The Request for Quotation was uploaded on the Electronic Government System and 4 bids were received i.e Precise Management and Research Consultancy , Strategic Human Resources Management and Advisory Services, Genesis Global Finance and Industrial Psychological Services (Pvt) Limited. The tender had a bidding period of 5 days.

The Accounting Officer then selected 4 members of the Evaluation team. The Evaluation process was conducted on the e-GP system.

The evaluation process was conducted in the following three stages;

- A. Preliminary evaluation
- B. Technical evaluation
- C. Financial evaluation

A. Preliminary Stage

It was noted that Precise Management and Research Consultancy submitted all the required documents that is the PRAZ Certificate, Vat registration certificate, Company profile ,CR14, CR 6, Tax clearance, Certificate of Incorporation, NSSA Certificate among others. It was noted that their IPMZ membership expired in 2019 and their price bid was US\$3 105.00

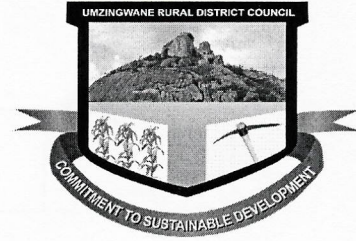
Strategic Human Resources Management and Advisory Services submitted the required documents except the CR6 and the bid securing declaration and their price bid was US\$11 385.00. Genesis Global Finance submitted all the required documents and their bid price was US\$4 347.00. Industrial

Psychological Services (Pvt) Ltd submitted all the other documents but their IPMZ Certificate was not valid and they did not submit their VAT Registration Certificate and their bid price was US\$7 500.00

The summary of the price bid price are as follows,

TENDER NUMBER	TENDER DESCRIPTION	Bidders	AMOUNT
Tender I.D 34194	Job evaluation exercise	Precise Management and Research Consultancy	US\$3 105.00
Tender I.D 34194	Job evaluation exercise	Strategic Human Resources Management and Advisory Services	US\$11 385.00
Tender I.D 34194	Job evaluation exercise	Genesis Global Finance P/L	US\$4 347.00
Tender I.D 34194	Job evaluation exercise	Industrial Psychological Services (Pvt) Limited	US\$7 500.00

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TECHNICAL STAGE

On the Technical criteria, the following were evaluated and the results are as follows,

Bidders name	Criteria Score	Passing mark	Precise mgt and Research Consultancy	Strategic Human Resources Management and Advisory services	Genesis Global Finance P/L	Industrial Pyschological Services (Pvt) Limited t/a TM Industrial Pyschological Services
Capacity building component	10	7	9	7	8	8
Qualifications of key personnel	20	14	18	18	18	18
Methodology and work plan	20	14	18	14	16	14
References and track record	20	15	18	16	17	16
Experience of a firm	30	20	20	14	16	14
Technical Score			84	69	75	70
Technical Weightage			58.80	43.80	52.50	49.00
Financial Weightage			30	8.18	21.43	12.42

Total weightage			88.80	56.48	73.93	61.42
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According to the results of the Technical Criteria , it was noted that Precise Management and Research Consultancy has more experience in Local Government Authorities as they have dealt with Gwanda Rural District Council and Gokwe Town Council just to mention a few. Strategic Human Resources Management and Advisory Services, Genesis Global Finance and Industrial Psychological Services (Pvt) Limited have experience in the private sector than Local Government

C) Financial stage

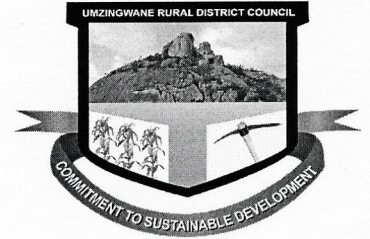
The Evaluation Committee evaluated their Financial bids and the summary of the Financial bids is as follows;

Bidders	Precise Management and Research Consultancy	Strategic Human Resources Management and Advisory Services	Genesis Global Finance PL	Industrial Psychological Services (Pvt) Limited
Financial Bid Price	US\$3 105.00	US\$11 385.00	US\$4 347.00	US\$7 500.00
Remark	Fair bid price	Out of budget price	Fair bid price with less experience	Out of budget bid price

Recommendation

That Precise Management and Research Consultancy be awarded the Contract for Job evaluation at a cost of US\$3 105.00 as they are more experienced in dealing with Local Authorities and the bid price is within our budget

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PROCUREMENT OFFICER'S COMMENTS:

The tender evaluation exercise was conducted fairly and transparently. The evaluation team thoroughly reviewed each proposal in a fair manner

SIGNATURE..... Nkomo DATE 22/09/25

ACCOUNTING OFFICER'S COMMENTS:

The evaluation exercise was done transparently by the committee which selected the most economic company which falls within our budget allocation of US\$5000-00

SIGNATURE..... [Signature] DATE 22/09/25

CHIEF EXECUTIVE OFFICER
UMZINGWANE RURAL DISTRICT COUNCIL
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22 SEP 2025
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