

All correspondence should be addressed to

“THE SECRETARY”

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Facsimile: 752786/777044
Private Bag CY 7709, Causeway,
Harare



ZIMBABWE

Ministry of Mines
and
Mining Development

ZIMRE CENTRE
Cnr. Kwame Nkrumah and L. Takawira
Harare

Ref: MMH/D0048/25

PROCURING ENTITY:

MINISTRY OF MINES AND MINING DEVELOPMENT

TENDER NUMBER:

MMMD/0048/2025

SUBJECT OF THE TENDER:

FOREIGN TRAVELL FRAMEWORK

DATE TENDER PUBLISHED:

22 September 2025

TENDER CLOSING DATE:

16 October 2025

DECLARATION OF THE EVALUATION COMMITTEE MEMBERS AT THE START OF EVALUATION.


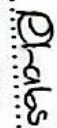
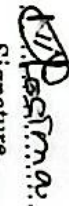



The Chairperson, Members and Secretary of the Evaluation Committee hereby declare individually that we have no relation with any of the bidders or key personnel mentioned by the bidders, have no financial interest in the Companies and that we have no conflict of interest to participate in the evaluation of these bidders.

We undertake not to disclose any information related to the content, examination, clarification, evaluation and comparison of bids and recommendations for the award of Contract to bidders or any third party.

Chairperson: M.Tagara

.....
Signature

24/11/25
.....
Date

Member:	B. Tembo		24/11/25
		Signature	Date
Member:	P. Chabuka		24/11/25
		Signature	Date
Member:	M. Kosima		24/11/25
		Signature	Date
Member:	C. Kufahakurambwi		24/11/25
		Signature	Date
Secretariate:	N. Zamira		24/11/25
		Signature	Date
Advisor	R. Sibanda		24/11/25
		Signature	Date

EVALUATION REPORT FOR FOREIGN TRAVEL FRAMEWORK.

BACKGROUND

The Permanent Secretary, through a memo dated 13 November 2025, appointed the following members of staff to evaluate the tender for computer consumables and accessories

- M. Tagara -Chairman
- P. Chabuka -Member
- M. Kosima -Member
- C. Kufahakurambwi -Member
- B. Tembo -Member
- N. Zamira -Secretary
- Legal - Member
- R. Sibanda - Advisor

The submission of the tender closed on Friday 31 October 2025 @ 10:00hrs. The tender was opened on the 3rd of November 2025 after its closing date and time due to PRAZ connectivity challenges by the tender opening committee tender opening team. The tender opening team was composed of the following members of staff:

- A. Moyo - Coordinator
- L. Mutei - Finance
- B. Dhlwayo - BOT
- R. Sibanda - BOT

TENDER ADJUDICATION REPORT FOR TENDER MMMDD043/2025

SCOPE OF WORK

FOREGN TRAVELL FRAMEWORK

RESPONSE TO TENDER

Four companies responded to the tender.

Item	Name of Bidders
1	Travel leaders
2	Satguru Travels
3	Blueberry Travel
4	Genesis Travel
5	First Pack and Marketing

TENDER EVALUATION CRITERIA

The following criterion as enshrined in the Tender document was used to evaluate the Tender.

1. ADMINISTRATIVE REQUIREMENTS

KEY: C-Compliant NC- Not Compliant

BIDDER	TRAVEL LEADERS	SATGURU TRAVELS	BLUEBERRY TRAVEL	GENESSIS TRAVELS
EVALUATION CRITERIA				
SPOC Fees	C	C	C	C
CR 14 Form	C	C	C	C
Cr 6 Form	C	C	C	C
Completed Bid Submission Sheet	C	C	C	C
Proof of registration: Tax Clearance Certificate	C	C	C	C
Valid NSSA certificate	C	C	C	C
Site Visit Certificate	C	C	C	C
Company Profile	C	C	C	C
Technical Data Sheet	C	C	C	C
Trade Reference Letters	C	C	C	C
Bid Declaration Form	C	C	C	C
Overall	C	C	C	C

Observation

- Four (4) bidders were compliant on administrative requirements and were eligible to proceed to technical evaluation.

Technical Evaluation

Line Item	FOREIGN TRAVELL	TRAVEL LEADERS	SATGURU TRAVELS	BLUEBERRY TRAVELS	EGENESSIS TRAVELS
1		Compliant	Compliant	Compliant	Compliant

Evaluation Observation

- Four (4) companies were compliant on both administrative and technical

Financial Evaluation

Bidder Name	Description	Compliant
Travel Leaders	Foreign Travel	Compliant
Sat guru Travels	Foreign Travel	Compliant
Blue Berry Travels	Foreign Travel	Compliant
Genessis Travels	Foreign Travel	Compliant

AWARD RECOMMENDATION

The Evaluation Committee recommended shortlisting of four companies that were compliant in administrative and technical requirements as required by SBD

Bidder Name
Travel Leaders
Sat guru Travels
Blue Berry Travel
Genessis Travel

Evaluation Team:

Chairperson M. Tagara

.....
Signature Date
24/11/25

Member M.Kosima

.....
Signature Date
24/11/25

Member C. Kufahakurambwi

.....
Signature Date
24/11/25

Member P.Chabuka

.....
Signature Date
24/11/25

Secretariate N.Zamira

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Signature Date
24/11/25

Supervisor R. Sibanda


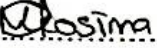
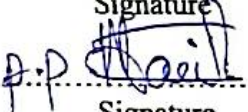
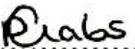


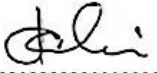
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Signature Date
24/11/25

Member B.Tembo

.....
Signature Date
24/11/25

DECLARATION OF THE EVALUATION COMMITTEE MEMBERS AFTER THE EVALUATION PROCESS

We further declare that this evaluation has been carried out in all fairness to the bidders and that we have acted without fear, favour or undue influence from any party.

Chairperson	M. Tagara	 Signature	24/11/25 Date
Member	M. Kosima	 Signature	24/11/25 Date
Member	B. Tembo	 Signature	24/11/25 Date
Member	P. Chabuka	 Signature	24/11/25 Date
Secretariate	N. Zamira	 Signature	24/11/25 Date
Advisor	R. Sibanda	 Signature	24/11/25 Date
Member	C. Kufahakurambwi	 Signature	24/11/25 Date