

# ZESA HOLDINGS PRIVATE LIMITED



## PMU REPORT ON EVALUATION FOR PROCUREMENT OF GROUP LEGAL SERVICES USING FRAMEWORK AGREEMENTS

ZH/FA/23/2025

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## 1. Introduction

ZESA Holdings invited suitably qualified and experienced companies registered with the Procurement Regulatory Authority of Zimbabwe (PRAZ) through the Government Gazette and Sunday Mail and on EGP.

## 2. Invitation to Bid Process

Tender was advertised in the Government Gazette on 12 September 2025 and Sunday Mail on 14 September 2025 with a closing date of 14 October 2025. It was advertised on EGP.

## 3. Scope of Works

Procurement of Group Legal Services using Framework Agreements

## 4. Review of The Evaluation Process

The PMU observed the evaluation process of the Bids through a member who participated in the meetings as an advisor. The evaluation committee was properly appointed and legally well constituted. The Evaluation is a Three (3) stage evaluation process. The Eligibility, Administrative and Commercial compliance combined comes first and Technical Evaluation comes second and Lastly Financial Evaluation. A total of Thirteen (13) Bidders submitted their bids for Group Legal Services. The Thirteen (13) Bidders are as follows:

- ✓ Bid No.1 - Muvirimi Law Chambers (Pvt) Ltd
- ✓ Bid No.2 - DMH (Pvt) Ltd
- ✓ Bid No.3 - Dube, Banda, Nzarayapenga and Partners (Pvt) Ltd
- ✓ Bid No.4 - Zvimba Law Chambers (Pvt) Ltd
- ✓ Bid No 5 - Coglan, Welsh and Guest (Pvt) Ltd
- ✓ Bid No 6 - Muvingi and Mugadza Legal Practitioners (Pvt) Ltd
- ✓ Bid No 7 - Noble and Partners (Pvt) Ltd
- ✓ Bid No 8 - Nenjy, Nyamapfene Law Practice (Pvt) Ltd
- ✓ Bid No 9 - Honey and Blanckenburg (Pvt) Ltd
- ✓ Bid No 10 - Wintertons Legal Practitioners (Pvt) Ltd
- ✓ Bid No 11 - Kantor and Immerman Legal Practitioners (Pvt) Ltd
- ✓ Bid No 12 - Madzima, Chidyausiku, Museta Legal Practitioners (Pvt) Ltd
- ✓ Bid No 13 - Mlotshwa Solicitors Legal Practitioners (Pvt) Ltd

## 5. Historical Documents

- ✓ Zvimba Law Chambers was requested to submit VAT certificate and they did not respond after 48 hours
- ✓ Noble and Partners was requested to submit VAT certificate and they did not respond after 48 hours
- ✓ Nenjy Nyamapfene Law Practice was requested to submit VAT certificate and they did not respond after 48 hours
- ✓ Madzima, Chidyausiku, Museta Legal Practitioners was requested to submit NSSA and VAT certificate and they did not respond after 48 hours
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**6. Non Responsive Bids**

| Bid No. | Bidder Name                                      | Reason for Rejection   |
|---------|--|--|
| 4       | Zvimba Law Chambers (Pvt) Ltd                    | <ul style="list-style-type: none"> <li>• Did not submit VAT Certificate. A request for the historical document was sent and nothing was received</li> <li>• Did not declare that they are not conflicted in this tender</li> <li>• Did not declare that they are not debarred</li> </ul>   |
| 7       | Noble and Partners (Pvt) Ltd                     | <ul style="list-style-type: none"> <li>• Did not submit VAT Certificate. A request for the historical document was sent and nothing was received</li> </ul>  |
| 8       | Nenjy Nyamapfene Law Practice (Pvt) Ltd          | <ul style="list-style-type: none"> <li>• Did not submit VAT Certificate. A request for the historical document was sent and nothing was received</li> </ul>  |
| 10      | Wintertons Legal Practitioners(Pvt) Ltd          | <ul style="list-style-type: none"> <li>• Did not attach bidder Information Form</li> <li>• Did not attach Letter of Bid</li> <li>• Did not declare No Conflict of Interest</li> </ul>  |
| 12      | Madzima, Chidyausiku, Museta Legal Practitioners | <ul style="list-style-type: none"> <li>• Did not submit NSSA Certificate. A request for the historical document was sent and nothing was received</li> <li>• Did not submit VAT Certificate. A request for the historical document was sent and nothing was received</li> <li>• Did not declare that bidder is not debarred</li> </ul> |
| 13      | Mlotshwa Solicitors Legal Practitioners          | <ul style="list-style-type: none"> <li>• Did not attach Bidder Information Form</li> </ul>   |

**7. Responsive Bids**

Bids from the following Bidders were accepted for complying with the preliminary requirements:

- ✓ Bid No.1 - Muvirimi Law Chambers (Pvt) Ltd
- ✓ Bid No.2 - DMH (Pvt) Ltd
- ✓ Bid No 3 - Dube, Banda, Nzarayapenga and Partners (Pvt) Ltd
- ✓ Bid No 5 - Coglan, Welsh and Guest (Pvt) Ltd
- ✓ Bid No 6 - Muvingi and Mugadza Legal Practitioners (Pvt) Ltd
- ✓ Bid No 9 - Honey and Blanckenburg (Pvt) Ltd
- ✓ Bid No 11 - Kantor and Immerman Legal Practitioners (Pvt) Ltd

**8. Technical Evaluation**

**8.1 Rejected Bids**

**No bids were rejected**

**9. Accepted Bids**

The following bids were accepted for complying with the technical Requirement

- ✓ Bid No.1 - Muvirimi Law Chambers (Pvt) Ltd
- ✓ Bid No.2 - DMH (Pvt) Ltd
- ✓ Bid No 3 - Dube, Banda, Nzarayapenga and Partners (Pvt) Ltd
- ✓ Bid No 5 - Coglan, Welsh and Guest (Pvt) Ltd
- ✓ Bid No 6 - Muvingi and Mugadza Legal Practitioners (Pvt) Ltd
- ✓ Bid No 9 - Honey and Blanckenburg (Pvt) Ltd
- ✓ Bid No 11 - Kantor and Immerman Legal Practitioners (Pvt) Ltd

**10. Financial Evaluation**

The following bids were accepted for complying with the Financial Requirement

- ✓ Bid No.1 - Muvirimi Law Chambers (Pvt) Ltd
- ✓ Bid No.2 - DMH (Pvt) Ltd
- ✓ Bid No 3 - Dube, Banda, Nzarayapenga and Partners (Pvt) Ltd
- ✓ Bid No 5 - Coglan, Welsh and Guest (Pvt) Ltd
- ✓ Bid No 6 - Muvingi and Mugadza Legal Practitioners (Pvt) Ltd
- ✓ Bid No 9 - Honey and Blanckenburg (Pvt) Ltd
- ✓ Bid No 11 - Kantor and Immerman Legal Practitioners (Pvt) Ltd

**11. Summary of Technical Score**

| Number of Bid | Bidder Name                  | Specific Experience (Representation in Legal Matters in the last five years) 40 marks | Key Personnel Qualification and Experience (50 marks ) | Participation by Women (10 marks) | Percentage Mark (100 %) | Ranking |
|---------------|------------------------------|---|--|-----------------------------------|-------------------------|---------|
| 2             | DMH                          | 35  | 50   | 10                                | 95                      | 1       |
| 6             | Muvingi Mugadza Law Chambers | 40  | 50   | 8                                 | 92.50                   | 2       |
| 9             | Honey & Blanckenberg         | 30  | 50   | 10                                | 89.60                   | 3       |
| 11            | Kantor and Immerman          | 30  | 50   | 6                                 | 86                      | 4       |
| 3             | Dube, Banda, Nzarayapenga    | 30  | 50   | 6                                 | 85.40                   | 5       |
| 5             | Coglan, Welsh and Guest      | 20  | 50   | 6                                 | 76                      | 6       |
| 1             | Muvirimi Law Chambers        | 15  | 50   | 6                                 | 71                      | 7       |

**12. Rejected bid****13. Recommendation**

The process, observations, conclusions and final recommendations were all in line with the legal requirements. Below are some of the documents that were reviewed to complete the procurement process:

| SUBMISSION OF INFORMATION |  |                  |
|---------------------------|--|------------------|
| #                         | DESCRIPTION  | COMMENTS/REMARKS |
| 1                         | PMU Report and approval by Accounting Officer                              | Submitted        |
| 2                         | Tender Evaluation proceedings report (Commercial and Technical Evaluation) | Submitted        |
| 3                         | Non Conflict of Interest Declaration                                       | Submitted        |
| 4                         | Appointment of the Evaluation Committee Members                            | Submitted        |
| 5                         | Bid Opening Register   | Submitted        |
| 6                         | Final Bids Proposals for the tender documents                              | Submitted        |
| 7                         | Tender document (Invitation to Bid)  | Submitted        |
| 8                         | Procurement Notice- The Sunday Mail  | Submitted        |
| 9                         | Procurement Notice- Government Gazette                                     | Submitted        |
| 10                        | Procurement Requisition  | Submitted        |
| 11                        | Specifications   | Submitted        |

**14. Recommendation**

Based on the information contained in this form and the attached documents and in accordance with the Public Procurement and Disposal of Public Asset Act [Chapter 22:23], its Regulations (SI 5 of 2018):

The Procurement Management Unit (PMU) recommends to the Accounting Officer that the contract be awarded to the following company for meeting the commercial requirements, technical specifications, financial evaluation and complying with all the provisions of the Public Procurement and Public Disposal Assets Act:

| Bid | Name of Bidder        | Description of Service | Ranking |
|-----|-----------------------|------------------------|---------|
| 1   | Muvirimi Law Chambers | Group Legal Services   | 7       |


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| Bid | Name of Bidder                                    | Description of Service | Ranking |
|-----|---|------------------------|---------|
| 2   | DMH (Pvt) Ltd                                     | Group Legal Services   | 1       |
| 6   | Muvingi Mugadza Law Chambers (Pvt) Ltd            | Group Legal Services   | 2       |
| 9   | Honey and Blanckenburg (Pvt) Ltd                  | Group Legal Services   | 3       |
| 11  | Kantor and Immerman Legal Practitioners (Pvt) Ltd | Group Legal Services   | 4       |
| 3   | Dube, Banda, Nzarayapenga and Partners (Pvt) Ltd  | Group Legal Services   | 5       |
| 5   | Coglan, Welsh and Guest (Pvt) Ltd                 | Group Legal Services   | 6       |

Prepared by:  Date: 17/12/25  
Procurement Administrator

Certified by:  Date: 17/12/25  
Procurement Manager

Approved /Not Approved by

|                            |  |
|----------------------------|--|
| Name of Accounting Officer | Eng. C. Nyachowe   |
| Position                   | Group Chief Executive Officer (A)  |
| Signature                  |  |
| Date                       | 17/12/25   |

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