

**BEITBRIDGE RURAL DISTRICT COUNCIL
PROCUREMENT MANAGEMENT UNIT
SUPPLY AND DELIVERY OF A GAZEBO**

**DATE OF MEETING
19 JULY 2024**



Venue : PMU Office

Time : 1020hrs – 1040hrs

**PMU : P Sitauze - Procurement Officer
B Singo - Procurement Intern**

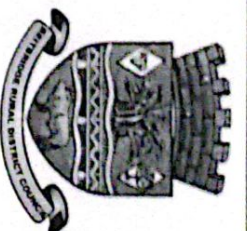
PROCUREMENT OF GAZEBO

**Confirmation Signed:
Sitauze Polly (PE Coordinator/ Procurement Officer)**

Date: 19 July 2024

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The requirement was advertised through the eGP portal and referenced 3635 and only one bidder responded

The opened bid price was as follows:

BIDDER'S NAME	BID PRICE
Shades and Tent	\$1 058.00

ELIGIBILITY CRITERIA

ITEM #	EVALUATION PARAMETER	BIDDER'S RESPONSE	COMPLIANT OR NON-COMPLIANT
1	Tax Clearance	Submitted and Valid	Compliant
2	PRAZ (GC001)	Submitted and Valid	Compliant
3	Delivery period after order placement	10 days from date of order	
4	Payment terms	Order with payment	

Comments

Bidder was compliant and hence recommended to pass to the technical evaluation

TECHNICAL EVALUATION

ITEM #	EVALUATION PARAMETER	BIDDER'S RESPONSE	COMPLIANT OR NON-COMPLIANT
1	Heavy Duty 3m x 3m Popup Gazebo Tent for Outdoor Events	Heavy Duty 3m x 3m Popup Gazebo Tent for Outdoor Events	Compliant
2	Heavy Duty 210D Blue coater waterproof Oxford cloth material	Not responded to	Not compliant
3	Durable black powdered coated steel non-rust	Not responded to	Not compliant

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	frame with nylon plastic connection		
4	Gazebo to have BBRDC logo and inscription on four sides	Not responded to	Not compliant

Comments

Bidder responded to one specification and the other three not responded to and translating to 25% response of the specifications submitted. The three not responded to specifications are very critical to the requesting department and contract recommendation

RECOMMENDATION

To cancel the procurement and re-advertise again as submitted bid is not responsive to specifications required.

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 Sitauze Polly (PE Cordinator/ Procurement Officer)

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