

Venue : Boardroom

Date : 02 September 2024

Time : 1540hrs to 1700hrs

In Attendance : Mr C Kwera Executive Officer Engineering


Mrs R Gumbo Executive officer Social services and Housing

Mr T Tsoka Executive Officer HR and Admin

Mr L Matongo Executive Officer Agric and Natural Resources(Chairing)

Miss S Mlambo Executive Officer Finance

Recording : Mrs R. Chinembiri Secretary (Procurement Intern)

Confirmation Signature:  Date: 02/09/2024

CHAIRPERSON'S OPENING REMARKS

The chairman welcomed everyone present and Mrs R Gumbo led with a word of prayer. The Chairman went on to highlight the purpose of the meeting which was to evaluate the Tender Number CHURURDC/1/2025 for vehicle leasing of vans and minibuses in Mvuma.

The chairman appraised the committee that only to bidders had submitted their bids on EGP.

Evaluation and adjudication of the tenders

The evaluation committee first agreed on the evaluation criteria as indicated on the tender documents and other issues for consideration which includes the following:

- a. Bid submission sheet
- b. Company profile
- c. Certificate of incorporation
- d. Tax clearance, MASSA certificate, CR14 and CR6
- e. Completed technical bid
- f. Completed financial bid
- g. Compliance with the tender requirements.
- h. Relevant experience
- i. Location of bidder
- j. Completed Bid declaration form

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The evaluation Committee agreed to shortlist all the companies which are compliant with the Evaluation criteria.

Evaluation for compliance with tender requirements for supply and delivery of vehicle leasing of vans and minibuses

Name of company	Company profile	Cr6 and cr14	Vehicle registration book	Cert of incorporation	Tax clearance profile, tax clearance, e,Nassa	Technical bid	Price bid	Bid submission sheet	Bid declaration	Relevant experience
DIFF-LOCK CONSTRUCTION PVT LTD	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
MUTHENGO TRAVEL AND TOUR P/L	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

The evaluation committee noted that Diff- lock Construction pvt ltd quoted on all the items and Muthengo Travel did not quote on all the items.

Evaluation Compliance with the requirements of price bids

VEHICLE NAME	DIFF- LOCK CONSTRUCTION PVT LTD	MUTHENGO TRAVEL AND TOUR P/L
VEHICLE NAME	RATE/KM IN	RATE

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	USD	
OMNIBUS 18 SEATER	4.76	375
MOTOR VEHICLE	2.50	260
DOUBLE CAB		
MOTOR VEHICLE SINGLE CAB	2.15	230
MOTOR VEHICLE HATBANK	2.70	130
LORRY 2 TONNE	4.76	N/A
LORRY 7 TONNE	3.46	N/A
LORRY 3 TONNE	3.76	N/A
39 SEATER OMNIBUS	3.46	715

After evaluating the two bids, the committee recommended that the tender for vehicle leasing of vans and minibuses be awarded to DIFF LOCK CONSTRUCTION PVT LTD because they offered the most economic tender.

Proposed by: Mrs Gumbo

Seconded by : Mr Kwera

Confirmation Signature:.....



Date: 02/09/2024

Chirumanzu Rural District Council
Evaluation Committee
CHIRURDC/1/2025 SUPPLY AND DELIVERY OF VEHICLE LEASING OF VANS AND MINIBUSES

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Closure

There being no other business to transact the meeting was declared closed at 1700hours with a prayer from Mrs R Gumbo.

Confirmation Signature:.....



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