

CHIRUMANZU RURAL DISTRICT COUNCIL
PROCUREMENT EVALUATION COMMITTEE
TENDER NUMBER: CHIRURDC/23

EVALUATION MINUTES: NON TITLE LAND SURVEYING
DATE OF MEETING: 14 NOVEMBER 2025

EVALUATION MEETING FOR TENDER NUMBER CHIRURDC/23

Venue : Boardroom

Date : 14 November 2025

Time : 0800 hrs to 0930 hrs

In Attendance

Mr T Munatswa

Executive Officer Planning

C Kwera

Executive officer engineering (Chairing)

Mr T Tsoka

Executive Officer HR and Admin

Mr B Mbava

Procurement Officer

Miss S Mlambo

Executive Officer Finance

Mrs R Chinembiri

Minuting

Confirmation Signature:.....



Date:.....

14/11/2025

CHAIRPERSON'S OPENING REMARKS

The chairman welcomed everyone present and Mrs R Chinembiri led with a word of prayer. The Chairman went on to highlight the purpose of the meeting which was to evaluate tender Number CHIRURDC/23 for Non-title Land Surveying.

Evaluation on eligibility to the tender

The evaluation committee agreed to evaluate the bidders on the eligibility criteria set on the standard bidding documents. Therefore the evaluation included the following mandatory requirements as required in the Standard Bidding Document

- a. Bid Submission Sheet
- b. Bid Declaration Form

The evaluation Committee agreed to shortlist the companies that were compliant with the administration requirements.

Evaluation for Administrative compliance with mandatory tender requirements

Name of company	Bid Submission Sheet	Bid Declaration Form
RODGER SURVEYING	YES	YES
S.Z ZHOU	YES	YES
PB GEOSPATIAL	YES	YES

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EVALUATION ON TECHNICAL COMPLIANCE TO THE TENDER

COMPANY NAME	COMPLIANT/NON-COMPLIANT
RODGER SURVEYING	COMPLIANT
S.Z ZHOU	COMPLIANT
PB GEOSPATIAL	COMPLIANT

After technical evaluation it was noted that evaluated bidders complied with the technical specifications.


Evaluation on Compliance with the requirements of the financial criteria

COMPANY NAME	RANKING	TOTAL PRICE
RODGER SURVEYING	1	Usd\$41 923-00
S.Z ZHOU	2	Usd\$66 490-00
PB GEOSPATIAL	3	Usd\$84 600-00

After bid evaluation, the committee recommended that the tender for non-tittle Land Surveying be awarded to Rodger Surveying with a tender price of \$41923-00 united states dollars because they complied with all the tender requirements and they offered the most economic advantageous tender.

Proposed by: Ms S MLAMBO

Secoded by: Mr T Tsoka

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Closure

There being no other business to deliberate on, the meeting was declared closed at 09:30hours with a prayer from Mr Tsoka.

Confirmation Signature:



Date:

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