

PLAZA DECK PANS

Tender ID 42576



BID EVALUATION REPORT AND RECOMMENDATION FOR AWARD

HIRING, FIX AND SUPPLY OF DECK PANS FOR MULTI LABORATORY PLAZA CONSTRUCTION

1.0 BACKGROUND

1.1 The Harare Institute of Technology intends to **hire, fix and supply of deck pan** for Multi Laboratory Plaza first floor and second floor decking. General Notice 2929 of 2021 declared that national projects within innovation hubs and industrial parks at State Universities be of national interest and procurements to do with this shall not be publicly disclosed. The Institute intends to use the notice to hire the deck pans.

2.0 METHOD OF PROCUREMENT USED

2.1 Direct procurement method was used to hire the deck pans. Quotation was sought from **Grapenote Steel** and its total bid price is **\$68 600.00**.

3.0 DUE DILIGENCE

3.1 Due diligence was done, quotations were sought from other suppliers to find out if the price from **Grapenote Steel** were reasonable. The prices from other suppliers were as shown in table A below:

TABLE A: PRICES FROM OTHER SUPPLIERS

Description	Grapnote Steel	Acetech Investments	Tedmed Steel	Rent A Scaffold (PVT) Ltd
Hire, fix and supply of deck pan for Multi Laboratory Plaza first floor and second floor decking	\$68 600.00.	\$75 674.60	\$93 030.00	\$80 040.00

3.2. From the due diligence that was conducted amongst other players in the market, **Grapenote Steel** were found to be reasonable and in line with market prices.

4.0. **Recommendation:** Based on the information contained in this form and the attached documents and in accordance with the Public Procurement and Disposal of Public Asset Act [Chapter 22:23], its Regulations (SI 5 of 2018), the Evaluation Committee recommended awarding the **Hire, fix and supply of deck pan for Multi Laboratory Plaza first floor and second floor decking to Grapenote Steel** at a bid price of **\$68 600.00**, payable in **USD** into nostro account.

EVALUATION PANEL

1. Name..... Signature.....

2. Name..... Signature.....

3. Name..... Signature.....

4. Name..... Signature.....

5. Name..... Signature.....

6. Name..... Signature.....



PROCUREMENT MANAGEMENT UNIT

1.Name..... Signature.....

2.Name..... Signature.....

3.Name..... Signature.....

Approved /Not approved.....

Vice Chancellor

Main Campus

Telephone: +263 4 741422 - 36

15015 Ganges Road

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Belvedere

Harare

Zimbabwe

REQUEST FOR QUOTATION

TO: Supplier

CLOSING DATE: 10 November 2025

DATE: 2025-10-23

CLOSING TIME: 11:31

RETURN QUOTATION TO: PMU

CONTACT PERSON: P Chinhanga

DELIVERY PERIOD: 3 Days

QUOTATION VALIDITY: 30 days

ITEM	DESCRIPTION (Please give full specification)	QUANTITY
item 1	Hiring of steel deck pans for first floor slab 1050m2 Fix and Supply	1
item 2	Hiring of steel deck pans for second floor slab 1050m2 Fix and Supply	1

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with PRAZ for the respective category.
2. Submit Valid Tax Clearance.
3. Price in USD payable in USD.
4. Delivery period must not be more than 3 Days.
5. Payment is after delivery.
6. Delivery point is Harare Institute of Technology.
7. Quotations should be valid for at least 30 days to allow order processing.

IBR# 1112

INTERNAL BUYING REQUISITION
HARARE INSTITUTE OF TECHNOLOGY

Department:WORKS

Vote:6100>010

Date:2025-10-13

To: Central Buying, please obtain the following:

Item	Description (Please give full specification)	Quantity
item 1	Hiring of steel deck pans for first floor slab 1050m2	1
item 2	Hiring of steel deck pans for second floor slab 1050m2	1
item 3	Compulsory site visit	1

Date Required:2025-10-24

Requisition By:Chido N Matsenga

Approved By H.O.D.:Romeo Toga

Estimate Cost:50000

Purchase Order Number (s):