



MANGWE RURAL DISTRICT COUNCIL

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2007

All correspondence to be addressed to the Chief Executive Officer

TO: THE CHIEF EXECUTIVE OFFICER
CC: HR AND ADMIN DEPARTMENT
FROM: PROCUREMENT MANAGEMENT UNIT
DATE: 24 July 2024

RE: JUSTIFICATION FOR PURCHASE OF CLEANING MATERIAL

Mangwe RDC flighted a request for quotation for cleaning material through the E-GP platform. A single supplier managed to respond to that request, with other suppliers not responding. As per Circular No. OPS/1 of 2023, a procuring entity may proceed to evaluate an RFQ process provided that it was done in a manner that meets the objectives of public procurement (section 4 PPDPA ACT), which was done as the request was advertised through the E-GP platform, which is widely viewed and is transparent. The sole bidder is Tierra Marketing and is compliant with the RFQ requirements. Price due diligence has been carried out, and the price is cost-effective and is achieving value for money. It is prudent enough considering the purchase amount is of low value and we can proceed with the award, as cancelling the process will further delay the procuring of the cleaning materials, which are urgently needed to avoid a health hazard. It is recommended that Tierra Marketing (Pvt) Limited be engaged at a total cost of **US\$217.93**

Find attached a quotation from Tierra Marketing.

Recommended by	Signature	Date
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Accounting Officer Comments

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