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REF:
HOSPITAL MANAGEMENT BOARD
CHITUNGWIZA CENTRAL
HOSPITAL
P.O. BOX CZA 245
ZENGEZA
CHITUNGWIZA ZIMBABWE

All correspondences to be addressed to the Chief Medical Officer

09 July 2024

ALL BIDDERS

COMPETITIVE TENDER: CHIT/ LAUNDRY CHEMICALS 07/2024: CHITUNGWIZA CENTRAL HOSPITAL

After deliberating and considering the recommendations relating to the above Competitive Tender, Chitungwiza Central Hospital has in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 50 as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory Instrument 5 of 2018 section 30, awarded the Supply and delivery of Laundry chemicals competitive bid as follows:

ITEM DESCRIPTION	UNIT PRICE	COMPANY AWARDED
WASHING POWDER 25KG	\$63.00	NEMCHEM
BOOSTER 25KG	\$54.00	NEMCHEM
FABRIC SOFTNER 25L	\$36.00	NEMCHEM
BLEACH 25L	\$27.00	NEMCHEM

However in terms of the Public Procurement and Disposal of Public Assets Act [Chapter 22:23] section 55 (2a) as read with the Public Procurement and Disposal of Public Assets (General) Regulations Statutory Instrument 5 of 2018 section 33(2), other tenderers aggrieved by this decision have right to appeal against the award by lodging a written notice with the Chief Medical Officer of Chitungwiza Central Hospital and Chief Executive Officer of Procurement Regulatory Authority of Zimbabwe (PRAZ) within fourteen (14) days from the notification date.

After the fourteen (14) day period if there is no challenge, you can proceed and enter into the necessary formal procuring contract with Chitungwiza Central Hospital

CHITUNGWIZA CENTRAL HOSPITAL
DEPUTY DIRECTOR PROCUREMENT

09 JUL 2024

P.O. BOX CZA 245, CHITUNGWIZA
ZIMBABWE

Regards



Mf T D Murire

Head, Procurement Management Unit

FOR THE CHIEF MEDICAL OFFICER, CHITUNGWIZA CENTRAL HOSPITAL

MINUTES OF THE PROCUREMENT EVALUATION COMMITTEE FOR DOMESTIC COMPETITIVE TENDER, CHIT/LAUNDRY CHEMICALS 07/2024 HELD ON THE 17th OF JUNE 2024 IN THE CMO'S BOARDROOM AT 1130AM

Composition

Chairperson	Mr E. Mundenda Operations Director
Members	Mr N Matiya Acting Finance Director
	Mr S Nota X-ray Operator
	Sr A Kasambira Sister in Charge – Main Theatre
	Mrs F Muswere Hospital Food Services Supervisor
Minuting	Mr P Pedzisai Principal Human Resources Officer
In attendance	Mr P Madzimure Procurement Officer
Apologies	Ms A Zingambe (Quality Assurance Officer)

Preamble

The Procurement Evaluation Committee set to look into the competitive domestic tender, CHIT/ LAUNDRY CHEMICALS 07/2024 for the supply and delivery of laundry chemicals. Five companies participated in the tender. The committee set to adjudicate on the submitted bids. The following companies submitted their tender documents;

- Nemchem
- Multiklean
- Discount
- Rosetronics
- Pharmaceutichem

Declaration of interests

The meeting was asked to declare if any of the members had interests in any one of the participating companies. All the members declared that they had no interests in any of the participating bidders.

Preliminary Inspection

The Procurement Management Unit carried out the preliminary inspection report as regulated in the Public Procurement and Disposal of Public Assets Act (PPDPA) [22:23].

Evaluation Proceedings

- The meeting began by a thorough check of the tender submissions made by the bidders EGP system. It was noted that some companies had not submitted trade references at all, while others provided trade references that were not related to the business of the hospital.
- Five bidders participated in the tender.
- The meeting agreed, with the concurrence of the Procurement Unit that, for the purpose of this particular tender, trade references will be forgone as they did not add value to the process especially after noting that all the products in question were subject to sample evaluation.
- The representative from the Procurement Management Unit agreed to explain why the trade references were foregone if the need arises.

Comparative analysis of the bidders was as follows;

1. Washing Powder 25kg

Name of Company	Technical	Financial
NEMCHEM	Sample was approved, with a delivery period of 4 days.	\$63-00
MULTIKLEAN	Sample was disapproved with a delivery period of 7 days.	\$54-60
DISCOUNT	Sample was disapproved. Delivery period was 7 days.	\$53-50
ROSETRONICS	Sample was disapproved. Delivery period was 7 days.	\$80-00
PHARMACEUTICHEM	Sample was disapproved.	\$75-00

Recommendation

The committee recommended that the tender for the supply and delivery of washing powder 25kg be awarded to NEMCHEM.

2. Booster 25kg

Name of Company	Technical	Financial
NEMCHEM	Sample was approved, with a delivery period of 4 days.	\$54-00
MULTIKLEAN	Sample was disapproved with a delivery period of 7 days.	\$54-60
DISCOUNT	Bidder did not submit quotation.	No price
ROSETRONICS	Bidder did not submit quotation.	No price
PHARMACEUTICHEM	Sample was disapproved.	\$200-00

Recommendation

The committee recommended that the tender for the supply and delivery of Booster 25kg be awarded to NEMCHEM.

3. Fabric Softener 25 Litres

Name of Company	Technical	Financial
NEMCHEM	Sample was approved, with a delivery period of 4 days.	\$36-00
MULTIKLEAN	Sample was disapproved with a delivery period of 7 days.	\$23-40
DISCOUNT	Bidder did not submit quotation.	No price
ROSETRONICS	Sample was approved with a delivery period of 7 days.	\$45-00
PHARMACEUTICHEM	Sample was approved.	\$42-00

Recommendation

The committee recommended that the tender for the supply and delivery of Fabric Softener 25 Litres be awarded to NEMCHEM.

4. Bleach 25 Litres

Name of Company	Technical	Financial
NEMCHEM	Sample was approved, with a delivery period of 2 days.	\$27-00
MULTIKLEAN	Sample was approved with a delivery period of 7 days.	\$32-50
DISCOUNT	Sample was disapproved. Delivery period was 7 days.	\$31-22
ROSETRONICS	Sample was disapproved with a delivery period of 7 days.	\$29-90
PHARMACEUTICHEM	Sample was disapproved.	\$35-00

Recommendation

The committee recommended that the tender for the supply and delivery of Bleach 25 Litres be awarded to NEMCHEM.

Comments

Mr S Nota – X-Ray Operator

STEPHEN NOTA

Signature: *[Signature]*

Date: *19-6-2024*

Sister A Kasambira – Sister in Charge Main Theatre

A true reflection of the proceedings

Signature: *Akasambira*

Date: *25/06/24*

Mrs F Muswere – Hospital Food Services Supervisor

A true reflection of Proceedings

Signature: *FMus*

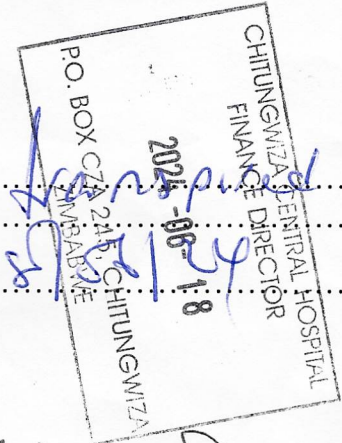
Date: *19/06/24*

Mr N Matiya – Acting Finance Director

A true reflection of what happened

Signature: *[Signature]*

Date: *18/6/24*



Mr E Mundenda – Director of Operations (Chairperson)

This is a true reflection of the proceedings

Signature: *[Signature]*

Date: *19/6/24*

*SN
Em
Nm AK
FM*