

**UNITED BULAWAYO HOSPITALS  
PROCUREMENT MANAGEMENT UNIT**

Minutes of Request for Quotation Tender Evaluation held on the 01/12/2025 in the Procurement Management Unit

Tender No: UBH-FRAM05-2024 Notes: Closing date of the tender: 29/10/2025

Meeting commenced at 16:30 hrs

- The tender evaluation was as follows:  
Administration Evaluation

Item	Product Description	Vanchang Investment	Medgripp Investments
1	Valid Tax Clearance	Compliant	Compliant
2	Delivery Schedule	Compliant	Compliant

Having examined the bids in terms of Section 47 in terms of Section 48 of PPDA Act as read with Section 28 of PPDA Regulations, 2018, no bids rejected for failure to meet administrative requirements while Vanchang Investments and Medgripp Investments proceeded to the next stage of Technical Evaluation.

**EVALUATION COMMITTEE MEMBERS**

Responsible HOD: S. Mavema  
 End User/ Other Officer: S. Ndlovu  
 Member Finance: P. Muzurwa  
 Procurement Officer: N. Moyo

Signature: [Signature]  
 Signature: [Signature]  
 Signature: [Signature]  
 Meeting closed at 17:30

Process checked by Deputy Director Procurement Services: Mr E. Sihlahla  
 APPROVED BY: [Signature]

Accounting Officer  
**Dr. W. Busumani**  
 For United Bulawayo Hospitals

**CHIEF MEDICAL OFFICER**  
 UNITED BULAWAYO HOSPITALS  
 - 4 DEC 2025  
 P.O. BOX 958, BULAWAYO  
 ZIMBABWE

**UNITED BULAWAYO HOSPITALS  
PROCUREMENT MANAGEMENT UNIT**

**REQUEST FOR QUOTATIONS THROUGH FRAMEWORK AGREEMENT (SPOC Resolution No. 0911)**

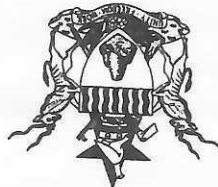
TENDER NUMBER	PRODUCT/SERVICE DESCRIPTION	UNIT	SIZE	QTY	DDP UNIT PRICE + VAT	Expected Delivery Time
UBH-FRAM05-2024	Original Toner Cartridges 37A	Each		10		7 Days
UBH-FRAM05-2024	Original Toner Cartridges 151A	Each		10		7 Days
UBH-FRAM05-2024	Original Toner Cartridges 47A	Each		5		7 Days

**INSTRUCTIONS, TERMS AND CONDITIONS**

- Bidders must clearly indicate the tender number on each bids or quotation
- The bid clearly stating the unit price inclusive of VAT
- Attach valid Tax clearance certificate and CR14.
- Proof of registration with Procurement Regulatory Authority of Zimbabwe (PRAZ)
- Other charges must be included in the bid price. No submissions will be considered for any discovered omissions.
- All bids must be in US\$ price and must be valid for 60 working days from closing date of tender
- Delivery time is highly critical and bidders should state their lead time.
- Must accept payment through Government Purchase Order System.
- Tenders should be submitted strictly on the e-GP System.
- Late submission would not be accepted.
- The hospital reserves the right to accept not necessarily the lowest bidder.

**CLOSING DATE & TIME IS ON 29 October 2025 @10:30hrs**

MINISTRY OF HEALTH AND CHILD CARE  
UNITED BULAWAYO HOSPITALS  
ST LUKES AVENUE  
ASCOT  
BULAWAYO  
ZIMBABWE



ZIMBABWE

Telephone: +263 0292 252111-9  
Fax: 263 0292 237284  
Website: www.ubh.org.zw  
Email: info@ubh.org.zw  
All Correspondence to be addressed to:  
THE CHIEF EXECUTIVE OFFICER  
UNITED BULAWAYO HOSPITALS  
P.O. BOX 958  
BULAWAYO  
ZIMBABWE

REQUEST FOR GOODS AND SERVICES FORM

DEPARTMENT REQUESTING STORES/STOCK

DESCRIPTION OF GOODS AND SERVICES

- Purchase of the following items Toner
- i) Toner 37A X 10
  - ii) Toner 151A X 10
  - (iii) Toner 474 X 5

Estimated/Actual cost:

Completed by: S. Ndlovu

S. Mckenzie

H.O.D.

Signature: S. Ndlovu

S. Mckenzie

Signature: S. Mckenzie

S. Ndlovu

Date: 08/10/25

08/10/25

ACCOUNTANT

Vote allocation: GL code

Signature: R.F. W. Mubvumba

Signature: P. Mubvumba

AUTHORISED BY THE ACCOUNTING OFFICER

[Signature]

Signature:

Recommended by Procurement Management Unit

[Signature]

Deputy Director Procurement:

Date: 09/10/25

[Signature]

Date: 08-10-2025

CHIEF MEDICAL OFFICER/CLINICAL DIRECTOR

UNITED BULAWAYO HOSPITALS

P.O. BOX 958, BULAWAYO  
ZIMBABWE

Received on: 31/10/25



## Zimbabwe Revenue Authority



### TAX CLEARANCE CERTIFICATE (TTC263)



Your Tax position is Satisfactory. No tax should be withheld  
Validity Period (from-to): 14 July 2025 - 31 December 2025

TIN

2001053110

Taxpayer Name: VANCHANG INVESTMENTS

Trade Name:

Vanchang

Issued on:

14/07/2025

Authentication Code: 48707150

The authentication and validity of this certificate must be validated on ZIMRA page: [mytaxselfservice.zimra.co.zw](http://mytaxselfservice.zimra.co.zw) using the Authentication Code or QR Code

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid



# Vanchang

65 Second Street,  
Malvern Cnr 2nd & Selous,  
Harare

Cell + 263 775 958 223  
+ 263 783 190 002  
Email vanchanginvestments@gmail.com

Procurement Management Unit  
United Bulawayo Hospitals  
St. Luke's Way  
Ascot  
Bulawayo

29/10/2025

Dear Sir/Madam

RE: TECHNICAL SPECIFICATIONS

1. Original Toner Cartridges 37A
2. Original Toner Cartridges 151A
3. Original Toner Cartridges 47A

Yours Faithfully

For and on behalf of Vanchang Investments (Pvt) Ltd

Mr E. Changara (Finance Director)



VANCHANG INVESTMENTS  
(PVT) LTD  
65 Second Street  
Malvern Cnr 2nd & Selous, Harare  
0242 761 878  
0775 958 223 / 0783 190 002  
Date: 29/10/2025

**vanchang**

65 Second Street,  
Malvern Cnr 2nd & Selous,  
Harare

Cell: +263 775 958 223  
+263 783 190 002  
Email: vanchanginvestments@gmail.com

Procurement Management Unit  
United Bulawayo Hospitals  
St. Luke's Way  
Ascot  
Bulawayo

29/10/2025

Dear Sir/Madam

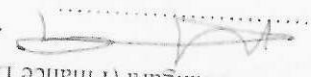
RE: DELIVERY PERIOD

We Vanchang Investments confirms that our delivery is within 7 working days from the date of order

Yours Faithfully

For and on behalf of Vanchang Investments (Pvt) Ltd

Mr E. Changara (Finance Director)



**VANCHANG INVESTMENTS**  
(PVT) LTD  
65 Second Street  
Malvern Cnr 2nd & Selous, Harare  
0243 781 878  
0775 958 223 / 0781 190 002  
Date: 29/10/2025



## Zimbabwe Revenue Authority



### TAX CLEARANCE CERTIFICATE (TTC263)



Your Tax position is Satisfactory. No tax should be withheld  
Validity Period (from-to): 2 August 2025 - 31 December 2025

TIN

2000269316

Authentication Code:

48741753

Taxpayer Name:

MEDGRIPP INVESTMENTS

The authentication and validity of this certificate must be validated on ZIMRA page: [mytaxselfservice.zimra.co.zw](http://mytaxselfservice.zimra.co.zw) using the Authentication Code or QR Code

Trade Name:

Medgripp Investments (Pvt) Ltd

Issued on:

02/08/2025

ZIMRA reserves the right to withdraw this certificate at any time, should it become necessary during the period for which this certificate is valid



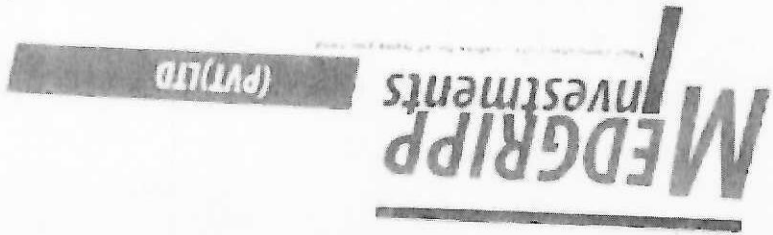
MEDGRIPP INVESTMENTS  
 1ST FLOOR, EAST WING, UCPF BUILDING  
 162 HARARE STREET HARARE  
 TEL: 0242 702074/779162/ 0172 725 928  
 Email: mmedgripp@gmail.com  
 mmedgrippinvestments03@gmail.com

Signed: *Sheron*  
 Position: DIRECTOR  
 Date: 29 OCTOBER

I **SHERON S MATARA 70-2015531539** do hereby declare that Medgripp Investments Pvt Ltd guarantees United Bulawayo Hospital that in the event of receiving an order, we will supply the order within 7 days.

Tender No: 40926  
 Bidder No: PR2633827984

Delivery schedule



171 Day House, Jason Moyo Street  
 Blantyre 12 & 13 Avenue Bulawayo  
 Tel: 0292 61529/62500  
 Call: 0777 828 915  
 medgrippbulawayo@gmail.com

1st Floor East Wing  
 162 Harare Street  
 UCPF Building Harare  
 Tel: 042 702074 779162  
 mmedgripp@gmail.com  
 mmedgrippinvestments03@gmail.com

**SECTION 4 – STATEMENT OF REQUIREMENTS**

**Technical Specifications**

*Summary of Technical Specifications. The Goods shall comply with following Technical Specifications and Standards:*

***Technical Specifications and Standards***

Item No	Name of Goods	
1	Hp 37a original toner cartridge	Black toner cartridge for Hp laserjet enterprise M607/608/609 series printers. Total yield is +/- 11000 pages.
2	Hp 151a original toner cartridge	Black toner cartridge for Hp laserjet pro 400/mfp 4103 series printers. Total yield is +/- 3050 pages
3	Hp 147a original toner cartridge	Black toner cartridge for Hp laserjet enterprise m611/612/635 series printers. Total yield is +/- 10500 pages.