

Venue : Boardroom
Date : 02 September 2024
Time : 1218 hrs to 1530hrs
In Attendance

Mr C Kwera	Executive Officer Engineering
Mrs R Gumbo	Executive officer Social services and Housing
Mr T Tsoka	Executive Officer HR and Admin
Mr L Matongo	Executive Officer Agric and Natural Resources(Chairing)
Miss S Mlambo	Executive Officer Finance

Recording : Mrs R. Chinembiri Secretary (Procurement Intern)

Confirmation Signature:  Date:

CHAIRPERSON'S OPENING REMARKS

The chairman welcomed everyone present and Mrs. R. Chinembiri led with a word of prayer. The Chairman went on to highlight the purpose of the meeting which was to evaluate the Tender Number CHURURDC/1/2057 for the Supply and delivery of cleaning equipment and supplies in Mvuma.

The chairman appraised the committee that one tender was to be evaluated and there are thirty -one bidders that participated .

The financial bids were to be evaluated as a single lot.

Evaluation and adjudication of the tenders

The evaluation committee first agreed on the evaluation criteria as indicated in the tender document and other issues for consideration which includes the following:

- a. Bid submission sheet
- b. Company profile
- c. Certificate of incorporation
- d. Tax clearance certificate, NASSA certificate, CR14 and CR6
- e. Completed technical bid
- f. Completed price bid
- g. Compliance with the tender requirements

The evaluation Committee agreed to shortlist all companies which are compliant with all the Evaluation criterias.

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Evaluation for compliance with tender requirements for supply and delivery of cleaning equipment and supplies .

Name of company	Company profile	Cr6	Cr14	Cert of incorporation	Tax clearance profile, tax clearance, Nassa	Technical bid	Price bid	Bid submission sheet	Quote all items	compliance
Seven sevens pvt ltd	yes	yes	no	yes	yes	yes	yes	yes	yes	yes
General oils and petroleum pvt	Yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Kapelane distributors	yes	yes	to request	yes	yes	yes	yes	no		yes
Auriferous resources pvt ltd	Yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Plata investment pvt ltd	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Prompt supplies pvt ltd	yes	yes	yes	yes	yes	yes	yes	no	yes	yes
Ondemand enterprise solutions pvt ltd	yes	yes	yes	yes	yes	yes	yes	yes	no	yes
Boshview enterprises	Yes	yes	yes	yes	yes	yes	yes	yes	yes	yes

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TNInvestments	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Sitgumbs investments	yes	yes	yes	yes	yes	yes	yes	no	yes	yes
Pharmaceuticem	yes	yes	yes	yes	yes	yes	yes	yes	no	yes
Wittyman trading pvt ltd	yes	Yes	yes	yes	yes	yes	yes	yes	yes	yes
Popmate distributors	yes	yes	yes	yes	yes	yes	yes	no	yes	yes
Cleaners closet	yes	yes	no	yes	yes	yes	yes	yes	yes	yes
Leadworth solutions pvt ltd	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Tradehauz pvt ltd	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Healthpharm	yes	No	yes	yes	yes	Yes	yes	yes	no	yes
Bromel hardware pvt ltd	yes	Yes	yes	yes	yes	Yes	yes	no	yes	yes
Eunidar investment pvt ltd	yes	To request	yes	yes	yes	yes	yes	yes	yes	yes
Makoafrica pvt ltd	Yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Andivest pvt ltd	yes	yes	yes	yes	yes	yes	yes	no	no	yes
Gesa medical suppliers pvt ltd	yes	yes	Yes	yes	yes	yes	yes	no	no	yes
Tsalaki investment	yes	yes	yes	yes	yes	yes	yes	no	yes	yes
Adcrap pvt ltd	yes	yes	to request	yes	yes	yes	yes	yes	yes	yes

Manwealth											
Megachemicals and cleaning services	Yes	yes	yes	yes	yes	yes	yes	yes	no	No	yes
Décor builders warehouse	yes	No	yes	yes	yes	yes	yes	yes	yes	no	yes
Nelmuz enterprises pvt ltd trade as grasp	yes	no	yes	yes	yes	yes	yes	yes	yes	no	yes
Riverroots enterprises pvt ltd	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
Kerrygan trading pvt ltd	yes	no	yes	yes	yes	yes	yes	yes	yes	yes	yes
Flancon investments	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes

The evaluation committee noted that there are some bidders who did not fill in bid submission sheet which was a mandatory, and there are also suppliers that did not quote all items. This automatically means disqualification because the tender was a single lot.

Evaluation Compliance with the requirements of price bids

Company name	Quoted all	Total price (usd)
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Kapelane distributors	yes	14730.00
Auriferous resources pvt ltd	yes	29164.00
Plata investment pvt ltd	yes	28957.00
Prompt supplies pvt ltd	yes	16089.00
Ondemand enterprise solutions pvt ltd	no	25480.00
Boshview enterprises	yes	33 741.50
TNLinvestments	Yes	34769.00
Sitgumbs investments	Yes	28527.00
Pharmaceutichem	no	143065.00
Wittyman trading pvt ltd	Yes	30220.00
Popmate distributors	Yes	11266.00
Cleaners closet	yes	15415.00
Leadworth solutions pvt ltd	yes	53271.00
Tradehauz pvt ltd	yes	58508.00
Healthpharm	no	53012.00
Bromel hardware pvt ltd	yes	20673.00
Eunidar investment pvt ltd	yes	18246.00
Makoafrica pvt ltd	Yes	41232.00
Andivest pvt ltd	no	4190.00
Gesa medical suppliers pvt ltd	no	37975.00
Tsalaki investment	Yes	18575.50
Adcrap pvt ltd	Yes	16785.40
Manwealth	yes	28104.00
Megachemicals and	no	56904.00

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cleaning services		
Décor builders warehouse	no	24249.48
Nelmuz enterprises pvt ltd trade as grasp	No	3761.00
Riverroots enterprises pvt ltd	Yes	57608.00
Kerrygan trading pvt ltd	Yes	42839.00
Flancon investments	no	57608.00

After evaluating the committee recommended that the tender for supply and delivery of Cleaning equipment and supplies, be awarded to the bidder that was compliant on both the technical criteria and the financial criteria .Therefore the tender was awarded to **Seven Sevens Private Limited** with the tender price of **\$12610. 00USD (twelve thousand six hundred and ten United States Dollars)**.

Proposed by: Mrs Gumbo

Seconded by : Mr Kwera

Confirmation Signature:..........Date:.....

Closure

There being no other business to transact the meeting was declared closed at 15.30hours with a prayer from Mrs R Chinembiri.

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