

VENUE : Council Boardroom

DATE : 30 October 2025

TIME : 1119hrs

PRESENT :

B. Moyo	Chairperson
T. Musekwa	Member
O. Bokisi	Member
A. Nyandoro	Member
C. Singwaza	Member
P. Tsikayi	Private Secretary (Minuting)

1.0 Prayer Mr. C. Singwaza

2.0 OPENING REMARKS

The Chairperson Ms. B. Moyo welcomed members. Mr T. Musekwa highlighted that there was no financial template because lawyers were guided by Law Society of Zimbabwe. He indicated that there were five lawyers that had submitted their tenders and these were namely :

1. Dzimba, Jaravaza and Associates
2. Maphosa, Mahlangu and Attorneys
3. Kadzere, Hungwe and Mundevere Partners
4. Dube, Banda and Nzarayapenga Partners
5. Hore and Partners

3.0 NEW BUSINESS

The tenders were evaluated as follows:

	Dzimba, Jaravaza Associates	Maphosa, Mahlangu and Partners	Kadzere, Hungwe and Mundevere Partners	Dube, Banda and Nzarayapenga Partners	Hore and Partners
Partnership agreement	Compliant	Compliant	Compliant	Compliant	Compliant
CR6	Compliant	Compliant	Compliant	Compliant	Compliant
Certificate of incorporation	Compliant	Compliant	Compliant	Compliant	Compliant
Bid submission sheet				Compliant	Compliant
Valid TAX clearance	Compliant	Compliant	Compliant		
Company profile	Compliant	Compliant	Compliant	Compliant	Compliant
PRAZ certificate	Compliant	Compliant	Compliant	Compliant	Non-

Confirmation:.....
Signature

.....14/11/25.....
Date

					compliant
Certificate of conflict of interest	Compliant	Compliant	Compliant	Compliant	Compliant
Bid securing declaration	Compliant	Compliant	Compliant	Compliant	Compliant
Good standing order	Compliant	Compliant	Compliant	Compliant	Compliant
Current practicing certificate	Compliant	Compliant	Compliant	Compliant	Compliant
Submission of declaration not having conflict of interest with Gokwe Town Council	Compliant	Compliant	Compliant	Compliant	Compliant
Submission of not debarred	Compliant	Compliant	Compliant	Compliant	Compliant
Completed statement of requirements	Compliant	Non-compliant	Non-compliant	Compliant	Compliant
Experience	90%			85%	
Financial score	Compliant	Compliant	Compliant	Compliant	Compliant

NOTES

1. Dzimba, Jaravaza Association was complaint.
2. Maphosa, Mahlangu and Partners was non-complaint on completed statement of requirements.
3. Kadzere, Hungwe and Mundevere Partners was non-complaint on completed statement of requirements.
4. Dube, Banda and Hungwe partners was complaint.
5. Hore and Partners was non-complaint on submission of valid PRAZ registration certificate.

The committee recommended Dzimba, Jaravaza and Associates and Dube, Banda and Nzarayapenga Partners and handed over the tenders to the Chairperson for final decision making.

4.0 CLOSURE

There being no other business to discuss the meeting ended at 1220hrs.

Confirmation: Moyo
Signature

14/11/25
Date