

CHIREDDZI TOWN COUNCIL

MINUTES OF THE PROCUREMENT MANAGEMENT MEETING HELD ON 26 JULY 2024 IN THE PMU OFFICE AT 1000 HRS

PRESENT:

1. J. SITHOLE (CHAIRING)
- 2.A. ZIMIRENYIKA
- 3.N. MUFA
- 4.K. CHISI
- 5.E. MAMWATA
- 6.T. MUPESA
- 7.A. ZIMIRENYIKA
8. S. CHAVIZHA (MINUTING)

AGENDA

1. CTC1384/MVS/01/24

WELCOME REMARKS

The Chairman welcomed everyone to the Procurement Management Unit meeting. He explained that the purpose of the meeting was to evaluate quotation received from the companies and give recommendations.

BACKGROUND

The tender for procurement of motor vehicle spares was advertised on the electronic government portal (e-GP). The estimated budget is \$3000.00 USD.

The following quotation was received

SUPPLY AND DELIVERY OF MOTOR VEHICLE SPARES

Item No	Lot Description	Quantity	UOM	Unit Price	Total Rate
1	BRAKE PADS FOR NISSAN NP200 (CHASIS NO ADNUSNID5U0203390)	1	Set	110	110
2	RIGHT FRONT FENDER LINING FOR TOYOTA HILUX (CHASIS NO MR0CZ129500025612)	1	Each	0	0

3	FRONT WHEEL BEARING FOR TOYOTA HILUX (CHASIS NO MR0CZ129500025612)	4	Each	0	0
4	12VOLTS BATTERY TERMINALS (4 negative & 4 positive)	8	Each	5	40
5	HAND BRAKE CABLE FOR TOYOTA HILUX (CHASIS NO AHITGZ39GX00005831)	1	Set	0	0
6	FUEL INJECTORS FOR NISSAN NP300 (ENGINE NO YD25636727T CHASIS NO ADNAPGD22Z0054981)	4	Each	0	0
7	FUEL INJECTORS FOR TOYOTA HILUX (ENGINE NO 1KDA451240 CHASIS NO AHITGZ39GX00005831)	4	Each	362	1448
8	TYRES FOR NISSAN NP200 SIZE 185/65/R15	4	Each	100	400
					Total = 1998.0000

COMMENTS

Croco Motors (Private) Limited was the only company that responded

RECOMMENDATION

One company responded which was Croco Motors (Private) Limited and therefore the procurement management unit recommended to retender the supply and delivery of motor vehicle spares as there was no competition. Proposed by A. Zimirenyika seconded by S. Chavizha.

Being no other business, the meeting ended at 1015hrs


.....DATE..... 28/07/20

J SITHOLE, PROCUREMENT OFFICER