

Venue : Procurement Office

Time : 0830hrs – 08405hrs

Present : Polly Sitauze - Procurement Officer  
Brendon Singo - Procurement Intern  
Allan Muleya PMU Member  
Sungray Muleya Internal Auditor  
Casina Mudau A/Council Treasurer



**1. PURCHASE OF FURNITURE**

This is a procurement following a request from the Administration Department for Boardroom Furniture and it was done through the eGP system.

Uploading of the document was erroneously done and bidders couldn't submit eligibility documents, which rendered verification impossible

**Recommendation:**

To cancel and start the process afresh

Procuring Entity PMU department to ensure uploading is done the proper way.

